

## Insulation & Vapour Barrier Inspection & Sign-off

### Building Permit Application

Address:

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Permit Number:

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Builder:

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Builder's representative (site superintendent) name:

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Blower door testing company:

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Date of test:

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**Submission of this form via email indicates compliance, along with blower door test results confirming that the aforementioned Builder's Representative (site superintendent) conducted a site inspection and verified that the insulation and vapour barrier adheres to the National Building Code - 2023 Alberta Edition requirements.**

The builder must provide:

A completed blower door test report (can be tested after drywall is installed).

- A photograph of the property that clearly displays the address as per the [City of Edmonton Bylaw 9668 Addressing](#).
- Two photographs (geo tagged with time and location) of the insulation and vapour barrier (main floor and second floor). A third photo is required if the electrical panel has a spray foam installation sticker on the panel.

Send the photographs and this completed form to [buildingic@edmonton.ca](mailto:buildingic@edmonton.ca) with the subject line: *Insulation and Vapour Barrier sign off and blower door results 1234-45st permit number 123456789-001*

Upon review and approval of this documentation, the insulation and vapour barrier will be deemed acceptable for coverage.

In the event of random site audits revealing the falsification of documentation, future insulation and vapour barrier inspection and sign-offs from the builder will not be accepted.

**This form exclusively applies to single-family detached and semi-detached homes up to four units.**

**This inspection and sign off does not relieve the owner or constructor of the responsibility to ensure all elements of construction comply with all relevant regulations and standards.**

**Builder's Representative (Print)**

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**Date**

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**Signature**

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Personal information is collected for the purpose of administration and delivery of services related to Safety Codes and Development under applicable legislation and City Bylaws. Collection is authorized under 4(c) of the Protection of Privacy Act (POPA) and is managed and protected in accordance with the Act. The City intends to input the information into an automated system to generate content or make decisions, recommendations or predictions in accordance with the City of Edmonton Generative AI Standard. For questions about the collection, please contact Service Advisor, 780-442-5054, or [eservices@edmonton.ca](mailto:eservices@edmonton.ca).