

Job Posting: Count Worker



Count Worker

Join the team behind one of Edmonton's most important events—the 2025 Edmonton Election.

Reporting to the Count Supervisor, you will sort, validate, count, and record ballots. This role is key to ensuring accurate results and maintaining the integrity of the 2025 Edmonton Election.

What will you do?

- Validate and count a large quantity of ballots by sorting and stacking them per candidate
- Validate that ballots have Deputy Returning Officer signature and interpret the ballot, following Elections guidelines to either accept or reject the ballot
- Record the results from the counted valid ballots onto the designated form
- Assist with site setup and closure, including arranging tables and chairs to facilitate efficient ballot counting

Find out more about Edmonton Elections at edmonton.ca/elections Follow us here: [Instagram](#), [Facebook](#) and [X](#)

Qualifications:

- Previous counting experience such as cash handling, inventory management, financial auditing or election ballot counting

Assets:

- Previous experience as an election worker
- Previous accounting or bookkeeping experience

Conditions of Employment:

- Minimum of 18 years of age by October 19, 2025
- Complete mandatory training including an online module (requires access to a computer and internet connection) and an in-person role-specific training session
- Ability to arrange own transportation to either the count centre or voting station from the ward office (*for Count Standby Workers*) as assigned

Skills required for success:

- Mathematical, organizational and verbal communication skills

- Ability to accurately sort and count large quantities of ballots
- Ability to adhere to established policies and procedures
- Ability to remain standing for extended periods
- Capacity to perform repetitive hand and wrist movements

Standby Workers:

- Ability to fill emerging vacancies or provide additional support at a voting station
- Must report for standby shift on Election Day in person at the Ward Office, or via phone call during Advance Voting, to confirm readiness and availability

Note: Voting station staff must remain on-site at the voting station for the entire shift, including closing procedures (no off-site breaks). Smoking is not permitted on the property of voting stations.

Work Opportunities:**Voting Station Count Worker: October 20, 7:30 p.m. to Count Close**

One (1) evening shift, approximately 4 hours at a voting station

\$96.34 flat rate + \$72.25 training compensation

Total compensation = \$168.59

Count Center Count Worker: October 20, 7 p.m. to Count Close

One (1) evening shift, approximately 4.5 hours at Count Central

\$120.42 flat rate + \$72.25 training compensation

Total compensation = \$192.67

Count Worker Standby: October 20, 7 p.m. - 10 p.m.

One (1) evening shift, approximately 3 hours

\$72.25 flat rate + \$72.25 training compensation

Total compensation = \$144.50

If you are deployed to work, you will receive the rate of pay for the highest level position you hold

Important Pay Rate Notes:

- If you accept multiple assignments during Advance Vote and on Election Day, training requirements and pay will be adjusted accordingly.

Number of Openings (up to): Up to 1995

Work Location: Various locations across the City

How to Apply:

1. Complete an [online application](#).
2. It is recommended that you **upload a resume** as part of your application. Tip: Your resume should highlight your election experience (if any) and other similar roles.

The City of Edmonton values applicants with a diverse range of skills, experiences and competencies, and encourages you to apply. We strive to provide reasonable access and accommodations throughout the recruitment process. To request an accommodation, please contact employment@edmonton.ca.