

# Virtual Information Session

## 2025 Edmonton Election Nomination Process

**Date:** December 17, 2024



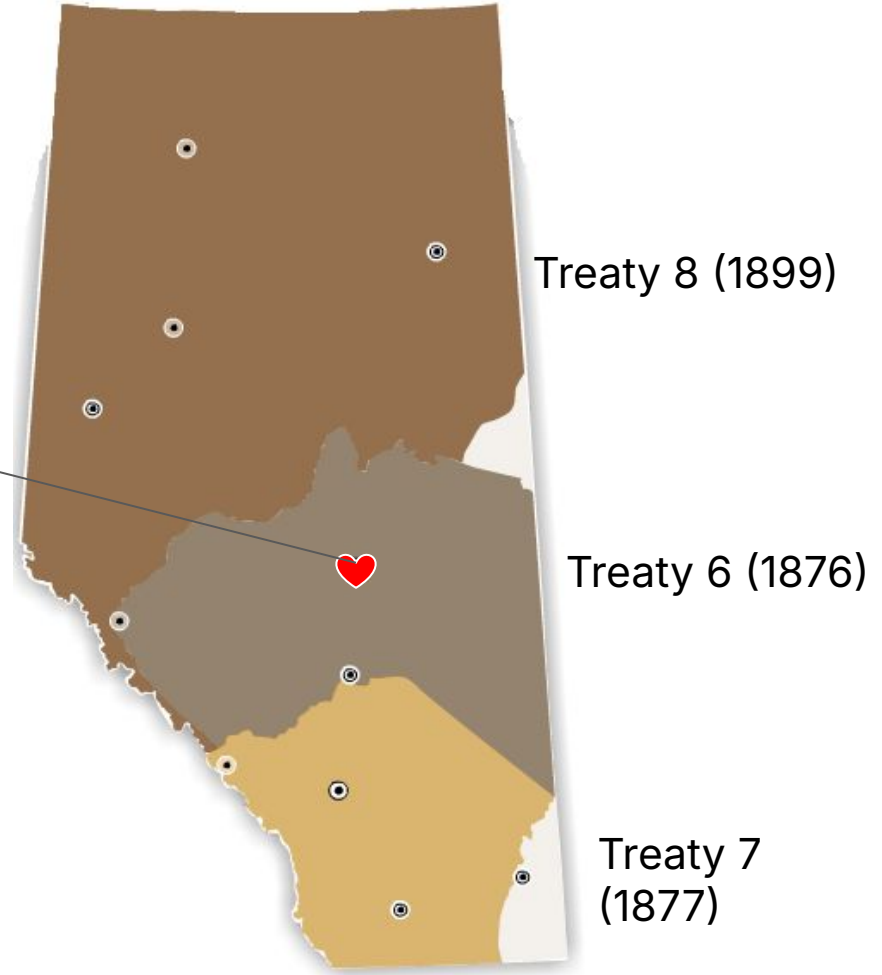
**Edmonton  
Elections**



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(Edmonton)



# Introductions



**Aileen Giesbrecht**  
Returning Officer



**Chris Heywood**  
Edmonton Elections

# Agenda

- About Edmonton Elections
- Nominations Process
- Tips
- Questions - email to [elections@edmonton.ca](mailto:elections@edmonton.ca)
- Staying Connected

# Edmonton Elections

The non-partisan team within the Office of the City Clerk, plans and executes the Edmonton Election on behalf of:

- City of Edmonton,
- Edmonton School Division
- Edmonton Catholic Separate School Division



# Nomination Process



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# Notice of Intent vs Nomination

## Notice of Intent

- Required step for candidates who wish to collect campaign contributions and incur campaign expenses
- Submit anytime during the **Campaign Period** (Oct. 31, 2024-Dec. 31, 2025)
- No legislated form

## Nomination Process

- Required for candidate to appear on ballot
- Submit during the **Nomination Period** (Jan. 2-Sept. 22, 2025)
- Legislated form must be used

# Nomination Process

**Nomination Period:** January 2-September 22, 2025

Candidates must:

- Confirm they meet eligibility requirements
- Complete the nomination forms
  - Collect signatures from eligible residents
  - \*Affirm with Commissioner of Oaths
- Submit the completed form and a deposit to Edmonton Elections, in-person or by mail



# Eligibility Requirements

- At least 18 years old on Nomination Day (September 22, 2025)
- A Canadian citizen
- A resident of the City of Edmonton for the 6 consecutive months immediately preceding Nomination Day (September 22, 2025)
- A resident of Edmonton on Election Day (October 20, 2025)
- Not otherwise ineligible or disqualified under the [Local Authorities Election Act](#)

