

Edmonton Salutes

Minutes

VIA - Google Meet

9:00am - 11:00am

May 23, 2025

Committee Mandate

To recognize the value of the contributions made by military personnel, veterans and their families who reside within the city and surrounding communities.

Voting Member Attendance

- | | |
|--|---|
| <input checked="" type="checkbox"/> Jon Dziadyk, Edmonton United Services Institute | <input checked="" type="checkbox"/> Karen Principe, City of Edmonton |
| <input checked="" type="checkbox"/> Willis Kozak, Town of Gibbons | <input type="checkbox"/> Katie Berghofer, Strathcona County |
| <input checked="" type="checkbox"/> Brian Hodgson, CHAIR* | <input checked="" type="checkbox"/> Lacey Laing, Town of Bon Accord |
| <input checked="" type="checkbox"/> Dan Derouin, Sturgeon County | <input checked="" type="checkbox"/> Laurie Hackett, Community Member |
| <input checked="" type="checkbox"/> Jose Areekadan, Community Member | <input checked="" type="checkbox"/> Lorne Strachan, Community Member |
| <input type="checkbox"/> Dave McRae, Town of Redwater | <input checked="" type="checkbox"/> Mac (Robert) Torrie, Edmonton Legion |
| <input checked="" type="checkbox"/> Dean Ervin, Edmonton Regional Airports Authority | <input checked="" type="checkbox"/> Mark Humphreys, Canadian Forces Liaison Council |
| <input checked="" type="checkbox"/> Fred Malott, Town of Legal | <input type="checkbox"/> Mike Killick, City of St. Albert |
| <input type="checkbox"/> Georgette L'Hirondelle, Canada Lands Company | <input checked="" type="checkbox"/> Nicole Goehring, Community Member |
| <input checked="" type="checkbox"/> Akanksha Bhatnagar, Edmonton Chamber of Commerce | <input checked="" type="checkbox"/> Rebecca Balanko, Town of Morinville |
| <input checked="" type="checkbox"/> Jibs Abitoye, City of Fort Saskatchewan | <input type="checkbox"/> Rick Palfrey, Community Member |
| <input checked="" type="checkbox"/> Justin Wright, MLA, GoA Military Liaison | <input checked="" type="checkbox"/> Roza Parlin, Military Family Resource Centre |
| <input checked="" type="checkbox"/> Kaetlyn Corbould, Community Member | <input type="checkbox"/> Scott Lundy, Community Member |

Military Guests

- Maj. Graham Kallos, 408 Tactical Helicopter Squadron
- Lieut. Christopher Favrin, HMCS Nonsuch
- Lt.-Col. Craig Butler, CFB Edmonton

Other Guests

City of Edmonton Staff/Secretariat

- | | |
|--|---|
| <input checked="" type="checkbox"/> Julie Elford | <input checked="" type="checkbox"/> Clare Muruatetu |
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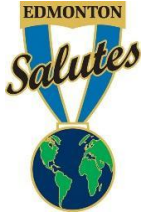
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Item	Agenda Item	Action
1.	Call to Order	
	1.1 - Chair B. Hodgson called the meeting to order at 9:07am	Meeting called to order at 9:00am The Chair opened the Committee's meeting with a Land Acknowledgement.
2.	Determination of Quorum	
	3.1 - Quorum of at least 14 members was confirmed by administration Y/N?	Yes
3.	Approval of Agenda	
	4.1 - R. Balanko MOVED to approve the Agenda for Edmonton Salutes Meeting of May 23, 2025	Carried
4.	Approval of Meeting Minutes	
	5.1 - None MOVED to approve the Edmonton Salutes Meeting Minutes from April 25, 2025	Carried with corrections: - 6.1 The Juno Beach Center will have a ceremony on the 8th of May to commemorate the 80th anniversary of the VE day in Europe. 'V' was omitted.
5.	Reports	
	5.1 - Chair Report	The Chair provided a verbal report. Key items included: <ul style="list-style-type: none"> • Participated in subcommittee meeting - Budget & Funding, Strategic Action and Member & Orientation • Attended April 26 - HMCS Nonsuch change of command • Attended May 4 - The HMCS Battle of the Atlantic, and



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	<p>F. Malott MOVED to accept the verbal report provided by the Chair and Vice Chair of the Committee.</p>	<p>the 80th Anniversary of the Liberation of the Netherlands at Light Horse Park (well supported and well attended event).</p> <ul style="list-style-type: none"> ● Attended May 10 - Steinbergen delegation - attended dinner hosted by Dutch-Canadian community ● Attended May 14 - No Stone Left Alone Luncheon <p>Carried.</p>
	<p>5.2 - Administration Report</p>	<p>Admin provided a verbal report. Key updates are as follows:</p> <ul style="list-style-type: none"> ● Upcoming Events <ul style="list-style-type: none"> ○ May 31 - EUSI Annual Symposium - focusing on the 30th anniversary of the Bosnian War. ○ June 6 - 408 Tactical helicopter Squadron Change of Command ○ June 23 - CFB Change of Command for the new Base Commander ● Committee Meetings: <ul style="list-style-type: none"> ○ Reminder: June 27 meeting is in person @ MFRC 9:30 am start time with lunch to follow. More details to follow closer to the date. A hybrid option is available. ○ Polling the location and date for the December Lunch - Dec 5 or 12, Friday - Looking for recommendations. Considerations are distance, parking, and accessibility. ● Budget update: <ul style="list-style-type: none"> ○ The balance: \$54,079 with \$4,700 remaining for community grants. ○ Finance has requested additional tracking and reporting so we will be implementing Municipal Funding Agreements for the 3 annually sponsored events. ● Other Items: <ul style="list-style-type: none"> ○ Google Contact Form - a combination of Contact information Audit for Civic Agencies, Bios for Orientations and additional information for



