

PYROTECHNICS PERMIT APPLICATION

Referencing 2023 NFC(AE) Div C, Section 2.1.2.1(2)(c)
Referencing 2014 Special Effect Pyrotechnics Manual



Complete this checklist and return it along with all documentation no less than five (5) business days prior to the event.

SECTION 1 / APPLICANT INFORMATION

Company Name: _____	Contact Name: _____	Phone Number: _____
Mailing Address: _____		Email Address: _____
Address Of The Pyrotechnics Event: _____		Date of the Pyrotechnics Event: _____
Address Pyrotechnics are stored (if different from above): _____		Approximate start and end times: _____

SECTION 2 / SITE PLAN

- Description of the site of the event, including the placement of the pyrotechnics.
- Danger zone distances to the audience and performers.
- Location of every exit.
- Pyrotechnic storage area(s).
- If the event is to be held indoors, confirm that the building operator is aware that smoke from the performance could affect Fire Protection and Life Safety systems in the building.

SECTION 3 / EMERGENCY RESPONSE PLAN

- Details for cool down time, dismantling of show, clean-up, and disposal of debris and fallout.
- Materials and equipment on site for fire extinguishment:
 - At least 2 pressurized water extinguishers and at least 2 Class 2-A:10-B:C fire extinguishers are located within 15 m of the pyrotechnic special effects and equipment.
- Details and procedures for dealing with an emergency.
- If the event is to be held indoors, confirm that the building operator is aware that smoke from the performance could affect Fire Protection and Life Safety systems in the building.
- Signage for public notification on site and in adjacent public areas, if applicable.

SECTION 4 / CERTIFICATION

- Copies of Pyrotechnic Operator certificates (back and front) of all technicians who will be on site.

SECTION 5 / LAND USE AUTHORIZATION

- Written permission from the owner, lessee, or agent for the property to allow the special effect pyrotechnic display to take place, whether it be indoor or outdoor.

SECTION 6 / INSURANCE

- Minimum \$5,000,000.00 liability.
- Must specifically acknowledge the use of pyrotechnics / special effects.
- Must include all appropriate additionally insured parties. (If discharging on City of Edmonton property, City of Edmonton shall be listed as a co-insured.)
- Ensure it is signed by an authorized agency. Must include date and location of event.

SECTION 7 / PRODUCT LIST

- Type and trade name of each pyrotechnic that will be used and the name of the company as it appears on the List of Authorized Explosives.
- Description of each pyrotechnic device.
- Anticipated height, duration and fallout effect of each of the pyrotechnic devices.
- Description of the anticipated effects of each special purpose pyrotechnic device.
- Method and sequence of firing the pyrotechnic devices.
- Assessment of the likelihood of harm to people and property created by the use of pyrotechnic devices.

PROTECTION OF PRIVACY ACT (POPA) STATEMENT

Personal information is collected for the purpose of the administration and delivery of safety codes and permitting services under the applicable legislation, including processing permit applications, issuing permits, safety codes compliance monitoring and potential enforcement, verification and program evaluation. Collection is authorized under section 4(c) of the Protection of Privacy Act (POPA) and is managed and protected in accordance with the Act. The City intends to input the information into an automated system to generate content or make decisions, recommendations or predictions in accordance with the City of Edmonton Generative AI Standard (see Council Policies, Standards section). For questions about the collection, please contact the Edmonton Fire Rescue Services Fire Prevention office at 780-496-3628 or by emailing fireprevention@edmonton.ca.