Standard Operating Practice (SOP) – Fencing CCC Inspections for Photo Submission

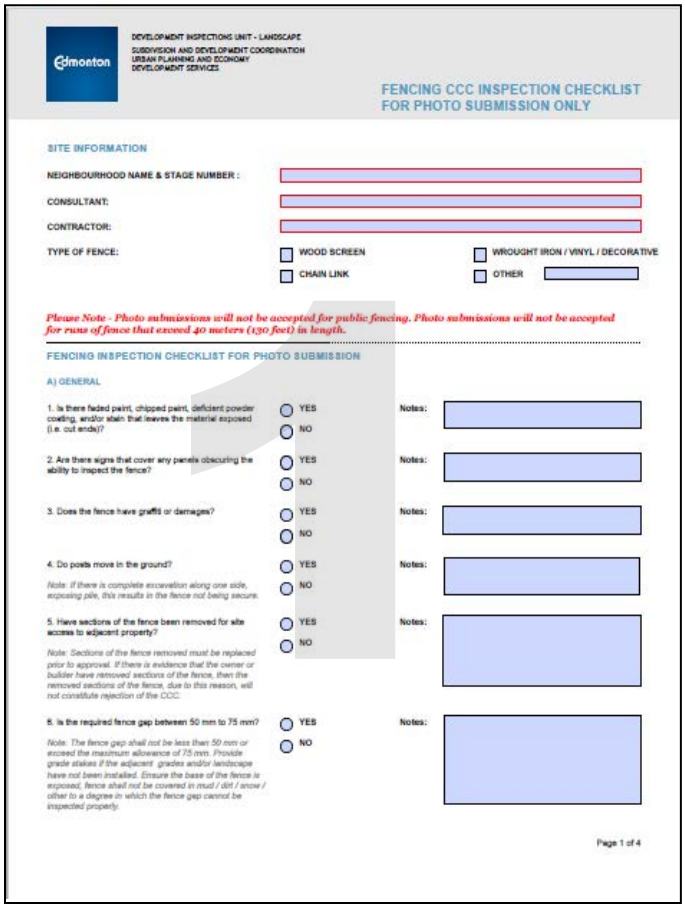
Step 1

- Consultant to complete the inspection of the fence (City inspector is not required).

Step 2

- Consultant shall upload the following items into ePlan:

    1. Fencing CCC Inspection Checklist for Photo Submission
    2. CCC Inspection Request Form
    3. Engineering Drawings - Highlighted plan – City approved drawing and details
    4. Photographs - uploaded to ePlan – numbered, labelled and dated



Edmonton

DEVELOPMENT INSPECTIONS UNIT - LANDSCAPE
SUBDIVISION AND DEVELOPMENT COORDINATION
URBAN PLANNING AND ECONOMY
DEVELOPMENT SERVICES

FENCING CCC INSPECTION CHECKLIST
FOR PHOTO SUBMISSION ONLY

SITE INFORMATION

NEIGHBOURHOOD NAME & STAGE NUMBER :
CONSULTANT:
CONTRACTOR:
TYPE OF FENCE: ☐ WOOD SCREEN ☐ WROUGHT IRON / VINYL / DECORATIVE ☐ CHAIN LINK ☐ OTHER

Please Note - Photo submissions will not be accepted for public fencing. Photo submissions will not be accepted for runs of fence that exceed 40 meters (130 feet) in length.

FENCING INSPECTION CHECKLIST FOR PHOTO SUBMISSION

A) GENERAL

1. Is there faded paint, chipped paint, deficient powder coating, and/or stain that leaves the material exposed (i.e. cut ends)? ○ YES ○ NO Notes:
2. Are there signs that cover any panels obscuring the ability to inspect the fence? ○ YES ○ NO Notes:
3. Does the fence have graffiti or damages? ○ YES ○ NO Notes:
4. Do posts move in the ground? ○ YES ○ NO Notes:
   Note: If there is complete excavation along one side, exposing pile, this results in the fence not being secure.
5. Have sections of the fence been removed for site access to adjacent property? ○ YES ○ NO Notes:
   Note: Sections of the fence removed must be replaced prior to approval. If there is evidence that the owner or builder have removed sections of the fence, then the removed sections of the fence, due to this reason, will not constitute rejection of the CCC.
8. Is the required fence gap between 50 mm to 75 mm? ○ YES ○ NO Notes:
   Note: The fence gap shall not be less than 50 mm or exceed the maximum allowance of 75 mm. Provide grade stakes if the adjacent grades and/or landscape have not been installed. Ensure the base of the fence is exposed, fence shall not be covered in mud / dirt / snow / other to a degree in which the fence gap cannot be inspected properly.

