

City of Edmonton Hosting Grant Event Financial Report			
Organization Name:			
Event Name:			
Event Date(s):			
LEVEL OF EVENT and MAXIMUM AWARD:			
<i>MAXIMUM AWARD can be up to 25% of total eligible expenses to the maximum for the level of event. Other factors as listed in the Guide are also considered in determining the final grant award. Indicate the level of event for which funding is being requested.</i>			
Provincial	<input type="checkbox"/>	25% of eligible expenses up to \$5,500	
Western Canadian	<input type="checkbox"/>	25% of eligible expenses up to \$6,000	
National	<input type="checkbox"/>	25% of eligible expenses up to \$6,500	
International	<input type="checkbox"/>	25% of eligible expenses up to \$7,500	
GRANT REQUEST: Must not be any greater than maximum according to level of event			\$
	1. Pre Event PROJECTIONS <i>(to be complete upon application)</i>	2. Post Event ACTUALS <i>(to be complete after event)</i>	For City Use Only
A. REVENUES			
Fees:			
Registration Fees	\$		
Other (please specify);	\$		
Gaming Revenue:			
Bingos	\$		
Raffles	\$		
Other (please specify)	\$		
Donations: Do not include in-kind – only financial donations (cash, cheque, etc)			
Individual donations	\$		
Groups or Businesses	\$		
Grants:			
Federal Government (specify each)	\$		
	\$		
Provincial Government (specify each)	\$		
	\$		
City of Edmonton – Hosting	\$		
Other Grants (please specify)	\$		
	\$		
Other Income(please specify)			
	\$		
	\$		
TOTAL REVENUE:	\$		
B. EXPENSES			
Ineligible Expenses			
Capital - please specify	\$		
Fundraising Costs	\$		
Travel and Accommodation Costs	\$		
Food & Beverage for banquets or similar types of activities	\$		
Other (please specify)	\$		
	\$		
Total Ineligible Expenses:	\$		
Eligible Expenses			
Administrative Costs, Office Supplies	\$		
Equipment Rentals	\$		
Facility Rentals	\$		
Printing	\$		
Publicity, advertisements	\$		
Trophies, Medals	\$		
Officials	\$		
Volunteer Appreciation	\$		
Event T shirt (or equivalent)	\$		

Snacks (for officials, participants, volunteers)	\$		
Other (please specify)	\$		
	\$		
	\$		
Total Eligible Expenses:	\$		
TOTAL EXPENSES:	\$		
NET REVENUE (Deficit) - Total revenue minus total expenses:	\$		
25% of Total Eligible Expenses: <i>up to 25% of total eligible expenses to the maximum for the level of event.</i>	\$		

We, the undersigned, declare that
a) the information is accurate,
b) if a recreational/amateur sport event, it was endorsed by the appropriate governing body, required competitors to qualify, determined the champion for the respective level of completion, was not restricted to members of certain groups or clubs (that is, was not an invitational event),
c) the signatures applied are valid and acceptable as if signing in writing.

Signature of Finance Director / other signing officer

Date

Signature of Event Chair / other director

Date