

Relief Labourer

DEFINITION

This is summer relief employment from April 15 through September 15. The number of weeks of employment is limited to 18 weeks of the 22 week period availability. This position requires the incumbent's commitment for the duration of the season.

This is unskilled manual work. The Relief Labourer works on a crew assisting more senior labourer positions.

Employees of this class perform tasks which are manual in nature and which do not require previous training and experience. Duties involve the use of simple hand and/or power tools in an efficient, responsible manner in accordance with recognized procedures and the use of light motor vehicles.

Instructions are received orally from a supervisor and jobs are checked in progress and upon completion to ensure that instructions are properly carried out and meet with predetermined standards.

TYPICAL DUTIES *

Is responsible for the operation and minor maintenance of one or more of the following types of equipment:

Push lawnmowers; 'weed-eaters'; trimmers; edgers; sod cutters; small rototillers (under 7 hp, with digger in front of motor); walk-behind aerators; log splitters; 'line marker'; water pumps; concrete vibrators; skill saws; sabre saws and various manual tools.

Assist crews in general landscaping: lay sod, plant and care of annual flower and shrub beds, weed control, prune shrubs, and level sand and shale.

Manually fertilize, seed and water plant material, flowers, grass, and shrubs.

Collect refuse in parks, playgrounds and streets.

Collect and dispose of debris from facilities, roadside, work area and construction sites

Haul and split firewood.

Manually cut, clear and burn brush.

Perform security check on assigned premises.

Operate light delivery vehicles transporting materials and supplies.

Load and unload materials from trucks.

Assist concrete crews with the pouring, spreading and levelling of cement and fillcrete.

Clean out manholes and sewer mains.

Assist in the maintenance of underground chambers, manholes and catch basins.

Dig holes and trenches.

Assist crews with traffic control sign installation.

Relief Labourer

- Direct traffic during street construction projects.
- Manually sweeps and clears sidewalks.
- Assist in the painting of street lines and crosswalks.
- Assist in the maintenance of wooden sidewalks, steps, and guardrails.
- Assist in the repair of fences, retaining walls, bridge structures and foundations.
- Assist in repair and construction of golf course greens.
- Within an animal control setting, cleans, disinfects and sanitizes animal control areas and equipment and assists with animal handling and carcass disposal as required.
- Perform related duties as required.

KNOWLEDGE, ABILITIES AND SKILLS

- Ability to understand and perform oral and written instructions.
- Ability to work with and assist others as team members.
- Ability to perform heavy manual labour for extended periods of time under various weather conditions, at busy construction sites, and occasionally in high traffic areas.
- Ability to work with hand and power tools in a safe manner.
- Must be physically capable of performing the duties assigned to the class.

TRAINING AND EXPERIENCE REQUIREMENTS

Job Level

Completion of the tenth school grade or equivalent. Possession of a Valid Class five (5) Alberta Motor Vehicle Operator's License and eligibility to obtain a City driver's permit.

Drainage Services: Completion of twelfth school grade or equivalent (GED); and requires Level I Wastewater Collection of the Alberta Environment Certification Program (must be attained within two years of appointment to a permanent position). Class five (5) Alberta Motor Vehicle Operator's License requirement may not apply for Labourer I in Drainage Services.

* *This is a class specification and not an individualized job description. A class specification represents and defines the general character, scope of duties and responsibilities of all positions within a specific job classification. It is not intended to describe nor does it necessarily list the essential job functions for a specific position in a classification. Positions may perform some of the duties listed above but this does not necessarily qualify for placement into this classification.*

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Salary Plan	<u>10M</u>	<u>10A</u>	<u>10B</u>	<u>10C</u>
Job Code	2236			
Grade	132			

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