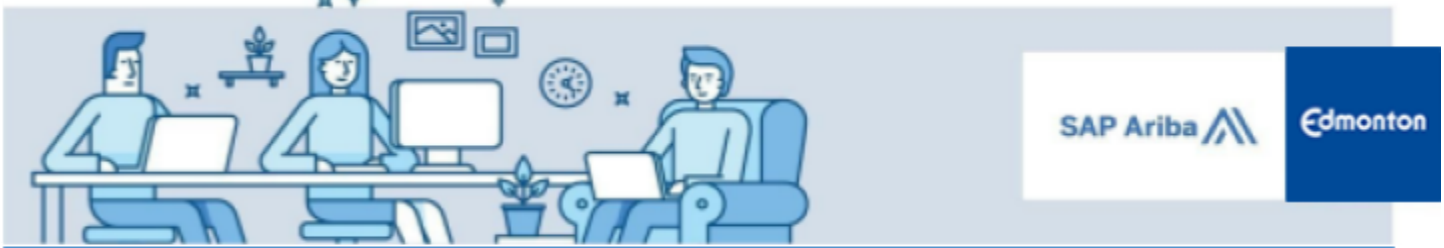


Accessing Existing Events


A step-by-step guide

Introduction	2
Step 1: Log in to your SAP Business Network Supplier Account	2
Step 2: SAP Business Network Supplier Portal – Existing Events	2



Introduction

This guide provides information on how to access events that you may have been invited to, already begun to complete or that have closed for submission in SAP Business Network.

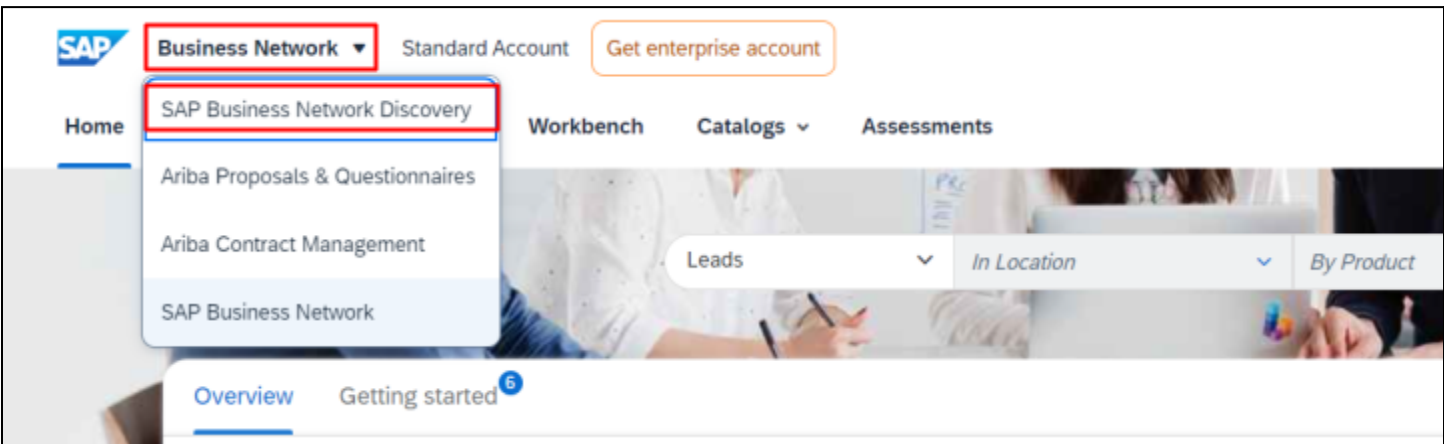
 **Tip** If you received a system-generated email inviting you to respond to a City of Edmonton sourcing event, you are also able to access the event using the link provided in that email.

Step 1: Log in to your SAP Business Network Supplier Account

Log in to your Supplier SAP Business Network Network supplier account, using this [link](#)