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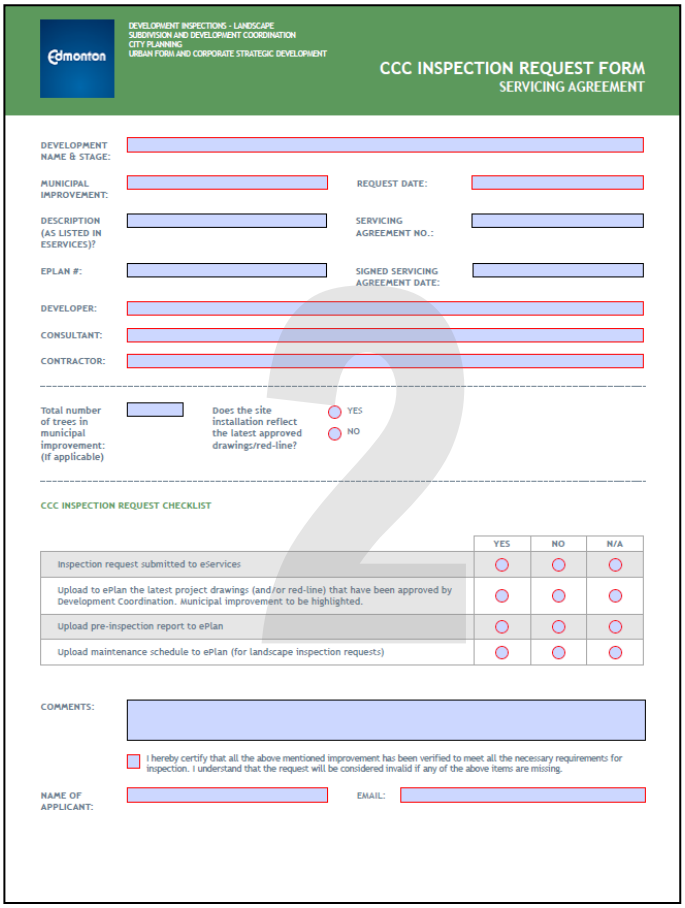


Edmonton

DEVELOPMENT INSPECTIONS - LANDSCAPE
SUBDIVISION AND DEVELOPMENT COORDINATION
CITY PLANNING
URBAN FORM AND CORPORATE STRATEGIC DEVELOPMENT

CCC INSPECTION REQUEST FORM
SERVICING AGREEMENT

DEVELOPMENT NAME & STAGE:
MUNICIPAL IMPROVEMENT:
REQUEST DATE:
DESCRIPTION (AS LISTED IN ESERVICES)?
SERVICING AGREEMENT NO.:
EPLAN #:
SIGNED SERVICING AGREEMENT DATE:
DEVELOPER:
CONSULTANT:
CONTRACTOR:

Total number of trees in municipal improvement: (if applicable)
Does the site installation reflect the latest approved drawings/red-line? ○ YES ○ NO

