



Edmonton Transit System Advisory Board

Meeting Minutes “FINAL”

Monday, October 30, 2017

5:30PM –8:00PM

Heritage Room, City Hall

Meeting No. 17.10

Prepared by Christy McKenzie

Members Present:

Vlad Slavov (Vice-Chair), Bob Macklon, Charles Kelly, Isabell Hubert, Mariah Samji, Sean Lee, , Brian Curry, J. Philip Reid, Jorge Arango, Stewart Smith, Mark Tetterington (President, ATU 569), Izak Roux (Chair)

Regrets:

Kristina Peter

Guests:

ETS & City of Edmonton Staff:

Mike Kuntz, Project Manager, City Integrated Infrastructure Services

Marc Lachance, ETS Staff Liaison, ETS Business Integration, City Operations

Christy McKenzie, Administrative Assistant, ETSAB and ETS Technical Services, City Operations

Materials & Attachments:

- Meeting Agenda
- Draft Minutes from September 25, 2017
- Draft Follow-Up Letter to Council re: Pets on Transit
- ETS Branch Highlights Report

1. CALL TO ORDER	
Call to order at 5:30PM	

2. AGENDA REVIEW	DECISION
<p>MOVED: by B. Macklon & seconded by M. Samji to approve this Oct 30th, 2017 agenda, with the following addition: Add to New Business/Updates: Recruitment action items for the 2018-19 term</p> <p style="text-align: right;">CARRIED</p>	

3. APPROVAL OF PREVIOUS MEETING MINUTES	DECISION
<p>MOVED: by B. Curry & seconded by C. Kelly to approve the Sep 25th, 2017 minutes.</p> <p style="text-align: right;">CARRIED</p>	

4. PRESENTATIONS	INFORMATION
Stadium LRT Station Refurbishment Design Project	M. Kuntz
<ul style="list-style-type: none"> • 2017 PTIF is funding concept and schematic design work for refurbishments at Stadium and Coliseum LRT Stations. Three design options for Stadium station were presented to the Board by Mike Kuntz, who is the Project Manager. Mike confirmed that additional funding would be required before the construction could move forward. • Project goals include improving the integration of the station into the urban realm, addressing safety and security concerns (both real and perceived), improving accessibility, and making changes to improve maintainability. • Mike advised the Board that the escalator operations code has changed and states that escalators that are turned off can no longer be utilized as additional staircases, but must be barricaded. • Event management at the stations was discussed, as this adds challenges for traffic flow to the 	

station that are being considered in the design proposals.

- The main difference between the three designs was related to the surrounding concourse, or area in front of Stadium Station. One design suggests a gradual downward slope to the grade of the area, including a paved ramp for mobility aids. Another design shows filling in the depressed area similar in landscape design to the Coliseum station, and the third option was to remove public access to the concourse area entirely and convert the station building to allow for an end-loaded platform.
- Question and answer period followed:
 - Member suggested consideration of a three platform (side exit and center entry) system. It was noted this may cause challenges for people who use wheelchairs and scooters as they currently enter a train and move to the far side of the entrance. This would put them directly in the way of people trying to get off on the other side of the train.
 - It was noted that some of the challenges for people with disabilities are related to the interior configuration of the LRT cars.
 - General support for removing the concourse from public use and for platform access at the end(s) of the platform. This was generally seen to be the best solution to improve accessibility.
 - It was suggested, if the concourse is retained, to consider replacing the concourse stairs up to the platform with ramps as elevators and escalators break down and are often unreliable. Mike noted to the group that the challenges with this notion would be significant due to the geometries required for ramping this distance, as well as the structural constraints of the existing station concourse.
 - The idea of a plaza (as shown in the first option presented) was generally supported, regardless of which option was pursued, as well as including planned activities in the plaza, such as food vendors and smaller scale music performances to slow the mass exit from events.
 - Park and Ride at Stadium Station was discussed. Mike confirmed that the long-term plan (per the Stadium Station ARP) is for the areas currently used for park and ride to become TOD (Transit Oriented Development). Before this can be implemented, there needs to be a strategy developed for bus staging for events at Commonwealth Stadium.
 - CPTED (Crime Prevention through Environmental Design) review status was requested. CPTED principles have informed all three options, but a formal CPTED review is not yet completed.
 - Discussion around stakeholder/public engagement for the project. Approximately 600 on-site intercept surveys were conducted in early September to better understand the public's perception regarding issues such as accessibility, perceived safety, and opportunities for improvement at Stadium Station. Mike explained that the funding from PTIF used is for the Concept and Schematic Design phase only and has tight deadlines due to the granting requirements.
 - Question about the possibility of expanding the capacity of the platforms with longer trains or wider underpass to address existing bottlenecks and increase the capacity of the platform to accommodate more transit users after events. Mike noted that there are only 12-15 events per year at Commonwealth Stadium which may not justify the extra expense. Another member noted that extending the platform would only work if the trains were longer but this would require all the platforms on the system to be extended.
 - There was interest in incorporating functional public art into the station refurbishment project.

