



# CITY POLICY

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**POLICY NUMBER:** A1113

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**REFERENCE:**

City Manager 1987 06 08

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**ADOPTED BY:**

City Manager

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**SUPERSEDES:**

5049

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**PREPARED BY:** Personnel Department

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**DATE:** 1987 06 08

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**TITLE:** EMPLOYEE DRESS CODE

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**Policy Statement:**

EACH CIVIC DEPARTMENT AND CORPORATE OFFICE SHALL ESTABLISH A DRESS CODE WHICH SHALL:

1. COMPLY WITH CITY AND/OR DEPARTMENTAL HEALTH AND SAFETY REGULATIONS AND BE WITHIN THE SCOPE OF THE ALBERTA OCCUPATIONAL HEALTH AND SAFETY ACT AND REGULATIONS OR OTHER LEGISLATED REGULATIONS.
2. ENSURE THAT EMPLOYEES HAVING ACCESS TO THE PUBLIC WILL DRESS AT ALL TIMES TO PRESENT AN ACCEPTABLE IMAGE OF THE CIVIC SERVICE.
3. INCLUDE DRESS FOR IDENTIFICATION OF EMPLOYEES AS REQUIRED.

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**The purpose of this policy is to:**

Ensure that employees' clothing is suitable for the conditions and the work being performed, with due regard for personal safety, the need for identification as a Civic employee, and presentation of an acceptable image of the Civic Service to the public as identified by individual departmental requirements.

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**This policy is subject to any specific provisions of the Municipal Government Act or other relevant legislation or Union Agreement.**