CCC INSPECTION REQUEST CHECKLIST

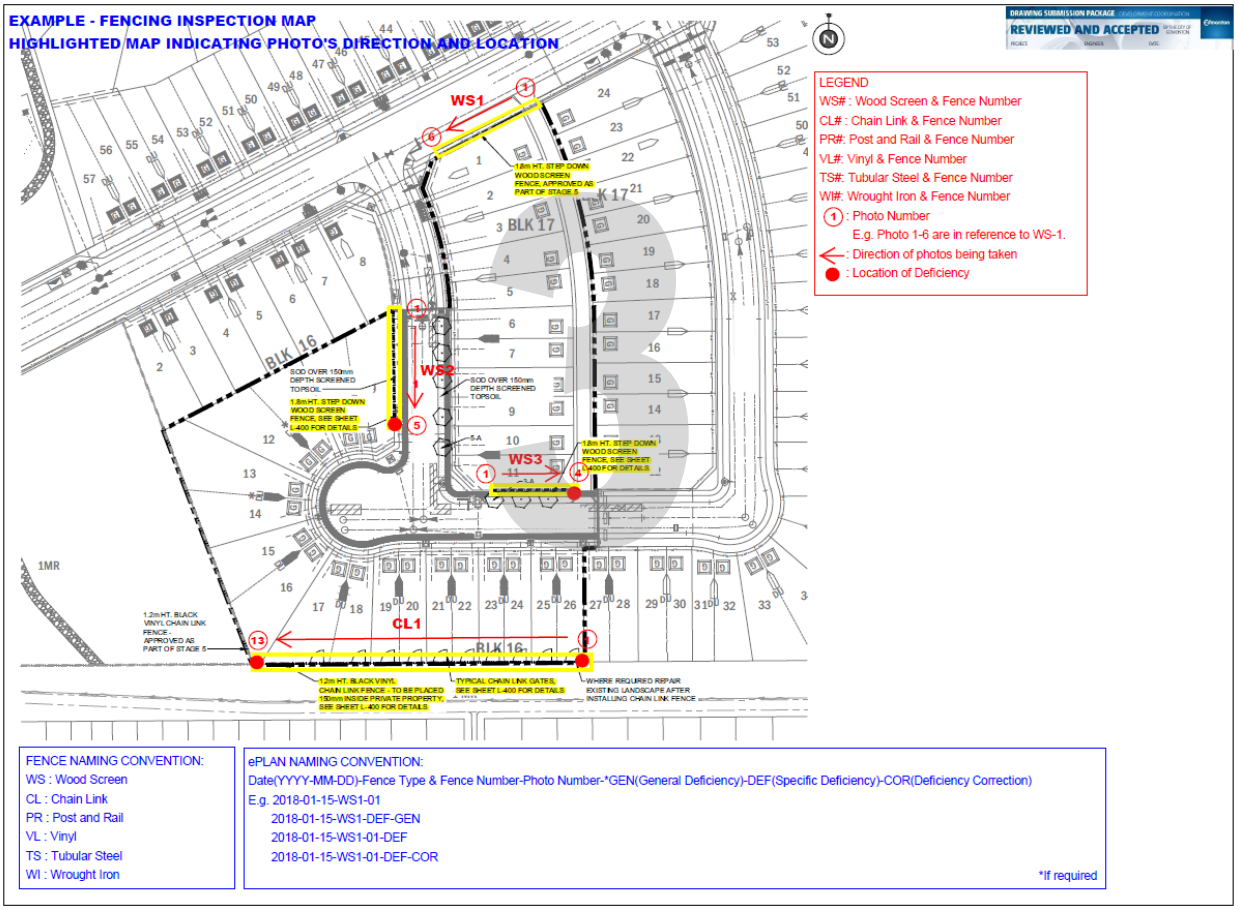
	YES	NO	N/A
Inspection request submitted to eServices	○	○	○
Upload to ePlan the latest project drawings (and/or red-line) that have been approved by Development Coordination. Municipal improvement to be highlighted.	○	○	○
Upload pre-inspection report to ePlan	○	○	○
Upload maintenance schedule to ePlan (for landscape inspection requests)	○	○	○

COMMENTS:

☐ I hereby certify that all the above mentioned improvement has been verified to meet all the necessary requirements for inspection. I understand that the request will be considered invalid if any of the above items are missing.

