



Edmonton Salutes

Agenda

VIA - Google Meet - Calendar

9:00 - 11:00 A.M.

Feb 28, 2025

Committee Mandate

To recognize the value of the contributions made by military personnel, veterans and their families who reside within the city and surrounding communities.

Virtual Meeting Information

Video call link: <https://meet.google.com/tzk-nteq-bij>

Or dial: (CA) +1 647-736-6997 PIN: 922 955 776#

Item	To Speak
1. Call to Order.....	Chair
2. Introductions and Housekeeping.....	Chair
3. Determination of Quorum.....	City Admin
4. Approval of Agenda.....	Chair
5. Approval of Jan 24, 2025 Meeting Minutes.....	Chair
6. Guest Speaker(s).....	LCol Darryn Gray
7. Reports	
7.1. Chair Report.....	Chair
7.2. Administration Report.....	City Admin
7.3. COE Councillor Report.....	CLlr Karen Principe
7.4. Members/Sector Reports.....	CAF
7.5. Subcommittee Reports.....	Subcommittee Chairs
7.6. Other Reports.....	All
8. New Business.....	Chair/All
9. Next Meeting.....	Chair
10. Adjournment.....	Chair

Upcoming Events

- Feb 28, 2025
 - CAF Health Services Business Luncheon
- Mar 14, 2025
 - 408 Sqn Business Luncheon

Attachments (part of the agenda package below)

- [Calendar for all Events](#)
- [Jan 24, 2025 Meeting Minutes](#)
- [Funding Requests](#)
 - Guthrie School
 - Quilts of Valour



Edmonton Salutes

Minutes

9:00am - 11:00am

January 24, 2025

Committee Mandate

To recognize the value of the contributions made by military personnel, veterans and their families who reside within the city and surrounding communities.

Voting Member Attendance

- | | |
|---|--|
| <input checked="" type="checkbox"/> Jon Dziadyk, Edmonton United Services Institute | <input type="checkbox"/> Karen Principe, City of Edmonton |
| <input type="checkbox"/> Willis Kozak, Town of Gibbons | <input checked="" type="checkbox"/> Katie Berghofer, Strathcona County |
| <input checked="" type="checkbox"/> Brian Hodgson, CHAIR* | <input checked="" type="checkbox"/> Lacey Laing, Town of Bon Accord |
| <input checked="" type="checkbox"/> Dan Derouin, Sturgeon County | <input checked="" type="checkbox"/> Laurie Hackett, Community Member |
| <input type="checkbox"/> Darren Krill, Community Member | <input checked="" type="checkbox"/> Lorne Strachan, Community Member |
| <input checked="" type="checkbox"/> Dave McRae, Town of Redwater | <input type="checkbox"/> Mac (Robert) Torrie, Edmonton Legion |
| <input type="checkbox"/> Dean Ervin, Edmonton Regional Airports Authority | <input type="checkbox"/> Mark Humphreys, Canadian Forces Liaison Council |
| <input checked="" type="checkbox"/> Fred Malott, Town of Legal | <input checked="" type="checkbox"/> Mike Killick, City of St. Albert |
| <input checked="" type="checkbox"/> Georgette L'Hirondelle, Canada Lands Company | <input checked="" type="checkbox"/> Nicole Goehring, Community Member |
| <input type="checkbox"/> Haydar Al Dahhan, Edmonton Chamber of Commerce | <input checked="" type="checkbox"/> Rebecca Balanko, Town of Morinville |
| <input type="checkbox"/> Jibs Abitoye, City of Fort Saskatchewan | <input checked="" type="checkbox"/> Rick Palfrey, Community Member |
| <input checked="" type="checkbox"/> Justin Wright, MLA, GoA Military Liaison | <input checked="" type="checkbox"/> Roza Parlin, Military Family Resource Centre |
| <input type="checkbox"/> Justin Yassoub, Community Member | <input type="checkbox"/> Scott Lundy, Community Member |
| <input checked="" type="checkbox"/> Kaetlyn Corbould, Community Member | |

Military Guests

- ☒ Maj. Graham Kallos, 408 Tactical Helicopter Squadron
- ☒ Lieut. Christopher Favrin, HMCS Nonsuch
- ☒ Lt.-Col. Al Wong, CFB Edmonton

Other Guests

Brigadier-General (Ret'd) Alan Mulawyshyn

Cmdr Leslie Yewer-Stacey

City of Edmonton Staff/Secretariat

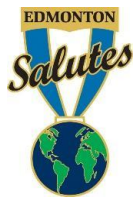
- | | |
|--|---|
| <input checked="" type="checkbox"/> Julie Elford | <input checked="" type="checkbox"/> Clare Muruatetu |
|--|---|

Item	Agenda Item	Action
1.	Call to Order	
	1.1 - Chair B. Hodgson called the meeting to order at 9:00am	Meeting called to order at 9:00am The Chair opened the Committee's meeting with a Land Acknowledgement.
2.	Introductions	
	2.1 - Introductions/ Welcome Guests	The Chair welcomed all members in attendance. Noted and thanked guests and new members: Guest: <ul style="list-style-type: none"> • Brigadier-General (Ret'd) Alan Mulawyshyn, Executive Director, Veterans HouseCanada New Members, Representatives, and Members: <ul style="list-style-type: none"> • Town of Gibbons: Cllr. Willis Kozak replaces Amber Harris. • Edmonton United Service Institute (EUSI): Jon Dziadyk replaces Alexandra Tsang. • HMCS Nonsuch: Cmdr Leslie Yewer-Stacey is here to introduce our new HMCS rep Christopher Favrin (Navy) replaces Lieut. Jeffrey Jolly. Welcome Leslie to introduce Christopher.
3.	Determination of Quorum	
	3.1 - Quorum of at least 14 members was confirmed by administration Y/N?	Yes
4.	Approval of Agenda	
	4.1 - R. Balanko MOVED to approve the (modified) Agenda for Edmonton Salutes Meeting of January 24, 2025	Carried
5.	Approval of Meeting Minutes	
	5.1 - K. Berghofer MOVED to approve the Edmonton Salutes	(With Amendments -6 spelling errors) Carried

	Meeting Minutes from November 22, 2024	
6.	Guest Speaker	
	6.1 - Brigadier-General (Ret'd) Alan Mulawyshyn Executive Director Veterans HouseCanada	Overview of Veterans House Canada and plans for expansion across Canada to support homeless veterans. Discussion & Questions: <ul style="list-style-type: none"> • Collaboration opportunities with municipal and provincial partners. • Cost and funding breakdown of similar projects. • Advocacy for veterans and scalability of projects.
7.	Reports	
	7.1 - Chair Report R. Balanko MOVED to accept the verbal report provided by the Chair of the Committee.	The Chair provided a verbal report. Key items included: <ul style="list-style-type: none"> • December volunteer appreciation event. • Appreciation for everyone's work in 2024. • No events were attended. • 80th Anniversary - Bergen op Zoom • Department Veteran Affairs National Events - potential presentation to ESC Carried.
	7.2 - Administration Report R. Parlin MOVED to accept the verbal report provided by the admin.	Admin provided a verbal report. Key updates are as follows: <ul style="list-style-type: none"> • Agenda format updates. • Annual Report and 2025 Workplan are due February 7th and to be presented to council by the committee chair in March. • Committee recruitment update - one position to be filled. • 2025 Calendar of Events - members are encouraged to submit military community events. • Communication Guidelines in development. • Discussion on in-person meeting proposed dates. Carried.
	7.3 - COE Councillor Report	No report from Cllr Karen Principe