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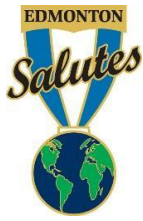
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	<p>L. Strachan MOVED to accept the verbal report provided by the admin.</p>	<p>administrative purposes. Members are asked to respond within two weeks, by June 6.</p> <ul style="list-style-type: none">o ArmedForces@theCity<ul style="list-style-type: none">- City of Edmonton HR and ArmedForces@theCity members collaborated at a CFB Career Fair on April 30th, to assist in translating military experience into civilian terminology. This initiative aligns with the ESC Mandate and Goals by supporting veterans and reservists through life transitions while recognizing their valuable experience and contributions <p>Discussion:</p> <ul style="list-style-type: none">- L. Lang noted that voted members of council might not be able to commit to in person meetings in December as elections in October.- Suggested to deduct the standing line items ESC is funding on the next budget update shared by admin.- Update the MRFC name in the funding request form. <p>Carried.</p>
	<p>5.3 - COE Councillor Report</p>	<p>The Councillor provided a verbal report. Key Items included:</p> <ul style="list-style-type: none">● Attended the HMCS Nonsuch change of command.● Attended the Loyal Edmonton Regiment Grease Spa dinner.● Attended the Light Horse Park 80th anniversary liberation commemoration.● Participated in a tour and dinner with the mayor of Steenbergen and their colleague.● Attended the Alberta Veterans Guitar Society Spring String Social.● Made a protocol item at the council meeting acknowledging the 80th anniversary of VE-Day and the liberation of the Netherlands.



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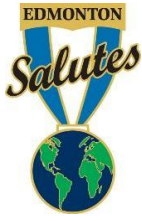
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<p>5.4 - Members/Sector Reports - Military</p>	<p>Updates provided by:</p> <p>Lt.-Col.Craig Butler, CFB Edmonton:</p> <ul style="list-style-type: none"> Increasing the number of deployments to Latvia is underway. Upcoming change over. Support is being provided for the planning of the G8 Summit. The change of command is scheduled for June, and preparations are in progress. <p>Lieut. Christopher Favrin for Navy/HMCS Nonsuch:</p> <ul style="list-style-type: none"> N/A <p>Maj Graham Kallos for Air Force / 408 Tactical Helicopter Squadron:</p> <ul style="list-style-type: none"> Deployments to Latvia are underway to provide training and supporting the army 2 squadrons coming together to make a battalion Paramedics memorial flying over the Legislative grounds on the 24th May.
<p>5.5 - Subcommittee Reports membership list</p> <p>5.5.1 - Strategic Action</p> <p>5.5.2 - Budget Subcommittee</p>	<p>Reports from Strategic Action (Report by R. Palfrey)</p> <ul style="list-style-type: none"> N/A <p>Reports from Budget Subcommittee (Report by L. Hackett)</p> <ul style="list-style-type: none"> The funding request from 700 Wing was brought forward. The requested amount exceeds ESC capacity; the



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A.Bhatnagar MOVED to accept the report provided by the Budget and Funding subcommittee.

5.5.3 - Bylaw and Policy

5.5.4 - Membership and Orientation

subcommittee suggests funding \$5,000.

- The dinner aims to raise funds for the Kipnes Veterans Center.

Motion:

L. Hackett MOVED that ESC approves 700 Wing funding up to \$5,000.

Seconded: A.Bhatnagar

Recused: None

Opposed: None

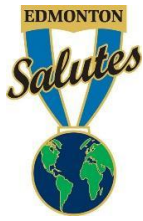
Motion Carried

Bylaw and Policy Updates:

- No meetings scheduled. Awaiting City Clerk's review and will schedule a meeting following.
- The intention is to review Chair Job Description (JD) for required skills, duties, and responsibilities. Developing Chair expense policy for clarity and accountability.

Membership and Orientation Updates:

- The subcommittee met on May 7th.
- Lorne Strachan will continue as the chair for another year.
- The subcommittee reviewed the terms of reference.
- Updating the membership and orientation package, which includes a contact information form with profile details.
- Welcomed Jose Areekadan to the committee.



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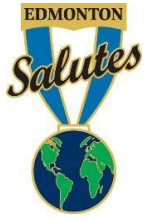
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	R. Balanko MOVED to accept the report provided by the Membership and Orientation subcommittee.	Carried.
6	6.1 Other reports	<ul style="list-style-type: none"> • Strathcona - Recognizing the importance of Liberation and other events. • Community (K.Corbould) - 1000 high school students commemorating remembrance; attended liberation in Bergen op Zoom; Navy Veteran Mr. Muddy Jones turning 100 on May 31st; protocol item - he was 19 years old carrying troops to Juno Beach; ESC recognition such as a letter from the chair - K. Corbould to share bio with administration. • Kingsway Legion - Annual convention - indoor garage sale May 22nd - May 25th - looking for donations. • Community - Lorne - Quilts of Valour - consider a future presentation; Veterans Food Bank requesting Edmonton Flag for a cenotaph/stage. Could ESC support this? Cost approximately \$100
8.0	New Business	
	8.1 - None	
9.0.	Next Meeting	
	9.1 - Next Meeting	June 27, 2025 - In person at the MFRC 9:30am
10.	Adjournment	
	10.1 - F. Malott MOVED to adjourn the meeting at 10:05 AM	Carried. Meeting ended at 10:05 AM



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Upcoming Committee Meetings:

- June 27, 2025 - In Person
- September 26, 2025 - In Person
- October 24, 2025 - Virtual
- November 28, 2025 - Virtual