



Edmonton Transit System Advisory Board

Meeting Minutes
Monday, February 26, 2018
5:30PM –8:00PM
Heritage Room, City Hall
Meeting No. 18.02
Prepared by Christy McKenzie

Members Present:

Izak Roux (Chair), Bob Macklon, Charles Kelly, Isabell Hubert, Sean Lee, Brian Curry, J. Philip Reid, Vlad Slavov (Vice-Chair), Jorge Arango, Mariah Samji, Stewart Smith, Mark Tetterington (President, ATU 569)

Regrets:

Kristina Peter, Marc Lachance

Guests:

n/a

ETS & City of Edmonton Staff:

Carrie Hotton-MacDonald, Director, ETS Business Integration, City Ops
 Christy McKenzie, Administrative Assistant, ETSAB and ETS Technical Services, City Ops

Materials & Attachments:

- Meeting Agenda
- Draft Meeting Minutes – January 29, 2018
- ETS Branch Highlights Report

1. CALL TO ORDER	
Call to order at 5:30PM	

2. AGENDA REVIEW	DECISION
<p><i>MOVED: by M. Samji & seconded by C. Kelly to approve the January 29th, 2018 agenda, with the following changes: Gondola/Cable Car presentation was postponed and may be cancelled, however the textbook purchase was confirmed to be in progress. Add to New Business - update on the session attended on Council’s 2020 vision and update on meeting with other City boards and committees. Add under Approval of Previous Minutes the February 3rd ETSAB Annual Retreat minutes.</i></p>	
<u>CARRIED</u>	

3. APPROVAL OF PREVIOUS MEETING MINUTES	DECISION
<p><i>MOVED: by B. Macklon & seconded by P. Reid to approve the January 29th, 2018 minutes, with the following change: Remove “Smart Cities Challenge” and replace with “Edmonton Project” under the Gondola/Cable Car Sub-Committee updates.</i></p> <p><i>MOVED: by I. Hubert & seconded by V. Slavov to approve the February 3rd, 2018 ETSAB Annual Retreat minutes.</i></p>	
<u>CARRIED</u>	

4. FOR APPROVAL	DECISION
Terms of Reference for First Mile/Last Mile	I. Roux
<ul style="list-style-type: none"> • Vlad and Charlie made a motion to approve with addition of specific tasks members signed up for, and change to “and the services that can improve” in last sentence of Purpose section. • Members voted all in favour. 	

2018-2019 Work Plan for ETS Advisory Board	S. Lee
<ul style="list-style-type: none"> • Charlie and Stewart volunteered to monitor BRT for the upcoming term. • Members selected work plan activities alignment with City's strategic goals. • The Board reviewed and discussed the Mission, Values, and Vision. The concept of equality was debated, in "equal and fair", as well as metro-Edmonton versus Edmonton, and the term "strategy" versus "approach or philosophy". • The Board agreed on the following changes to the Vision and Values: <ul style="list-style-type: none"> ○ Change "a transit system, including Light Rail Transit, that accesses all parts of metro-Edmonton" to "an integrated transit system that accesses all parts of metro-Edmonton" ○ Add "form" to the last vision bullet point: "transit-supportive form and densities" ○ Add "socially" to the first bullet point under values: "fiscally, socially, and environmentally" • Sean and Mariah made a motion to approve with the above changes. All members voted in favour. 	