	<p>7.4 - Members/Sector Reports - Military</p> <p>D. McRae MOVED to accept the verbal reports provided by the Military.</p>	<p>Updates provided by:</p> <ul style="list-style-type: none"> • Lt.-Col. Alfred Wong for CFB: Deployment and redeployment events. • Cmdr Leslie.Yewer-Stacey for Navy/HMCS Nonsuch: Personnel changes and upcoming events. • Maj Graham Kallos for Air Force / 408 Tactical Helicopter Squadron: Deployments and recruiting challenges. <p>Carried.</p>
	<p>7.5 - Subcommittee Reports</p> <p>7.5.1 - Strategic Action</p> <p>7.5.2 - Budget Subcommittee</p> <p>F. Malott MOVED to accept the report provided by the Budget and Funding subcommittee.</p> <p>7.5.3 Bylaw and Policy</p> <p>7.5.4 Membership and Orientation</p> <p>M. Killick MOVED to accept the reports provided by the Membership and Orientation subcommittee.</p>	<p>No reports from Strategic Action</p> <p>Reports from Budget</p> <p>Budget Updates:</p> <ul style="list-style-type: none"> • 2025 Budget overview (\$64,000 total) • Adjustments for recurring event funding to be included in budget lines. • A request for a budget increase has been made by the committee Chair on behalf of ESC. • Discussion on funding guidelines and eligibility criteria. • Laurie Hackett motion to accept the 2025 Budget. <p>Carried.</p> <p>No reports from Bylaw and Policy</p> <p>Membership and Orientation Updates:</p> <ul style="list-style-type: none"> • Updates on the onboarding process. • Looking forward to having an in person orientation. <p>Carried.</p>
7	7.6 Other reports	<p>Community Members</p> <ul style="list-style-type: none"> • Action: Proposal to recognize Alexander Tsang's contributions with a letter from ESC.

		<ul style="list-style-type: none"> Upcoming EUSI symposium (March/April) Municipal Members <ul style="list-style-type: none"> N/A Sector Reports <ul style="list-style-type: none"> N/A
8.0	New Business	
	8.1 No new business	Action: <ul style="list-style-type: none"> Proposal for the ESC to write a recognition letter for the 100th birthday celebration of veterans. Kaetlyn to submit a bio and Chair to draft, admin to add letter head and send.
9.0.	Next Meeting	
	9.1 - Next Meeting	February 28, 2025
10.	Adjournment	
	10.1 R. Balanko MOVED to adjourn the meeting at 10:32 AM	Carried. Meeting ended at 10:32am
Upcoming Committee Meetings: <ul style="list-style-type: none"> February 28, 2025 March 28, 2025 April 25, 2025 May 23, 2025 June 27, 2025 September 26, 2025 October 24, 2025 November 28, 2025 		



ESC MILITARY / COMMUNITY EVENTS CALENDAR 2025

January	February	March	April
		*Annual Reporting to Council	Military Child Month
January 7 -Strategic Action Subcommittee Meeting(Rescheduled**)	February 5 -Member and Orientation Subcommittee Meeting	March 10 & 12 -Annual Reappointments, and Report & Workplan Presented to Council by Chair/ViceChair	April 8 -Strategic Action Subcommittee Meeting
January 14 -Budget and Funding Subcommittee Meeting	February 11 -Strategic Action Subcommittee Meeting	March 11 -Strategic Action Subcommittee Meeting	April 15 -Budget and Funding Subcommittee Meeting
January 24 -Monthly ESC meeting	February 28 -Monthly ESC meeting -CAF Health Services Business Luncheon (RSVP deadline Feb 13)	March 14 - 408 Sqn Business Luncheon	April 25 -Monthly ESC meeting
		March 21 -Bylaw and Policy Subcommittee Meeting	
		March 28 -Monthly ESC Meeting	

May	June	July	August

May 5 -80th Anniversary Liberation of Netherlands	June 10 <i>-Strategic Action</i> <i>Subcommittee Meeting</i>	July 24 - 26 - 125th Reunion & Anniversary of the Lord Strathcona's Horse (Royal Canadians)	
May 6 <i>-Strategic Action</i> <i>Subcommittee Meeting</i>	June 20 <i>-Bylaw and Policy</i> <i>Subcommittee Meeting</i>		
May 7 <i>-Member and Orientation</i> <i>Subcommittee Meeting</i>	June 27 <i>-Monthly ESC meeting</i>		
May 23 <i>-Monthly ESC meeting</i>			