# Nomination Forms

2 required forms— Form 4 and Form 5—and 1 optional contact information form

## Form 4

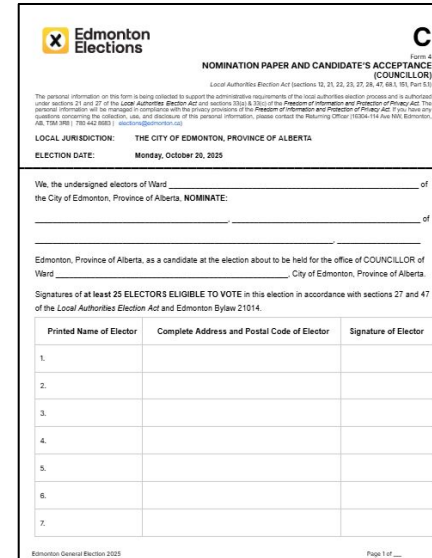
- Separate form for each office
- Signatures must be inked and collected on the appropriate form
- Signed by Commissioner of Oaths

## Form 5

- Personal and financial information

## Optional form

- Social media, web and campaign contact



**Edmonton Elections** **C**  
Form 4  
**NOMINATION PAPER AND CANDIDATE'S ACCEPTANCE**  
(COUNCILLOR)

Local Authorities Election Act (sections 12, 21, 22, 23, 27, 28, 41, 48.1, 51, Part 51)

The personal information on this form is being collected to support the administrative requirements of the local authorities election process and is authorized under sections 27 and 27.1 of the Local Authorities Election Act and sections 2(1) & 2(2) of the Access to Information and Protection of Privacy Act. The personal information will be managed in compliance with the privacy provisions of the Access to Information and Protection of Privacy Act. If you have any questions concerning the collection, use, and disclosure of the personal information, please contact the Returning Officer (393-5134 Ave MB, Edmonton, AB, T6E 0R6) (904-442-3883) [info@edmonton.ca](mailto:info@edmonton.ca)

LOCAL JURISDICTION: THE CITY OF EDMONTON, PROVINCE OF ALBERTA

ELECTION DATE: Monday, October 20, 2025

We, the undersigned electors of Ward \_\_\_\_\_ of the City of Edmonton, Province of Alberta, **NOMINATE:** \_\_\_\_\_ of \_\_\_\_\_ of \_\_\_\_\_, Province of Alberta, as a candidate at the election about to be held for the office of COUNCILLOR of Ward \_\_\_\_\_, City of Edmonton, Province of Alberta.

Signatures of at least 25 ELECTORS ELIGIBLE TO VOTE in this election in accordance with sections 27 and 47 of the Local Authorities Election Act and Edmonton Bylaw 21014.

| Printed Name of Elector | Complete Address and Postal Code of Elector | Signature of Elector |
|-------------------------|---|----------------------|
| 1.                      |   |                      |
| 2.                      |   |                      |
| 3.                      |   |                      |
| 4.                      |   |                      |
| 5.                      |   |                      |
| 6.                      |   |                      |
| 7.                      |   |                      |

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# Signatures and Deposits

|   | Eligible Signatures | Deposit      |
|---|---------------------|--------------|
| <b>Mayor</b>                                | <b>100</b>          | <b>\$500</b> |
| <b>City Councillor</b>                      | <b>25</b>           | <b>\$100</b> |
| <b>Edmonton Public<br/>School Trustee</b>   | <b>25</b>           | <b>\$100</b> |
| <b>Edmonton Catholic<br/>School Trustee</b> | <b>TBC</b>          | <b>TBC</b>   |

# Signatures and Deposits

## Signature eligibility

- Eligible to vote for the candidate they are signing for on Election Day
  - Canadian Citizen
  - Mayor: Edmonton resident
  - City Councillor and Trustee: ward resident

## Deposit

- Paid when submitting nomination papers
  - Cash, debit, credit, certified cheque, money or e-transfer order in person
  - Certified cheque, money order or e-transfer via mail

# Submitting Nomination Forms

## By appointment

- Book an appointment by:
  - Calling or emailing Edmonton Elections
  - Using the **new online** appointment calendar\*
- Appointments take place at Edmonton Elections Office and City Hall (twice a month)

## Drop-in

- Drop-in services are available at Edmonton Elections Office, pending staff availability

**Nomination papers do not need to be signed by a Commissioner of Oaths before the appointment**

# Nomination Tips

## Collecting signatures:

- Exceed the minimum of signatures required
- Only accept signatures from eligible Edmontonians
- Ensure addresses are complete and legible

## Filling out nomination forms:

- Review the supporting materials and double check your forms
- Submit in-person and make an appointment
- Bring all forms and a government issued ID to the appointment



# Questions



**Email questions to [elections@edmonton.ca](mailto:elections@edmonton.ca)**



# How to Stay Informed

- Follow @EdmElections on X
- Regularly check [edmonton.ca/elections](https://edmonton.ca/elections)
- Email questions to [elections@edmonton.ca](mailto:elections@edmonton.ca)
- Sign up for our e-newsletter\*\*



# Thank you.



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