ETS and Edmonton International Airport (EIA) Report Overview

M. Lachance

- Marc Lachance presented on the changes being made to the EIA report. Administration will be seeking Committee direction on service levels and fare for the Route 747 on November 27, 2017. Based on direction from the Committee, Administration will prepare a service package for the 2018 Supplemental Operating Budget Adjustment.
- Question and answer period followed.
 - Vlad, Sean and Izak represented the Board in a meeting last week with Administration. Vlad expressed appreciation for the opportunity to provide additional comments on behalf of the Board to the comments made during the request to speak at the recent Council session on the topic.
 - Member inquired about whether there is a sunset clause. Marc noted that the general

<p>expectation is that the service will remain in place until an agreement is reached among stakeholders, and therefore would not be required.</p> <ul style="list-style-type: none"> ○ Ridership statistics related to only Route 747 were discussed. It was confirmed that this level of detail to the data is not yet available with the current system (monthly Transit passes are accepted for this Route). ○ Member inquired as to whether EIA has ETS@Work. Marc confirmed that they do not, possibly due to many different employee groups as opposed to one organisation. ○ Request to look into how Route 747 scheduling/timing is affecting airline customers at EIA. ○ Request re: feasibility of the option of extending Route 747 to include two stops in the far southwest (to 41 Ave) and then continue on QE II to the airport to service more citizens as well as airport customers.
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5. REQUEST FOR APPROVAL	DECISION
Draft Follow-Up Letter to Council re: Pets on Transit	S. Lee
<ul style="list-style-type: none"> • Sean presented the draft follow-up letter to Council for members. • Discussion around confirmation of alignment with the Citizens original request to Councillors. • Discussion around the level of public awareness regarding allowance of pets in the current bylaw. • Members present voted with majority in favour of the letter as revised during the Board meeting. <p>MOVED: by B. Curry & seconded by M. Samji to approve the Follow-Up Letter to Council re: Pets on Transit as revised during the Board meeting.</p> <p style="text-align: right;"><u>CARRIED</u></p>	

6. SUB-COMMITTEE UPDATES	INFORMATION
Transit Innovation	I. Hubert/S.Lee
<ul style="list-style-type: none"> • No meeting was held in October. 	
Automated Vehicles	C. Kelly
<ul style="list-style-type: none"> • September meeting was held and a summary of discussions was provided to the Board. • The members have revised the output from a report format to a letter format. 	
Gondolas and Cable Cars	V. Slavov
<ul style="list-style-type: none"> • Sub-committee meeting was held on October 23rd and Vlad provided the Board with a summary of discussions. The next meeting will be on November 14th. 	

7. NEW BUSINESS	INFORMATION
Councillor Luncheon (November 29 or November 8)	V. Slavov
<ul style="list-style-type: none"> • Board member availability for Luncheon with Councillors on dates of upcoming UPC meetings were put forward. Invitation will be sent for November 29th from 12 noon to 1 pm. 	
Recruitment Action Items for the 2018-19 term	I. Roux
<ul style="list-style-type: none"> • The Office of the City Clerk has sent request to the Board for Letters of Intent for the upcoming term, as well as the draft recruitment profile for comments or changes by November 27th. • Izak requested list of members interested in providing input to the profile and will set up a meeting in early November to review and revise. 	

8. INFORMATION SECTION	INFORMATION
ATU 569 Update	M. Tetterington
<ul style="list-style-type: none"> • Mark advised that the winter ETS sign up (service adjustments) will be effective from November 26th with minor changes to route schedules for operators. • The ATU 569 is monitoring the development of the Pogo car-share partnership in the works with the 	

City of Edmonton, as articulated in the Edmonton Examiner on October 24 th .	
DATS Advisory Group Update	B. Macklon
<ul style="list-style-type: none"> • Bob advised that the recent ETS reorganization has resulted in a title change for DATS lead Paul Schmold to Manager of Paratransit, reporting to the Director of Transit Operations. • DATS accepts regular ETS passes and the new Ride Transit passes for low income riders. Riders no longer require a unique paratransit pass, and the current ones are being phased out. • It was reported that 82% of the DATS clients affected by the new scooter policy have now been contacted and supported to transition to compliant scooters. 	
ETS Branch Highlights Report	M. Lachance
<ul style="list-style-type: none"> • The September ETS Branch Highlights report was presented. • Question and answer period followed: <ul style="list-style-type: none"> • Update on status from ETS side of the motion out of Park & Ride Report on March 9, 2016 was requested. • Update on status from ETS side of the motion out of ETSAB Public Art report to Transportation Committee on July 5th, 2016 was requested. • Marc invited members interested in AV presentation to contact him for more information on upcoming dates. • The Bus Network Redesign presentation to Council is scheduled to be presented to UPC on November 8th as part of the new Council orientation. • Marc confirmed that standard ETS shelters will be temporarily installed at the three transit centres that will be closed during construction, and they are not heated. • Board member requested what will be the capacity of the new shelters, since the design is in progress. 	
9. TOPIC OF THE NIGHT	DECISION
	V. Slavov
<ul style="list-style-type: none"> • Stadium LRT Station refurbishment was selected as the topic of the night. The Board was presented with three design options and an opportunity to provide feedback. 	
10. MOTION TO APPROVE MINUTES OF THIS MEETING	DECISION
<p>MOVED: by M. Samji & seconded by C. Kelly on November 27th, 2017 to approve these October 30th, 2017 minutes.</p> <p style="text-align: right;">CARRIED</p>	

Next Meeting Information:

Date: Monday, December 18, 2017

Time: 5: 30PM – 8:00PM

Location: Heritage Room, City Hall