



Maintenance Repair II

DEFINITION

This is supervisory moderately complex sub-journeyman level work in a variety of trades.

Duties of this class differ from that of a Maintenance Repair I in that workers of this class assign, supervise and participate in the work of Maintenance Repair and Labourers performing a variety of maintenance, repair and minor construction tasks.

Tasks of this class require the incumbent to be familiar with basic trade practices in one or more of the building or mechanical trades. Work is done under general supervision and is generally performed independently with considerable latitude for determining specific work methods. Problems of a major nature are referred to a supervisor. Assignments are received verbally or written in the form of work orders from a supervisor who inspects the results to ensure they meet with established standards.

TYPICAL DUTIES *

Supervises and participates in the work of other sub-journeymen and labourers involved in a variety of tasks necessary to the area.

Supervises and assists workers in a variety of carpentry tasks, such as construction, fabrication, maintenance of cabooses, sheds and other small buildings. Also involved in the construction of cupboards, benches, tables, platforms, scaffolds and other related work.

Supervises and assists in the pre-cutting of forms for concrete construction work.

Assigns and participates in making repairs to a variety of equipment such as tampers, jackhammers, generators, drills, skill saws and related equipment.

Monitor the cleaning, painting and general maintenance of buildings and grounds.

Prepares material orders; checks stock and keeps records of all materials utilized.

Perform related work when required.

KNOWLEDGE, ABILITIES AND SKILLS

Knowledge of methods, materials, tools and general equipment used in the building and mechanical trades pertaining to work assignments.

Ability to understand and carry out oral and written instructions and to read plans and sketches.



Maintenance Repair II

Skill and knowledge involved in the use and care of tools, equipment and materials required to perform assignments.

Knowledge of the safety precautions to be utilized in working with the various trades involved, ability to assign work to other workers and supervise them accordingly.

TRAINING AND EXPERIENCE REQUIREMENTS

Job Level

Completion of the tenth school grade;

Three (3) years experience or training in building and mechanical maintenance repair work; or equivalent combination of training and experience; supervisory potential.

Possession of a valid Class 5 Alberta Motor Vehicle Operator’s license and eligibility to obtain a City driver’s permit.

* *This is a class specification and not an individualized job description. A class specification represents and defines the general character, scope of duties and responsibilities of all positions within a specific job classification. It is not intended to describe nor does it necessarily list the essential job functions for a specific position in a classification. Positions may perform some of the duties listed above but this does not necessarily qualify for placement into this classification.*

_____ACTIVE

Salary Plan	<u>10M</u>	10A	<u>10B</u>	<u>10C</u>
Job Code				
Grade				

Originated:
Last Updated:
Previous Updates:



Maintenance Repair II

Salary Plan	<u>10M</u>	10A	<u>10B</u>	<u>10C</u>
Job Code				
Grade				

Originated:
Last Updated:
Previous Updates: