

WAVE Committee
Meeting Meeting Minutes

September 17, 2024
 Time: 5:30-8:00pm
 Meeting Location: 3rd Floor Edmonton Meeting Centre, Edmonton Tower

Google Meet Link: meet.google.com/kne-ayzv-qhh
 Livestream Link: <https://www.youtube.com/@thewomensadvocacyvoiceofed8827/featured>

Attendees
<p>Attendance: Del, Jess, Jaycee, Echo, Areezah, Erika, Stella, Alison, Trena, Rhiannon, Laurence, Councillor Rutherford, Councillor Wright, Rutherford, Marliss, Randy, Christine Online: Saniya, Tiwa, Jasmine, Candace, Olu, Sara Regrets: Julianne, Cherie, Nicole</p>

1.0 Welcome	TIME / LENGTH
1.1 Co-Chair (Areezah)	5:30-5:35pm

2.0 Land Acknowledgement	TIME / LENGTH
2.1 Land Acknowledgement (Echo)	5:35-5:40pm

3.0 Review	TIME / LENGTH
3.1 Agenda Review Approval Motion to approve: Jess Second: Stella	5:40pm
3.2 Approval of Meeting Minutes, Jun 19, 2024 Motion to approve: Rhiannon Second: Laurence	5:40pm

4.0 Councillor Advisors	TIME / LENGTH
4.1 City Council Updates & Q&As <ul style="list-style-type: none"> • Community Safety & Wellbeing (CSWB) funding set aside from the City of Edmonton Administration and approved by Community & Public Service Committee. The funding supported community projects in addressing violence prevention, truth and reconciliation, • Topping off the CSWB grants community initiated safety and wellbeing community projects that the community can apply for • Public spaces bylaw Council report is delayed to Jan-Mar of 2025 to allow for more public engagement and ensure there is a more comprehensive GBA+ analysis 	5:40-6:00pm

<ul style="list-style-type: none"> • City of Edmonton budget potentially a 13% tax increase, looking into replenishing financial reserve (FSR) \$40 million to \$110 million • Transit access passes, criteria did not change for those who qualify to purchase transit passes at a discount • City Council moving away from funding where province should be funding, tough decisions that have to be made • EPS funding approved by Council, their budget has been approved for 4 yrs • Recommended by Parodos that on WAVE social media discuss how WAVE can advise City Council on issues within the province's jurisdiction <ul style="list-style-type: none"> ○ Next Steps: Co-Chairs will have a discussion on WAVE's social media strategy • Council meeting agendas shared to the public 10 days before meeting, there is no change to when these agendas are made public, the change to agendas being released later was due to the capacity of the City Clerk's office • Transit fare gates at Urban Planning Committee, C. Wright shared that fare gates are not effective in reducing crime and she expects the recommendation is not expected to pass at City Council. The report goes to Council on Oct 2 and 3 	
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5.0 Updates	TIME / LENGTH
<p>5.1 Co-Chairs</p> <ul style="list-style-type: none"> • Welcome to Trena MacGillivray to the WAVE Committee • Pilot Co-chair model approval <ul style="list-style-type: none"> ○ Areezah provided an update regarding the WAVE Committee's leadership structure. She emphasized the need to discuss whether to continue with the co-chair model or revert to the previous chair and vice chair format. The switch to co-chairs was made to address capacity challenges, and it's important to evaluate its effectiveness moving forward ○ Consideration to have a Vice Chair role and Co-Chairs to help with succession planning so when the Co-Chair leaves or steps down, then the Vice Chair moves into a Co-Chair role ○ Stagger Co-Chair roles so there is one remaining Co-Chair and a new Co-Chair ○ Areezah shared sh will not running for another term as Co-Chair and she shared Julianne is also not going to run again as Co-Chair ○ Recommended to stagger when Areezah and Julianne steps down as Co-Chair to help with new Co-Chairs, one steps down in Nov/Dec and the other steps down in the new year ○ Next Steps: Consider being the Co-Chair or putting your name 	<p>6:00-6:10pm</p>

<p>forward. Reach out to Areezah and Julianne if you have any questions</p> <ul style="list-style-type: none"> ○ Next Steps: At the October meeting there will be a discussion to decide whether to continue with the Co-Chair model. If agreed upon, WAVE will seek formal approval and request that the City Council amend WAVE's bylaws to include the Co-Chair structure for the committee ○ Committee Co-Chair appointments will take place in November 	
<p>5.2 Administration and Q&As</p> <ul style="list-style-type: none"> ● Upcoming Meetings Requests with WAVE <ul style="list-style-type: none"> ○ Public Spaces Bylaw at Policy meeting, Oct 3, 2024 ○ Violence Prevention Action Plan Oct 21, 2024 ○ Next steps: Christine to share motion from the Public Spaces bylaw Council meeting and letter that WAVE sent to City Council 	6:10-6:15pm
<p>5.3 Social Media</p> <ul style="list-style-type: none"> ● Updates from Parodos <ul style="list-style-type: none"> ○ There is good content from members to share videos on WAVE's social media ○ Meeting with Prepare Her- Ask Her program, Stella was featured in a video on WAVE's social media ● Social Media Monthly Themes that will be shared on WAVE's social media: <ul style="list-style-type: none"> ○ Autism and ADHD ○ Women's History Month ○ Civic participation and running for office with Councillor advisors ○ No Space for Hate ○ Daughter's Day ○ Gender Equity Week ○ WAVE's commitment to reconciliation, Jaycee will be featured in a video for National Day for Truth and Reconciliation ○ Request to share more public engagement posts 	6:15-6:25pm

