

# WAVE Committee Meeting Minutes

Mar 18, 2025

Time: 5:30 - 8:00pm

Meeting Location: Heritage Room, City Hall




Edmonton

Google Meet Link: [meet.google.com/gow-jppg-nvg](https://meet.google.com/gow-jppg-nvg)

Livestream Link: [stream.meet.google.com/stream/654f7d9f-d194-4893-a3f3-67f782c0efa9](https://stream.meet.google.com/stream/654f7d9f-d194-4893-a3f3-67f782c0efa9)

Attendees	
Attendance: A. Bailie,, C. Yung, C. Klassen, D. Marlow, S. Igweamaka, E. Keizer, E. Eamer,, J. Meneen, J. Smith, J. Threlfall, L. Jayawardane, N. Rodriguez, O. Onasile, R. Duval, S. Ghaledar, S. Awatta, T. Ighomuaye, T. MacGillivray Guests: Sue Holdsworth Regrets: A. Jiwa, J. Virk, S. Attawa, T. Ighomuaye City Admin: S. Patterson, C. Rutherford	
1.0 Welcome	
1.1 Co-Chairs	Meeting called to order at 5:36
2.0 Land Acknowledgement	
2.1 Land Acknowledgement (J. Threlfall )	
3.0 Indigenous Word of the Day	
3.1 <a href="#">Ward Names:</a>	Metis ▶ Edmonton Ward Métis
4.0 Review	
4.1 Agenda Review Approval	Carried
4.2 <a href="#">Approval of January 21, 2025 Meeting Minutes</a> <a href="#">Approval of February 18, 2025 Meeting Minutes</a>	<b>APPROVED:</b> February minutes <b>TABLED:</b> January minutes - attendance needs to be updated - tabled to April for approval
5.0 Councillor Advisor	
5.1 City Council Updates & Q&As	City Council has many orders underway at this time of the year, including Council Committee Appointments Councillor Rutherford responded to EPL removal of pride flags: <a href="https://www.erinrutherford.ca/upd">https://www.erinrutherford.ca/upd</a>

	<a href="#">ates-blog/statementonprideflags</a>  Other members of WAVE are reaching out to EPL as well.
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6.0 Equitable Recreation Programming Audit	
<p>6.1 The Office of the City Auditor conducted an Equitable Recreation Programming Audit in June 2024. The report identified that the Community Recreation and Culture Branch needs an effective approach to planning and providing equitable recreation programming for all Edmontonians. The report made four recommendations:</p> <ul style="list-style-type: none"> <li>- Recommendation 1: Improve information gathering on recreation programming needs to identify access barriers and inform equitable program planning. (by March 31, 2025)</li> <li>- Recommendation 2: Develop and implement an integrated plan to support equitable recreation programming. (by March 31, 2026)</li> <li>- Recommendation 3: Develop equity objectives for each major programming area to assess effectiveness and identify areas for improvement. (by June 30, 2026)</li> <li>- Recommendation 4: Develop documented guidance for staff to ensure equitable, inclusive, and accessible recreation programming. (by September 30, 2026)</li> </ul> <p>The staff leading recommendation 2 would like to share with you a bit about the work, and get some preliminary input on the vision for the integrated plan for equity.</p>	<div>  Equitable Recreation Program... </div>

7.0 Presentation Police Commission: Response to WAVE Questions	
7.1 <a href="#">Response to WAVE Questions</a>	<b>Suggestion:</b> EPS is planning public engagement in late spring/early summer 2025. WAVE will seek updates and engage as able and appropriate.

7.0 Updates	
<p>7.1 Co-Chairs</p> <ul style="list-style-type: none"> <li>• Recruitment timeline and number of vacancies to fill</li> <li>• Meeting with Councillor Rutherford and Administration <ul style="list-style-type: none"> <li>◦ Social media</li> <li>◦ WAVE mandate</li> <li>◦ Administration changes</li> </ul> </li> </ul>	<p>Recruitment interviews are complete. Co Chairs are recommending two new members and three alternates. Expecting new members to join in April/May</p> <p>Question as one WAVE member is running for public office. Members are able to continue in duties until September. Will have to take a LOA for campaigning and if elected will</p>

	need to resign
7.2 <a href="#">Administration update</a>	Admin update shared  FOLLOW UP: <ul style="list-style-type: none"> <li>- Clarification needed about when the last day to submit responses for council is.</li> <li>- Budget update requested for April 2025 meeting</li> </ul>

8.0 Strategic Plan and Work Plans	
8.1 <u>Project Updates:</u> <ul style="list-style-type: none"> <li>• Goal 1 (Policy Subcommittee) - Cherie, Jess <ul style="list-style-type: none"> <li>○ Upcoming meetings <ul style="list-style-type: none"> <li>■ Policy subcommittee meetings: 1-year Review of Zoning Bylaw Child Care Services Regulations <b>Feb 6</b></li> <li>■ 2SLGBTQ+ Action Plan <b>Mar 13</b></li> </ul> </li> </ul> </li> <li>• Goal 2 Updates: <ul style="list-style-type: none"> <li>○ Financial Literacy Spotlight Series -Tiwa, Olu</li> </ul> </li> <li>• Goal 3 Updates <ul style="list-style-type: none"> <li>○ Active Citizen Series - Stella</li> <li>○ Equity in Motion - Echo</li> </ul> </li> </ul>	Goal 1: <ul style="list-style-type: none"> <li>- Clarification needed for when and how to submit responses to council. Internal committee process has been developed. I</li> <li>- Received an update from 2SLGBTQ+ Action Plan -</li> </ul> Goal 2 - Financial literacy spotlight <ul style="list-style-type: none"> <li>- No updates</li> </ul> Goal 3 - Stella - active series - put out our first blog - <i>understanding city council</i> - updates every 2 weeks  Episodes put it on the WAVE drive for preview

9.2 Updates to WAVE webpage	WAVE webpage (Laurence) <ul style="list-style-type: none"> <li>- No more support from parados</li> <li>- Laurence provided an overview of the refreshed website</li> <li>- Data of website and app use to be shared at next meeting</li> </ul>
	MOTION: Laurance, Allyson, Saniya, Candice Nicole and Echo, are appointed to

	<p>draft a digital communication plan for discussion and consideration at the April WAVE committee meeting.</p> <p>Motion: Echo 2nd Cherie</p> <p>- carried</p>
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9.0 Indigenous Learning Moment	
<p>9.1 Indigenous Learning moment for the Committee</p> <p>This meant to be a space for the WAVE member to lead a discussion or activity for the WAVE Committee allowing the group to live reconciliACTION. There is no prescribed form for this Indigenous learning moment and can be unique to each member's learning journey.</p>	

Next Meetings 2025		
Date	Time	Location
April 15, May 20, June 17	5:30-8:00pm	Edmonton Tower, Meeting Centre