

## Introduction

The [Winter Together Grant](#) ("The Grant") is designed to empower organizations to foster a spirit of community during the winter months. We are partnering with several organizations to educate Edmontonians about the importance of snow removal, celebrate community efforts, and allow Edmontonians additional opportunities to live in more accessible communities during winter.

## Funding

### Supports for Non-Profit, Community and Neighbourhood Organizations<sup>1</sup>

#### Winter Together Grant

The Winter Together grant will be open during the 2025-2026 Winter Season to support community and non-profit organizations, including community leagues, non-profit organizations, charities, Homeowners Associations (HOAs), and initiatives aimed at celebrating volunteer snow removal efforts. This grant is designed to empower communities to support those unable to clear their own walkways and foster a spirit of collective responsibility during the winter months.

The \$1,000 grant funds can be used to organize a Winter Party, provide incentives for volunteers (such as gift cards or prizes), and procure any other materials promoting community snow removal and snow removal responsibilities and bylaws.

Some fun ways to use the Winter Together Grant include:

- Events dedicated to teaching the community about winter safety and the importance of clearing snow.
- Winter Parties (Including Block Parties) featuring activities like:
  - Hot chocolate stations
  - Snowman-building contests
  - Snow shovelling challenges

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<sup>1</sup> **Organizations are not responsible for coordinating, assigning, or managing any volunteers. Please review your insurance guidelines before engaging any volunteers.**

- Honouring traditional Indigenous experiences and winter practices
- Providing information booths on safe snow removal practices.
- Winter Solstice Parties:
  - The event can include fun activities like a scavenger hunt or sledding!
- Providing promotional material and information to support diverse communities, such as newcomer families and other equity-deserving groups in their neighbourhoods, who want to learn more about winter in Edmonton and civic winter responsibilities.
- Organizations can use this funding to recognize the outstanding efforts of people helping to remove snow in their community by presenting them with certificates or small awards for their contributions.

Grant recipients will receive access to materials to develop an incentive program, including:

- Snow removal charts, stickers, and certificates to support the Snow Heroes Youth Challenge, which teaches the importance of supporting your neighbours.
- Information about snow removal safety to support residents who participate in the program.
- Front Yard/Window Help Needed Signs for residents to express their need for volunteers to help with snow removal.

Winter Together Grant funds are provided as reimbursements. The grant coordinator must approve any change in the approved Initiative. The funding amount for any applicant will not exceed \$1,000 and will depend on the project scope and criteria.

## Eligibility Criteria

The grant is offered to Edmonton-based non-profit organizations, community leagues, charities, and homeowners' associations (HOAs). Applicants receiving the Grant are responsible for planning and managing the initiatives and the Grant, including ensuring that any initiative is conducted safely and responsibly. This includes obtaining permission from property owners, as well as any additional permits or licenses that may be required.

## Eligible and Ineligible Expenses

### Eligible Expenses

- Projects, initiatives, and events open to the public, with free or low-cost admission (cost recovery only).
- Expenses directly tied to the planning, implementation, or evaluation of outcomes.

- Honorariums for persons or groups where fees are not legally or traditionally required (for example, indigenous elders, presenters, non-vendor licensed service providers). Honorariums are limited to \$200 per person.
- Gifts for Indigenous protocol, knowledge keepers and Elders.
- Consumable expenses, such as craft, program, or event supplies.
- Gift cards, gratuities and prizes.
- Fees for performers or other service providers.
- Non-consumable expenses maintained by the community organization but available for community use at free or low-cost recovery fees.
- Food and non-alcoholic beverages for volunteers or event attendees.
- Types of eligible projects or events may include, but are not limited to [neighbourhood events](#), art, education and social, cultural or recreational activities.
- Projects, events or initiatives which serve the specific geographic neighbourhood or community associated with the organization.

### **Ineligible Expenses**

- Private projects, initiatives and events that charge entrance fees to generate revenue (unless it is a cost-recovery model).
- Projects that conflict with the [City Plan Intentions](#) and [ConnectEdmonton Strategy](#), or do not meet at least 1 of the City Plan Outcomes.
- Capital/infrastructure project expenditures to improve City-owned assets or facilities on City land, privately-owned assets on City land or privately-owned assets or facilities on private property (for example: design, contractor costs, construction materials and supplies, furniture, computer equipment).
- Ongoing operating expenses (for example: staff salaries, insurance, legal/accounting fees, facility operating expenses, facility maintenance).
- Payment for preparation of funding application.
- Payment or costs associated with contracted snow removal services.
- Completed projects or retroactive expenses incurred prior to the application submission date (reimbursement for expenses incurred prior to receiving notice of grant approval cannot be guaranteed).
- Projects, events or initiatives deemed to be a high risk for illegal activity or are illegal in nature by virtue of the planned activities or programming.
- Alcohol, cannabis or associated items.
- Food and non-alcoholic beverages for City staff or paid employees of the lead organization supporting the initiative.
- Non-consumable expenses for commercial use, rented out or private property.
- Facility rental expenses.

- Projects, events, or initiatives that do not meet the specific needs of the community served by the organization or are unrelated to the organization's mission and objectives.
- Projects, events, or initiatives with a start date outside the winter season (November - March).

