

# John Walter Museum Programs Guide

Welcome to the John Walter Museum! We are excited to share a part of Edmonton's history with you.

If you need to **CHANGE** or **CANCEL** your booking, email [artsattractionsbookings@edmonton.ca](mailto:artsattractionsbookings@edmonton.ca)

## What to expect at your program:

### Arrival:

Your program leader will meet you beside our Visitor Center, the office building with glass doors at **9180 Walterdale Hill NW** a few minutes before your program start time. Be aware we share a parking lot with the Kinsmen Sport Center, our bus drop-off is on the north side of this parking lot.

### Length:

Your group will take part in an interpreter-led (90 or 120 minute) experience the John Walter Museum. This may include a baking activity. There is walking between the houses in some programs. If you have booked a History Immersion experience, this program may be a full day or full week experience depending on your request.

### Program:

Your program leader will introduce your students to the site and start you on a group activity, then set up your adult volunteers at their stations. Our programs typically run as a set of activity stations that groups of students rotate between. Please come prepared to split your students into groups and have enough adult volunteers to meet ratio. Items that your group makes can be taken home by students, we recommend bringing a reusable bag or box for this purpose.

### Supervisor Ratios:

- **Preschool:** 1 adult per 3 children
- **Grades K -6:** 1 adult per 5 children
- **Grades 7-12:** 1 adult per 10 children

### Adult Volunteer Roles:

Your adult volunteers are important to help our programs run. They will lead stations with students by following a guidebook and helping students complete a hands-on activity. Activities vary depending on your program, but may include baking simple treats, making a small craft such as a candle, or exploring artifacts.

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## Lunch and Break Spaces:

The John Walter Museum has limited lunch and break spaces. The room in our blue house is available if you are staying the entire day, but use is limited to 30 minutes to allow programmers time to reset between programs.

Free outdoor spaces and picnic tables are available on first come, first serve basis. You must book our fire pit if you wish to use it.

Snack breaks are built into the end of most of our programs because we usually bake treats together.

Program	Hands On History (Single Leader)	Hands On History (Double/Two Leaders)	Any Other Program (Preschool Pioneers, History Rocks, etc.)
How many <b>groups</b> do we split into?	4 groups	6 groups	3 groups
Minimum <b>Adult Volunteers</b> required*?	5 volunteers	6 volunteers	4 volunteers (or ratio)
<b>Maximum Number</b> of Students	24 students	25 to 36 students	30 students

\*You must meet adult supervisory ratio guidelines (average 1 adult : 5 students, 1:3 for preschool)

## **Code of Conduct for the John Walter Museum**

The John Walter Museum is a living museum. To ensure safety and respect of other visitors, we ask that all program participants abide by the following rules while visiting:

- Do not touch artifacts, unless a program leader has given permission.
- Respect boundaries such as ropes, fences, signs, and those verbally given by your program leader (ie. by hot stoves). These protect sensitive spaces and keep visitors safe.
- Use quieter indoor voices when inside the houses.
- Be respectful of staff and other people in the area.

## **Frequently Asked Questions**

### **What can be done for inclusion and special needs (allergies, physical, etc.)?**

As long as we know in advance, we can make accommodations for many learning, physical, medical, or behavioural needs. Food allergens are present on site (gluten, dairy, egg, and soy) with high levels of cross contamination, so we recommend bringing alternative treats if a student has an allergy.

If you would like inclusion adjustments to your program please email our Program Team at [attractionsexperiences@edmonton.ca](mailto:attractionsexperiences@edmonton.ca)

### **Why do you require adult volunteers?**

Other than meeting standard ratios, our programs require adult volunteers to run activity stations, so it is important we have enough to run the stations effectively and safely. If you think you may not have enough volunteers, please let us know at [artsattractionsbookings@edmonton.ca](mailto:artsattractionsbookings@edmonton.ca) so our Program Team can see if we can make adjustments or switch out activities. Booking more program leaders will increase the cost of your program.

### **We are late! What do I do?**

Please reach out to our Program Team at [attractionsexperiences@edmonton.ca](mailto:attractionsexperiences@edmonton.ca) to let us know, if possible. Your program will start when you arrive at the John Walter Museum, and will end at the scheduled time indicated on your booking confirmation sheet. Your program leader will do their best to deliver the program with the remaining time.

### **Should I bring name tags?**

Name tags are recommended as they can help our program leaders create a rapport with your group and make the program a more personal experience for the children. They are also great for splitting your students into groups!

## Frequently Asked Questions

### **Do we get to bake on the old-fashioned wood stoves?**

Some of our programs (Hands on History\*, Preschool Pioneers, and Christmas Programs) bake on our wood-burning stoves. Your program leader will manage the fire while your adult volunteers complete the recipes with your students. It is important that you and your students understand safety in our kitchen and do not go near or touch the hot stoves to prevent burns and injury.

*\*If it is over +25°C, we will bake in our visitor center to avoid overheating the houses and your group*

### **Do we get to see inside all three of the houses?**

We do not guarantee that your class will get to see inside all the houses in your program, especially if there is a second class on site. Your interpreter will do their best to allow your class to visit all three if time and spacing permits.

### **I have a question or concern about program content, adjustments, or have a question about the facility...**

Please email the bookings team at [artsattractionsbookings@edmonton.ca](mailto:artsattractionsbookings@edmonton.ca)

