

Maintenance Repairman I

DEFINITION

This is diverse sub-journeyman level work in a variety of trades.

An employee of this class is engaged in a variety of minor construction, maintenance and repair duties, requiring some familiarity with basic trade practices in one or more of the building or mechanical trades.

Assignments are usually in the form of oral or written work orders and employees usually work under the direction of a supervisor. Routine day-to-day tasks are performed independently.

Progress is reviewed through inspections and operational tests of equipment.

Occasional supervision is exercised over unskilled assistants.

TYPICAL DUTIES *

Perform minor plastering work such as patching cracks and holes in walls; does rough interior and exterior painting tasks.

Maintain and service various types of fire extinguishers.

Service and maintain various heating, ventilation and refrigeration apparatus performing minor repairs and adjustments when necessary.

Perform rough carpentry work in the repair, maintenance and alteration of buildings and the construction and maintenance of tables, benches, fences, scaffolds, concrete forms, signs, sheds, etc.

Perform preventative maintenance operation and inspection of mechanical and electrical sewerage pump stations. Check installation for correct operation of mechanical equipment and controls, including pumps, valves, drive shafts, bearings, gates, generators, actuators, pipe work, level sensors, unblocking pumps and cleaning of wet wells.

Maintain and repair tampers, jackhammers, generators, drills, compressors; lubricates parts; replaces bearings and seals on hydraulic jacks and chain hoists and other similar types of related equipment.

Perform routine tasks in replacing furnace filters; repairs showers, toilets and related facilities.

Operate a truck to transport equipment and materials to and from job sites.

Perform related work as required.

KNOWLEDGE, ABILITIES AND SKILLS

Knowledge of the occupational dangers and safety precautions of the trades involved.

Knowledge of the standard methods, materials, tools and equipment used in one or more of the building or mechanical trades applicable to work assignments.

Ability to understand and carry out oral and written instructions.

Skill in the use and care of the tools required to perform the work assignments.

TRAINING AND EXPERIENCE REQUIREMENTS

Job Level

Completion of the tenth school grade; experience or training in building and mechanical maintenance and repair work; or an equivalent combination of training and experience. Possession of a valid Class 5 Alberta Motor Vehicle Operator's license and eligibility to obtain a City driver's permit.

Drainage Services:

Completion of the twelfth school grade or GED.

The City of Edmonton is required to meet Alberta Environment Wastewater Collection Certification requirements for Drainage Services positions under this classification. All employees are required to obtain Level I Wastewater Collection Certification under the Alberta Environment Certificate program within 2 years of appointment to a permanent position within this class. Once the required level of certification is attained, the employee will transfer to the certified job code for this class, with the commensurate rate of pay.

The Drainage Branch reserves the right to waive the certification requirement for:

- an individual employee after 2 unsuccessful attempts at attaining the certification in a 2 year time frame or for
- a posted Design & Construction Section vacancy, where specific circumstances warrant,

provided that such waiver does not jeopardize the branch's ability to meet Alberta Environment certification requirements. The following classifications in the Drainage Operations Section will continue to require certification and incumbents will not be eligible for waiver of the certification requirement under any circumstances - these classifications are: Drainage Supervisor, Drainage Trainer, Training & Safety Instructor, Drainage Leader II, Maintenance Repairman II, and Pumpwell Millwright II.

* *This is a class specification and not an individualized job description. A class specification represents and defines the general character, scope of duties and responsibilities of all positions within a specific job classification. It is not intended to describe nor does it necessarily list the essential job functions for a specific position in a classification. Positions may perform some of the duties listed above but this does not necessarily qualify for placement into this classification.*

MAINTENANCE_REPAIRMAN_I.DOC

Salary Plan	<u>10M</u>	<u>10A</u>	<u>10B</u>	<u>10C</u>
Drainage Uncertified Grade	0139 022			
Drainage Certified Grade	2177 112			
Last Updated:	2010-05			
Previous Updates:	1979-06, 2000-09			
Originated:	1979-06			