## Organization Eligibility

Registered not-for-profit organizations must:

- Be registered under a provincial or federal act;
- Be in good standing with the City of Edmonton (ie, no outstanding financial requirements, funds owed to the City (including but not limited to property taxes), or reporting for other City of Edmonton grants previously awarded); and
- Ensure that grant funds received will specifically benefit City of Edmonton residents

For-profit organizations/enterprises/condo associations/homeowners associations must:

- Be incorporated under a provincial or federal act;
- Be supporting community development initiatives in connection with Community Services, or providing fiscal agency for an organization/group/individual that is eligible for funding;
- Be in good standing with the City of Edmonton (ie, no outstanding financial requirements, funds owed to the City, including but not limited to property taxes, or reporting for other City of Edmonton grants previously awarded); and
- Ensure that grant funds received will specifically benefit City of Edmonton residents.
- Informal groups or individuals must:
  - Partner with a registered not-for-profit organization or a for-profit organization that meets all criteria outlined above, as applicable, to act as a fiscal agent and
  - Provide proof that the fiscal agent has agreed to partner on the initiative (e.g. through a letter from the fiscal agent attached to their grant application).

## Application Process

Applications will be open from October 1, 2025, until February 28, 2026, or until the program is fully subscribed. An [online form](#) is available.

Funding is limited, and the City reserves the right to accept applications on a first-come, first-served basis. Applications can be refused on any basis considered reasonable by the Assisted Snow Grant Coordinator. Incomplete applications will not hold their place in the queue. Applications submitted without all of the requirements will receive one email notification requesting the missing information. Once an application has been submitted, the

grant coordinator must approve any changes to the application.

If you require assistance with your application, please contact [assistedsnowremovalprogram@edmonton.ca](mailto:assistedsnowremovalprogram@edmonton.ca).

### **Review and Approval Process**

Successful applicants must sign and return the Funding Award Letter to the City of Edmonton. Once submitted, the applicant will be eligible to receive funds on a reimbursable basis.

The City's funding approval does not constitute approval of any event details or site maps. Organizations must obtain additional approvals for the event (such as road closure permits, open spaces licenses, etc). The grant coordinator must approve any changes requested to an application.

### **Reporting Requirements**

The [Final Summary](#), including the key performance indicators, (ie. how the community benefited), total financial costs ( See Appendix 2) and copies of paid invoices for all eligible expenses. It is due one month after the event ends or no later than April 30, 2026.

### **Right To Refuse Funding**

In the event that the Applicant fails to comply with any of the requirements, the City reserves the right to refuse payment.

## Appendix 1

ConnectEdmonton's Strategic Priority	
Healthy Cities: Edmonton is a neighbourly city with community and personal wellness that embodies and promotes equity for all Edmontonians.	
I want to BELONG and contribute	
Outcomes	Indicators
Edmonton fosters wellness and mental health by providing opportunities for all people to engage in community life and supporting those who are isolated and marginalized.	<ul style="list-style-type: none"> <li>Promote personal and community wellness and connection through inclusive and welcoming places.</li> <li>Support and welcome newcomers to settle in Edmonton.</li> <li>Promote opportunity, equality, and personal safety for women, girls and gender minorities in Edmonton.</li> <li>Ensure seniors have the opportunity to access services and amenities that support a high quality of life.</li> <li>Increase Edmontonians' awareness of mental health and suicide prevention.</li> <li>Train more community gatekeepers so they are able to effectively support individuals at risk of suicide.</li> </ul>
Edmontonians can connect, be active in their community and celebrate Edmonton's heritage, diversity and unique identity.	<ul style="list-style-type: none"> <li>Promote active communities through the design of diverse, welcoming and playful public spaces.</li> <li>Ensure vibrant and inclusive communities where children, youth and families can live, learn, and grow together.</li> <li>Promote the unique histories, cultures and identities that define Edmonton.</li> <li>All sectors (public, private, non-profit) align to efficiently develop and support resources, facilities and programs for quality active living, active recreation and sport experiences for all Edmontonians.</li> <li>Increase participation in active recreation and sport by targeted populations (ie, women and girls, children and youth, seniors, First Nations, people with disabilities, ethnocultural populations, new Canadians, economically disadvantaged).</li> </ul>
Edmonton's city design fosters a sense of place by celebrating our unique attributes, diversity and opportunities within the region.	<ul style="list-style-type: none"> <li>Promote and celebrate the distinct communities that contribute to Edmonton, its quality of life and unique sense of place.</li> <li>Support the elimination of poverty, its root causes and disparity in Edmonton's communities.</li> <li>Support Edmonton's identity as a winter city through its infrastructure, design, events and economy.</li> </ul>
I want to be able to CREATE and innovate.	
Edmonton fosters citizen leadership, capacity building and co-creation.	<ul style="list-style-type: none"> <li>Promote city-building solutions with communities through prototyping, partnerships and piloting.</li> <li>Promote community-based placemaking to retrofit and</li> </ul>

	<p>redevelop open spaces and public facilities.</p> <ul style="list-style-type: none"> <li>• Educational and communications strategies and initiatives encourage, inform and motivate Edmontonians to develop physical literacy through all stages of life.</li> <li>• All Edmontonians, regardless of age, ability, background or income level are empowered to participate in an active living, active recreation and sport activities.</li> </ul>
Edmonton is where creative spaces emerge and arts, design and culture flourish.	<ul style="list-style-type: none"> <li>• Promote the integration of art, design and culture into the fabric of the city and its communities.</li> <li>• Promote a well connected, attractive and delightful city through beautiful architecture, animation and urban design excellence.</li> </ul>

\* [City Plan. VII. Planning for People.](#) \* [Connect\(Ed\)Monton: Healthy Cities](#)

## Appendix 2

<b>Final Report Criteria</b>
<p><a href="#">2025-2026 Winter Together Grant Summary</a></p> <p>Includes:</p> <ul style="list-style-type: none"> <li>• Event/Initiative details</li> <li>• Number of participants in each initiative</li> <li>• Number of participants attended each event</li> <li>• Demographics of the event</li> <li>• Overall success, challenges and feedback of the initiative(s)</li> </ul>
<a href="#">Total Financial Costs</a>
Copies for all eligible expenses.