5. NEW BUSINESS	INFORMATION
DRAFT Annual Activity Report Status Update	I. Roux
<ul style="list-style-type: none"> • The draft annual activity report was provided for member review. Approval will be requested at the March meeting, as the presentation to Council is scheduled for April 17th. The incoming and outgoing Board Chairs will co-present. 	
Debrief re: CR_4503 – ETS' Response to ETSAB's Recommendations	I. Roux
<ul style="list-style-type: none"> • The Board reviewed the report presented for information to Urban Planning Committee in February. • Related to the first recommendation, Mark Tetterington provided more information on the Operator Continuous Training Program. Regular meetings are held between ATU569 and ETS Workforce Development. At the Thursday, February 22 meeting, it was noted the City of Surrey will be releasing results of a survey soon sent out to operators following a course on dealing with difficult customers. ETS plans to offer a similar course in the near future. • The Board discussed the possibility of providing additional clarification on the recommendation related to Station Managers, addressed to Administration, as well as note regarding lack of timelines. • Park and Ride was discussed in relation to recommendation five, on expansion of fare inclusion with ticket sales to more special events, similar to current agreement with Edmonton Eskimos. • Based on these discussions, a letter to Council will be drafted by Sean for member input and Board approval at the March meeting with comments in response to ETS Administration report CR_4503. 	
Bikeshare Alberta – Board Invitation for Letter of Support	V. Slavov
<ul style="list-style-type: none"> • Vlad relayed to members that Tim Querengesser (presenter to the Board in January) has invited ETSAB to submit a letter of support for bikeshare in Edmonton to <u>Bikeshare Alberta</u> and to City Council. The Board's decision was to consider sending a letter after completion of their first mile/last mile report to Council. 	
Update on Council's 2050 Vision Session	S. Lee
<ul style="list-style-type: none"> • City Council is beginning a review of their <u>strategic plan</u> beginning with the vision and goals. This session provided an opportunity for feedback on the draft vision. 	
Update on Meeting with other City Boards and Committees	V.Slavov/S.Lee
<ul style="list-style-type: none"> • The Chairs and Vice Chairs of all City Boards and Committees were invited to meet and discuss activities and processes, as well as opportunities for collaboration. This was the first meeting with about eight representatives in attendance. They plan to meet twice per year going forward. Diversity challenges in recruitment and engagement with other members of the public were topics of discussion, such as website content and design, posting of member email addresses and social media to engage with other members of the public. 	

6. SUB-COMMITTEE UPDATES	INFORMATION
Transit Innovation	I. Hubert
<ul style="list-style-type: none"> • No meeting was held in February, as members attended the Annual Retreat on February 3rd for 	

work planning. The next meeting will be held on March 8 th .	
Gondolas and Cable Cars	V. Slavov
<ul style="list-style-type: none"> • Vlad provided a comprehensive report on additional information gathered from Portland, Oregon, Manhattan, New York, and London, England. • Vlad also met with representatives submitting a Gondola concept to the Edmonton Project, and requested some information from ETS Administration. • The Board discussed inclusion of other routes besides a river crossing in their report. 	

7. INFORMATION SECTION	INFORMATION
ATU 569	M. Tetterington
<ul style="list-style-type: none"> • ATU569 is active on collaboration with ETS on development of the Continuous Training Program • ATU569 is actively engaging with Special Projects team on <u>Transit Smart Fare System Faring approach</u>, presented to CPSC on February 21, 2018. NAIT has been selected to participate in testing as a member of the U-Pass Program in 2019. • ATU569 received statistics from ETS Safety and Security section on a monthly basis. The operator assaults in the past two years are at 130, so ten of the new buses will be coming with retractable safety shields installed on them for operators to close when they feel threatened. Winnipeg is currently running a pilot project with two types of shields. The cost installed is around \$2000 per shield. 	
DATS Advisory Group Update	B. Macklon
<ul style="list-style-type: none"> • Nothing to report this month. 	
ETS Branch Highlights Report	I. Roux
<ul style="list-style-type: none"> • The ETS Branch Highlights report was presented. • Question and answer period followed, including: <ul style="list-style-type: none"> ○ Request for more of the higher profile issue updates from ETS. ○ It was noted that including the responses to ETSAB requests for information on the report is a positive improvement. 	
Edmonton Arts Council - EAC	M. Samji
<ul style="list-style-type: none"> • Nothing to report this month. 	
Accessibility Advisory Committee - AAC	C. Kelly
<ul style="list-style-type: none"> • Charlie attended the February meeting of the AAC, and plans to attend twice per year with informal connections for updates on reports that are active or any relevant agenda items that may be considered an opportunity for collaboration. 	

8. TOPIC OF THE NIGHT	DECISION
	V. Slavov
<ul style="list-style-type: none"> • The approval of the 2018-2019 Work Plan and the City's response to ETSAB's recommendations for improvement to transit users' experience were noted as the topics of the night. 	

9. MOTION TO APPROVE MINUTES OF THIS MEETING	DECISION
<p>MOVED: by I. Hubert & seconded by C. Kelly on March 26th, 2018 to approve these February 26th, 2018 minutes.</p>	
CARRIED	