6.0 Strategic Plan and Work Plans	TIME / LENGTH
<p>6.1 Strategic Plan Framework and Work Plan Implementation Relevant Documents:</p> <ul style="list-style-type: none"> ● Strategic Plan and Work Plan ● Members to Contribute to implementing WAVE's Work Plan Tracking Document <ul style="list-style-type: none"> ○ WorkPlan Tracking ● Goal 1 (Policy subcommittee) Updates, Co-Chair: Jaycee <ul style="list-style-type: none"> ■ Public engagement project meeting with Olivia Howard at the COE communications, WAVE members shared their perspectives on how the City can improve their public engagement processes especially to equity seeking groups 	6:25-7:30pm

- Thank you to Rhiannon for Co-Chairing the Policy subcommittee
- **Next Steps: The subcommittee needs to appoint a new Co-Chair and to help Jaycee, if anyone is interested reach out to Jaycee**
- There are plans to discuss the restricting sale of knives at convenience stores that City Council will vote on
- Goal 2: Improve the quality of life for women and gender diverse people in Amiskwaciwashkahikan - Updates (Tiwa, Olu)
 - The working group is working on its proposal to present at the October meeting

6.2 Working Group Initiatives for Discussion and Approval:

Goal 3: Empower women and gender diverse people to get involved in different ways with Municipal government (Presenters have approximately 10 mins for their presentation and Q&A and then vote by Committee)

- [Goal 3 Proposal](#) - Stella
 - Title for project: Active Citizen Series project
 - Value in encouraging women and gender diverse people to get involved in civic matters
 - Capacity and timeline to be considered
 - Look into ParityYEG, YWCA and collaboration
 - **Next Steps: members involved to assist with the project : Alison, Jaycee**
- **Motion to approve the proposal with adjustments to timelines and any changes to accommodate capacity: Stella**
- **Second: Laurence**
- **All in Favour**
- [Goal 3 Proposal Equity in Motion](#) and [Podcast Proposal](#) - Echo
 - Title for Podcast: Equity in Motion Podcast
 - Christine to look into sponsorship and in-kind sponsorship and if WAVE can receive sponsorships
 - Recommended by Parodos to do the recording this year due to their contract status
 - Councillor Rutherford recommended to consider civic engagement as a topic instead of Healthcare since the City does not have jurisdiction over healthcare, it should have a localized linkage
 - Recommendation to introduce each podcast topic as a key civic matter by emphasizing its impact on community engagement and

<p>local decision-making. Highlight how it affects residents and fosters shared responsibility, encouraging listeners to consider their roles in addressing these issues</p> <ul style="list-style-type: none"> ○ Recommendation from Parodos to have someone dedicated to the writing of the podcast ○ Echo will focus on the administrative work, logistical work to schedule the speakers for the one day of recording ○ Recommendation to compare which performs better in person events, with metrics with podcast ○ Next Steps: WAVE members to help Erika, Jasmine <ul style="list-style-type: none"> ● Motion to approve proposal: Echo ● Second: Jess ● All in favour <ul style="list-style-type: none"> ○ Next Steps: Connect with members working on the Active Citizen Series project and Equity in Motion Podcast ○ Recommendation that Co-Chairs provide guidance on both projects and help to communicate how it aligns with the City Council's priorities and City of Edmonton goals when WAVE reports to City Council <ul style="list-style-type: none"> ● Parodos' contract is up for renewal in December, they are waiting to hear back from the City ○ Next Steps: Discuss at next committee meeting any updates on Parodos' contract to support WAVE's social media 	
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7.0 Indigenous Learning Moment	TIME / LENGTH
<p>7.1 Indigenous Learning moment for the Committee. Members shared their experience sweet grass and sage picking with Jaycee</p> <ul style="list-style-type: none"> ● Next Steps: Sign up to do the land acknowledgement and Lead the Indigenous learning moment 	7:30-7:45pm

Next Meetings in 2024 and 2025		
Date	Time	Location
October 15, November 19, December 17, January 21, February 18, March 18, April 15, May 20, June 17.	5:30-8:00pm	Edmonton Tower, Meeting Centre