Step 2: SAP Business Network Supplier Portal – Existing Events

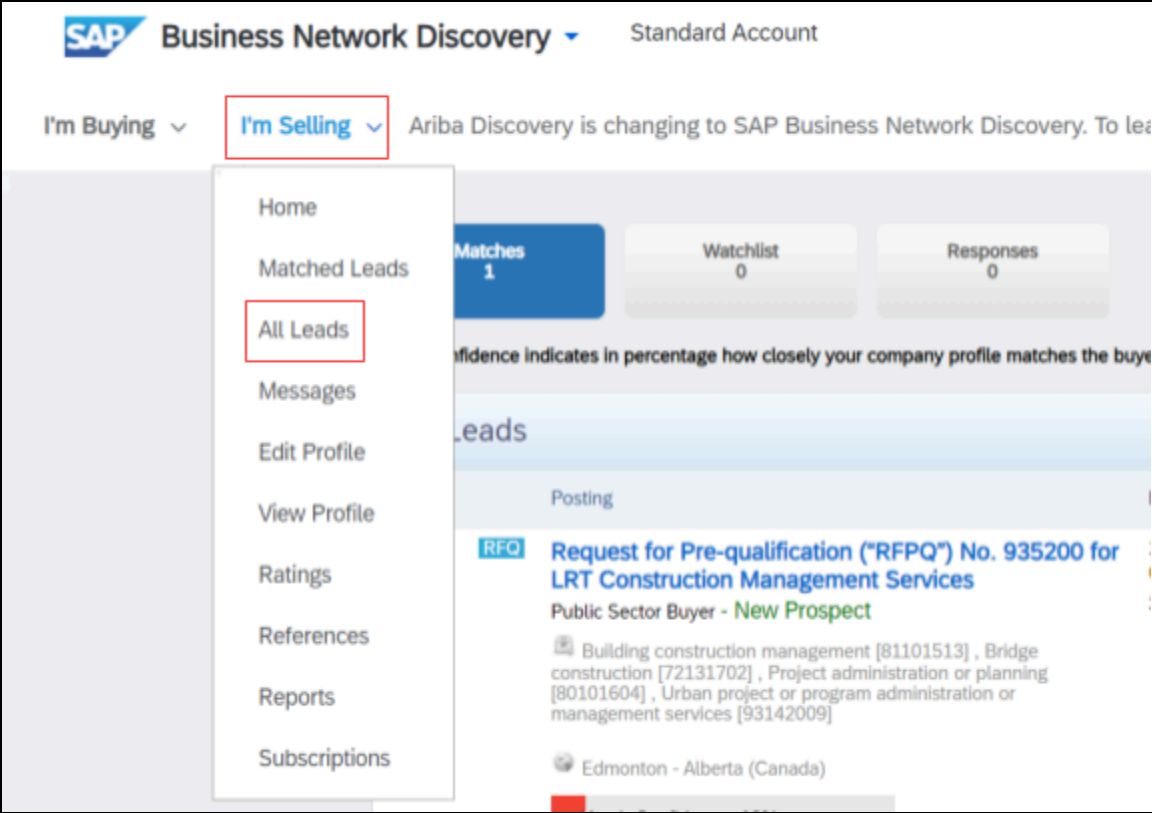
2.1. On the SAP Business Network Supplier account home page, click the **Business Network** situated in the top left corner of the screen, then select **SAP Business Network Discovery**

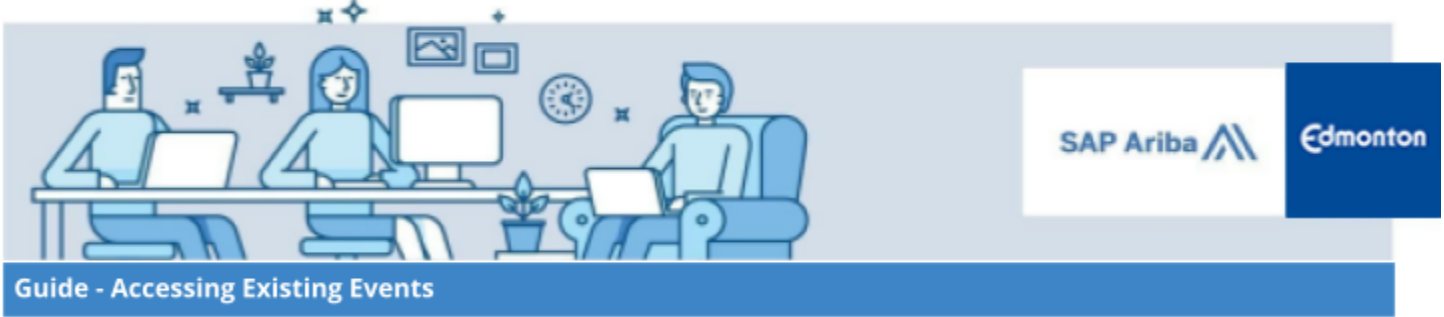




Guide - Accessing Existing Events

2.2. Click on **I'm Selling** tab and select **All Leads** from the dropdown menu





Guide - Accessing Existing Events

2.3. Review the list of procurement opportunities displayed on the screen. The right-hand column provides different types of filters you can use to find a particular event or you may type in the search bar **City of Edmonton** or use the **Refine Match Criteria** to search areas of interest. Select the appropriate event you wish to view.

Find
[Advanced Search »](#)

Refine Match Criteria

Humanitarian Relief
No items

Posting type

[Request for Information](#) (31)
[Request for Quotation](#) (139)

Date Started

[Last 14 days](#) (9)
[Last 7 days](#) (4)
[Last day](#) (2)
[Last month](#) (22)
[Over 1 month ago](#) (148)

Date Closed

[After 7 days](#) (19)
[Next 7 days](#) (5)

Product and Service Categories

[Construction & Maintenance Services](#) (60)
[Construction Materials](#) (24)
[Heavy Construction Equipment](#) (11)
[Professional & Administratives Services](#) (15)
[Technology & Engineering Services](#) (35)
[More »](#)

Ship-to or Service Locations

No items

Search Results for City of Edmonton 1 - 10 of 170 Sort by: Relevance

< 1 2 3 ... >

☆ RFQ - [City of Edmonton](#) - Contract - 2250 Rossdale Remediation \$500K to \$1M USD (Est.)

