Grant Tracking Tool

Edmonton

A well planned fundraising plan will include applying for grants. It is important to have a plan in place that lists the grants your committee would like to apply on.

Project Name

Check List of things you will need before applying

Legal Name of Organization:	Alberta Societies Non Profit Number:
Copy of Annual Return:	Copy of Year End Financial Report:
Copy of Minutes approving grant application	

Grant Source	Request	Deadline	Who	Amount Applying For	When to expect the funds if approved	Amount Received	Reconcilation Date
eg. CFEP	April 1/18	April 15/18	Tony	$250,000	Dec 15/18	$175,000	Dec 15/19