



## Maintenance Repair I

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### **DEFINITION**

This is diverse sub-journeyman level work in a variety of trades.

An employee of this class is engaged in a variety of minor construction, maintenance and repair duties, requiring some familiarity with basic trade practices in one or more of the building or mechanical trades.

Assignments are usually in the form of verbal or written work orders and employees usually work under the direction of a supervisor. Routine day-to-day tasks are performed independently.

Progress is reviewed through inspections and operational tests of equipment.

Occasional supervision is exercised over unskilled assistants.

### **TYPICAL DUTIES \***

Perform minor plastering work such as patching cracks and holes in walls; does rough interior and exterior painting tasks.

Maintain and service various types of fire extinguishers.

Service and maintain various heating, ventilation and refrigeration apparatus performing minor repairs and adjustments when necessary.

Perform rough carpentry work in the repair, maintenance and alteration of buildings and the construction and maintenance of tables, benches, fences, scaffolds, concrete forms, signs, sheds, etc.

Maintain and repair tampers, jackhammers, generators, drills, compressors; lubricates parts; replaces bearings and seals on hydraulic jacks and chain hoists and other similar types of related equipment.

Perform routine tasks in replacing furnace filters; repairs showers, toilets and related facilities.

Operate a truck to transport equipment and materials to and from job sites.

Perform related work as required.



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### **KNOWLEDGE, ABILITIES AND SKILLS**

Knowledge of the occupational dangers and safety precautions of the trades involved.

Knowledge of the standard methods, materials, tools and equipment used in one or more of the building or mechanical trades applicable to work assignments.

Ability to understand and carry out oral and written instructions.

Skill in the use and care of the tools required to perform the work assignments.

### **TRAINING AND EXPERIENCE REQUIREMENTS**

#### Job Level

Completion of the tenth school grade;

One year experience or training in building and mechanical maintenance and repair work; or an equivalent combination of training and experience.

Possession of a valid Class 5 Alberta Motor Vehicle Operator's license and eligibility to obtain a City driver's permit.

\* *This is a class specification and not an individualized job description. A class specification represents and defines the general character, scope of duties and responsibilities of all positions within a specific job classification. It is not intended to describe nor does it necessarily list the essential job functions for a specific position in a classification. Positions may perform some of the duties listed above but this does not necessarily qualify for placement into this classification.*

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ACTIVE

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Salary Plan  
Job Code  
Grade

10M

10A

10B

10C

Originated:  
Last Updated:  
Previous Updates: