

Edmonton Salutes

Minutes

VIA - Google Meet

9:00am - 11:00am

April 25, 2025

Committee Mandate

To recognize the value of the contributions made by military personnel, veterans and their families who reside within the city and surrounding communities.

Voting Member Attendance

- | | |
|--|---|
| <input checked="" type="checkbox"/> Jon Dziadyk, Edmonton United Services Institute | <input checked="" type="checkbox"/> Karen Principe, City of Edmonton |
| <input checked="" type="checkbox"/> Willis Kozak, Town of Gibbons | <input checked="" type="checkbox"/> Katie Berghofer, Strathcona County |
| <input checked="" type="checkbox"/> Brian Hodgson, CHAIR* | <input checked="" type="checkbox"/> Lacey Laing, Town of Bon Accord |
| <input checked="" type="checkbox"/> Dan Derouin, Sturgeon County | <input checked="" type="checkbox"/> Laurie Hackett, Community Member |
| <input type="checkbox"/> (Vacant), Community Member | <input checked="" type="checkbox"/> Lorne Strachan, Community Member |
| <input checked="" type="checkbox"/> Dave McRae, Town of Redwater | <input type="checkbox"/> Mac (Robert) Torrie, Edmonton Legion |
| <input checked="" type="checkbox"/> Dean Ervin, Edmonton Regional Airports Authority | <input checked="" type="checkbox"/> Mark Humphreys, Canadian Forces Liaison Council |
| <input checked="" type="checkbox"/> Fred Malott, Town of Legal | <input checked="" type="checkbox"/> Mike Killick, City of St. Albert |
| <input checked="" type="checkbox"/> Georgette L'Hirondelle, Canada Lands Company | <input checked="" type="checkbox"/> Nicole Goehring, Community Member |
| <input type="checkbox"/> Heather Thomson, Edmonton Chamber of Commerce | <input checked="" type="checkbox"/> Rebecca Balanko, Town of Morinville |
| <input checked="" type="checkbox"/> Jibs Abitoye, City of Fort Saskatchewan | <input checked="" type="checkbox"/> Rick Palfrey, Community Member |
| <input type="checkbox"/> Justin Wright, MLA, GoA Military Liaison | <input checked="" type="checkbox"/> Roza Parlin, Military Family Resource Centre |
| <input checked="" type="checkbox"/> Kaetlyn Corbould, Community Member | <input checked="" type="checkbox"/> Scott Lundy, Community Member |

Military Guests

- Maj. Graham Kallos, 408 Tactical Helicopter Squadron
- Lieut. Christopher Favrin, HMCS Nonsuch
- Lt.-Col. Craig Butler, CFB Edmonton

Other Guests

City of Edmonton Staff/Secretariat

- | | |
|--|---|
| <input checked="" type="checkbox"/> Julie Elford | <input checked="" type="checkbox"/> Clare Muruatetu |
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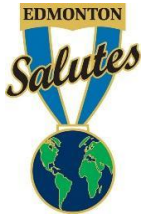
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Item	Agenda Item	Action
1.	Call to Order	
	1.1 - Chair B. Hodgson called the meeting to order at 9:07am	Meeting called to order at 9:00am The Chair opened the Committee's meeting with a Land Acknowledgement.
2.	Determination of Quorum	
	3.1 - Quorum of at least 14 members was confirmed by administration Y/N?	Yes
3.	Approval of Agenda	
	4.1 - N. Goehring MOVED to approve the Agenda for Edmonton Salutes Meeting of April 25, 2025	Carried
4.	Approval of Meeting Minutes	
	5.1 - R. Balanko MOVED to approve the Edmonton Salutes Meeting Minutes from March 28, 2025	Carried
5.	Reports	
	5.1 - Chair Report	The Chair provided a verbal report. Key items included: <ul style="list-style-type: none"> • King's Coronation Medal South Alberta Light Horse • Canadian Forces Liaison Council luncheon • Regimental Association Social Function



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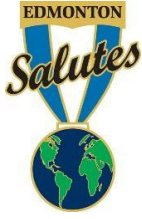
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<p>R. Balanko MOVED to accept the verbal report provided by the Chair and Vice Chair of the Committee.</p>	<p>The Vice Chair provided a verbal report on Teal Up Days:</p> <ul style="list-style-type: none"> ● Teal Up Day - update <p>Discussions:</p> <ul style="list-style-type: none"> ● The event was well received and ESC was recognized during the event. <p>Carried.</p>
<p>5.2 - Administration Report</p>	<p>Admin provided a verbal report. Key updates are as follows:</p> <ul style="list-style-type: none"> ● Upcoming Events <ul style="list-style-type: none"> ○ April 26 - HMCS Nonsuch Change of Command Ceremony ○ May 4 - 80th Liberation of the Netherlands (Light Horse Park) ○ June 6 - 408 Tactical Helicopter Squadron Change of Command ceremony ● Committee Meetings: <ul style="list-style-type: none"> ○ June 27 @ MFRC 9:30 am start time ○ September 26 @ Kingsway Legion 9:30 am start time; ○ More details to come on both, including parking. Time will be taken at the September meeting to have a facilitated conversation around annual planning. ○ Looking for a date and location for the December Lunch. ● Subcommittees: <ul style="list-style-type: none"> ○ Invitation for those interested in joining a subcommittee to reach out to the subcommittee chairs or admin. The TOR was shared with the current member list for information. ○ Budget and Finance meet the most (based on funding



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requests), and the other subcommittees currently are meeting 2-3 times per year.

- Budget update:
 - The balance is: \$54,303 remaining
- Other Items:
- [Funding Request Form](#) updated with recommendations from the March Meeting. Also have a new [Funding Report Form](#) we have been working on with the Budget and Funding Subcommittee that we are now testing.
- Contact Google Form for members to fill out will be sent out over the next few weeks - part of Civic Agencies audit and Membership and Orientation Subcommittee work.
- Name Tags: Design will be a white background with the ESC logo in colour.

Discussion:

- Name tags should include individuals' names.
- With the upcoming elections, possibility of new members coming in a suggestion was made to hold off on printing nametags, share the cost breakdowns.
- Connection with Internal Employee Resource Network Armedforces@theCity
 - On April 30th, they will attend the Career Fair at CFB Edmonton to promote Edmonton as an employer, part of the [With Glowing Hearts](#) program which the City of St. Albert is also a part of.
 - Supporting the RuckSack March in October:
<https://globalnews.ca/video/4585019/wounded-warriors-22-km-rucksack-march-for-remembrance-in-edmonton> and Website:
<https://ruck4remember.wordpress.com/>

Comment:

- Chair Hodgson would like to attend a meeting - Admin to share more info

Carried.



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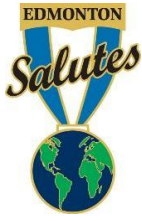
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	<p>R. Balanko MOVED to accept the verbal report provided by the admin.</p>	
	<p>5.3 - COE Councillor Report</p>	<p>The Councillor provided a verbal report. Key Items included:</p> <ul style="list-style-type: none"> ● Change of command HMCS Nonsuch ● Loyal Edmonton Regiment dinner ● Teal up day was well attended by ESC, appreciating the support and turnout. The day before the LERM had a concert at Guthrie School - always looking to do a free concert and should note this for future events. ● Reservists Luncheon ● 80th Anniversary of the Liberation of the Netherlands at Lighthorse park ● May 10th, the mayor of BergZoom will be hosting him at City Hall - meet and greet. Welcoming the members to come and participate if they would like to join.
	<p>5.4 - Members/Sector Reports - Military</p>	<p>Updates provided by:</p> <p>Lt.-Col.Craig Butler, CFB Edmonton:</p> <ul style="list-style-type: none"> ● N/A <p>Lieut. Christopher Favrin for Navy/HMCS Nonsuch:</p> <ul style="list-style-type: none"> ● Change in command April 26 - New incoming CEO, Lt. Commander Cusack. Previously Commanding Officer of Nonsuch will be introduced to the committee in May. ● Battle of Atlantic May 4th.



