

EDMONTON

ADMINISTRATIVE DIRECTIVE



TITLE

ALTERNATIVE WORK STRATEGIES (AWS)

NUMBER

A1462

DELEGATED AUTHORITY

**BYLAW 12005, THE CITY
ADMINISTRATION BYLAW**

DEPARTMENT

FINANCIAL & CORPORATE SERVICES

STATEMENT

The modern workplace has evolved from a place where we work to an enabler of how we work by integrating people, processes and tools. Alternative Work Strategies (AWS) is a key element in modernizing our workplaces by shifting from traditional, closed, single-owner work spaces to a more open approach of shared and collaborative spaces.

Alternative Work Strategies assist the City to:

- optimize the organization's real estate footprint,
- drive organizational culture by enabling greater collaboration, flexibility and mobility,
- provide better service to citizens,
- benefit from advancements in technology, and
- create more engaging and productive employment work environments.

PURPOSE

To establish mobility targets for the organization and ensure the organizational and financial benefits of Alternative Work Strategies are realized. To establish roles, guidelines and tools that support consistent and responsible management practices for the administration of Alternative Work Strategies.

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APPLICATION

This directive applies to any individual employed by the City of Edmonton that reports to the City Manager or City Auditor along with those individuals employed/contracted by the City on a personal services agreement.

LEGISLATIVE AND ADMINISTRATIVE AUTHORITIES

Acceptable Use of Communication Technology (Electronic Mail) (A1429)
Home Use of City Owned Hardware and Software (A1430)
Protection of Mobile Sensitive Data (A1444)
Provision of Office and Special Purpose Accommodation for Civic Staff (A1407)
Respectful Workplace (A1127)
City of Edmonton Collective Agreements
City of Edmonton OneCity Workplace
Alberta Workers' Compensation Act and Regulation

Linda Cochrane