NAME OF APPLICANT:
EMAIL:

Standard Operating Practice (SOP) – Fencing CCC Inspections



Example of naming convention for photographs on ePlan

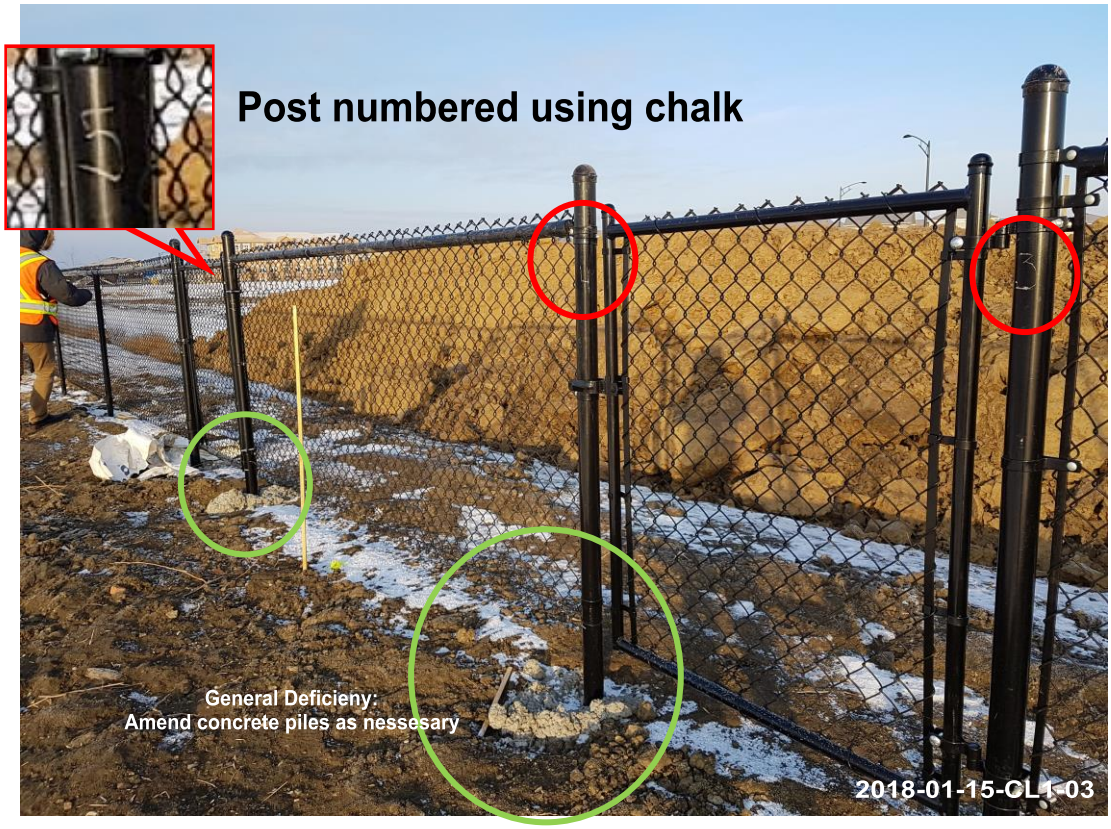
YYYY-MM-DD-TYPE OF FENCE & FENCE NUMBER-PHOTO NUMBER *(DEF (SPECIFIC DEFICIENCY), COR (DEFICIENY CORRECTION.GEN (GENERAL DEFICIENCY)

*If required

- 2018-01-15-CL1-01
- 2018-01-15-CL1-01-GEN
- 2018-01-15-CL1-02
- 2018-01-15-CL1-03
- 2018-01-15-CL1-04 -DEF
- 2018-01-15-CL1-04 -DEF-COR
- 2018-01-15-CL1-04
- 2018-01-15-CL1-05
- 2018-01-15-CL1-06
- 2018-01-15-CL1-07
- 2018-01-15-CL1-08
- 2018-01-15-CL1-09
- 2018-01-15-WS1-01
- 2018-01-15-WS1-02
- 2018-01-15-WS1-03
- 2018-01-15-WS1-04

Post numbered using chalk
1
2
2018-01-15-WS1-01

2
3
2018-01-15-WS1-02


Post numbered using chalk
General Deficieny:
Amend concrete piles as nessesary
2018-01-15-CL1-03

General Deficieny:
Amend concrete piles as nessesary
2018-01-15-CL1-04