The City of Edmonton Posted: 26 Jul 2022 Closes: 22 Aug 2022 1:56 PM PDT

Product and Service Categories: Highway or road paving or surfacing

Ship-to or Service Locations: **Edmonton** - Alberta

☆ RFQ - [City of Edmonton](#) - Killarney Neighbourhood Renewal Parks Landscaping Less than \$1000 USD (Est.)

The City of Edmonton Posted: 21 Jul 2022 Closes: 15 Aug 2022 3:00 PM PDT

Product and Service Categories: Parks

Ship-to or Service Locations: **Edmonton** - Alberta

☆ RFQ - Doc3532408869 - 935229 Project Support Services [City of Edmonton](#) Less than \$1000 USD (Est.)

The City of Edmonton Posted: 20 Jul 2022 Closes: 15 Aug 2022 12:38 PM PDT

Product and Service Categories: Strategic planning consultation services

Ship-to or Service Locations: **Edmonton** - Alberta

☆ RFQ - [City of Edmonton](#) - LRT Engineering Services Standing Arrangement 2023-26 Less than \$1000 USD (Est.)

The City of Edmonton Posted: 5 Jul 2022 Closes: 15 Aug 2022 3:00 PM PDT

Product and Service Categories: Light rail vehicle transport LRV services

Ship-to or Service Locations: **Edmonton** - Alberta

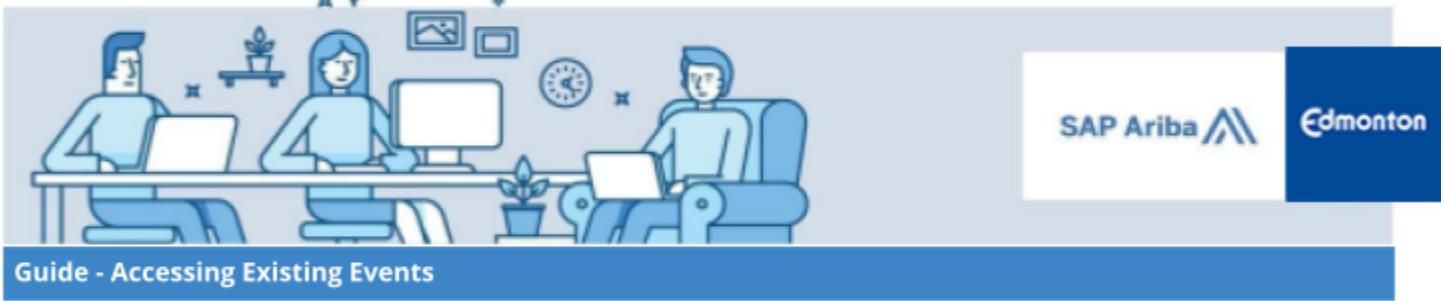
☆ RFQ - [City of Edmonton](#) - LRT Capital Line South Expansion Design-Build - RFQ \$0 USD (Est.)

The City of Edmonton Posted: 9 Jun 2022 Closes: 26 Aug 2022 10:59 PM PDT

2.4. Review the summary of the event which allows you to select **Respond to Posting** or **Add to Watchlist** or **Not Interested**.

City of Edmonton Corporate Procurement and Supply Services Branch
Updated August 22, 2024

Page 4 of 5



 This is a public sector / buyer funded posting and you can respond for free 

935216 Overland Drainage Assessment SA Open

The City of Edmonton 

Posted On: 29 Jun 2022
Open for bidding on: 29 Jun 2022
Response Deadline: 29 Jul 2022 3:00 PM PDT


Respond to Posting ★ Add to Watchlist Not Interested ▼ | Share:     Leave feedback

Opportunity Amount: **\$400,000.00 to \$600,000.00 CAD**
Contract Length: 36 months
Response Deadline: 29 Jul 2022 3:00 PM PDT
(Buyers can close postings early)
Posting ID: 13437830(Doc3415195302)
Posting Type: Request for Quotation
Public Posting: <http://discovery.ariba.com/rfx/13437830>

 0
Q&A

The event statuses can be defined as follows:

- **OPEN:** includes opportunities that are currently accepting bids.
- **CLOSED:** includes opportunities that have closed and are being evaluated.
- **AWARDED:** includes opportunities that have been awarded and are closed.

 **Tip** Clicking on events with an Open status will allow you to continue to work on an existing sourcing event, or to revise a proposal that you have already submitted.

2.5. To complete a sourcing event, follow the instructions in the City of Edmonton [Responding to a Sourcing Event](#) guide.