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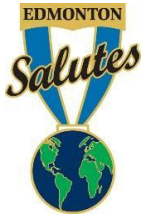
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		<ul style="list-style-type: none"> Members are going out to the coasts for training and will bring their skills and newly acquired knowledge back to Nonsuch. <p>Maj Graham Kallos for Air Force / 408 Tactical Helicopter Squadron: (Emailed report by Maj Kallos)</p> <ul style="list-style-type: none"> EROTO 2 the Op REASSURANCE is out the door 408 continues to be busy with work up training and other tasks Thanks the ESC for the support over the RCAF centennial last year.
	<p>5.5 - Subcommittee Reports membership list</p> <p>5.5.1 - Strategic Action</p> <p>D. Ervin MOVED to accept the report provided by the Strategic Action subcommittee.</p> <p>5.5.2 - Budget Subcommittee</p>	<p>Reports from Strategic Action (Report by R. Palfrey)</p> <ul style="list-style-type: none"> Recap of meeting with admin and plan for May 13 meeting, including preparing for 2026 Work plan. Member clarification requested on the inclusion of Veterans in the mission. Veterans are included in the ESC mandate. The Vision and Mission were developed for the 2021-2024 strategic plan and require a refresh to also include Veterans. Using a mission in the annual report to the City Council can reinforce the mandate and feed into the Committee's goals. <p>Reports from Budget Subcommittee (Report by L. Hackett)</p> <ul style="list-style-type: none"> Recap of meeting: Chair has been re-elected and remains L. Hackett. Review of TORs - admin answering questions on bylaws. EUSI Funding Request - reminder to recuse. Clarity offered on funding form, EUSI requested \$850, in addition to 6 tickets like last year of \$600. Dinner will not be held this year. Therefore, a recommendation



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L. Hackett MOVED to fund the EUSI Symposium to a max value of \$1500 to cover the luncheon, with the condition that no alcohol is purchased with these funds.

J. Dziadyk recused

G. L'Hirondelle Seconded

L. Strachan MOVED to accept the report provided by the Budget and Funding subcommittee.

5.5.3 - Bylaw and Policy

5.5.4 - Membership and Orientation

L. Hackett MOVED to accept the report provided by the Membership and Orientation

was made to host the Luncheon for just under \$1500.

- Policy on alcohol - not covered was confirmed.

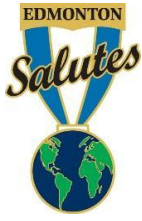
Carried (none opposed)

Carried.

No reports from Bylaw and Policy.

Membership and Orientation Updates:

- Ongoing work on profiles
- Update orientation package - Lorne to reach out to new member and schedule the member orientation
- TOR review
- Requesting members to share bios and pictures for updates
- New member filling Daren's position. May 1, 2025 - April 30, 2027.



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	subcommittee.	Carried.
6	6.1 Other reports	<ul style="list-style-type: none"> • Councillor Principe noted that Council has passed a new bylaw establishing a maximum of 8 consecutive years for terms. • St. Albert will recognize the Netherlands on Monday, May 5th with a Cenotaph march and ceremony. • The Veterans Guitar Spring Strings Event is scheduled for May 14th. • The Juno Beach Center will have a ceremony on the 8th of May to commemorate the 80th anniversary of the VE day in Europe.
8.0	New Business	
	8.1 - No new business	None
9.0.	Next Meeting	
	9.1 - Next Meeting	May 23, 2025 - Virtual
10.	Adjournment	
	10.1 - F. Malott MOVED to adjourn the meeting at 9:59 AM	Carried. Meeting ended at 9:59 AM

Upcoming Committee Meetings:

- May 23, 2025
- June 27, 2025
- September 26, 2025
- October 24, 2025
- November 28, 2025



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