

When to use this checklist

This inspection is necessary to view all systems within the basement or lowest level of the structure.

Request this inspection when all structure ductwork connections are complete, all equipment is installed and prior to drywall enclosure of the basement or lowest level. The following information must be posted on site:

- Mechanical ventilation system (i.e., furnace, fan coil, heat recovery ventilator, etc.) manufacturer's information including model number, size and blower performance design data. For scenarios where multiple appliances may be required, identify which appliances will serve each zone or level.
- Hydronic heating layout if applicable

Prepare

Learn about [how to prepare for your inspection](#).

Check

The following are the most common items audited during this inspection. However, the list is not exhaustive. The work must meet all the applicable codes and standards.

- Ductwork system review (sealing, sizing and location)
- Location of gas lines and gas equipment venting relative to concealed spaces
- Primary ventilation fan location identified (Secondary Suite only)