September	October	November	December
*Begin Annual Planning	* Annual Membership Review	* Annual Report & Work Plan	
September 2 -80th Anniversary of The End of World War II	October 7 <i>-Strategic Action</i> <i>Subcommittee Meeting</i>	November 5 <i>-Member and Orientation</i> <i>Subcommittee Meeting</i>	December xx(TBD) -RCA Band Christmas Concert @Francis Winspear Centre
September 9 <i>-Strategic Action</i> <i>Subcommittee Meeting</i>	October 14 <i>-Budget and Funding</i> <i>Subcommittee Meeting</i>	November 8 -Indigenous Veterans Day	December xx (TBD) <i>-ESC Volunteer Appreciation</i> <i>Lunch @ [location] @ 12</i> <i>PM</i>
September 19 <i>-Bylaw and Policy</i> <i>Subcommittee Meeting</i>	October 24 <i>-Monthly ESC meeting</i>	November 11 <i>-Strategic Action</i> <i>Subcommittee Meeting</i>	
September 26 <i>-Monthly ESC meeting</i>	Sept/Oct xx (TBD) -Yellow Ribbon Gala @ Edmonton Garrison Officers' Mess	November 11 -Remembrance Day Celebration	
		November 28 <i>-Monthly ESC meeting</i>	

		November xx(TBD) -A Christmas Carol @Citadel Theatre	
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Events No Dates

- Veterans Housing Association Ground Breaking - fall 2025
- Veterans Housing Association Grand opening - fall 2026

Other Important Dates

- **March** - Annual reporting to council on Membership Reappointments, and Annual Report & Workplan
- **October - December** - Annual Reporting and Work Plan Development and Membership Review. Report packages are distributed between October to December annually.
 - Package 1 - Member Reappointment Package
 - Packer 2 - Work Plan & Annual Report Package
 - Package 3 - Member Recruitment Package

Funding Requests

Project or Event Title	Organization Name	Details and Supporting ESC Mandate	Partners/ sponsors	Recognizing ESC	Funding	Organization Details
Teal Up Day 2025	Guthrie School	<p>April is the International Month of the Military Child. Teal Up Day celebrates the contributions made by military children and families on CFB Edmonton and surrounding communities.</p> <p>On April 11, in collaboration with CFB Edmonton, the MFRC and Sturgeon Schools, Guthrie School would like to ask Edmonton Salutes to fund us to transport students from military families from schools in Morinville, Gibbons, Red Water and Bon Accord to join us for Teal Up Day to celebrate the Month of the Military Child.</p> <p>We would like to ask for funding for lunch to feed 500 students, staff and guests that will be celebrating the day with us.</p> <p>We invite as many units to set up displays as possible. Last year we had 5 units participate, including a helicopter from the 408. The MFRC runs activities for the students. Volunteers help with the cooking and serving of meals. Breakfast starts at 8:45. The day ends at 3:00</p>	<p>Sturgeon Public Schools - volunteers</p> <p>CAF - Volunteers and resources . Five units from the CAF set up displays and presented to small groups of students throughout the day. The highlight was the arrival of a helicopter from the 408 Squadron. The CAF provides pancake breakfast for the event.</p> <p>MFRC - Activities, people and resources. The MFRC provided games and activities in the afternoon for all students.</p> <p>We are hoping to grow this list of partners this year. Edmonton Salutes would be more than welcome to join us for the day and participate. We would be happy to explore options.</p>	ESC Table or send materials to print and put up. Might have social media opportunity	<p>Transportation - 4 schools at \$200 per school = \$800</p> <p>Lunch - 500 people at \$4 per person = \$2000</p> <p>Total Request= \$2800</p>	<p>Guthrie School has been proudly serving military families since 1952.</p> <p>Guthrie School is a public school administered by the Sturgeon Public School Division. Prior to 1993, Guthrie School was a DOD school that served the Air Force Base.</p>

YEG Sew Days	Quilts of Valour Canada	<p>The objective of the YEG Quilts of Valour group is ensure that enough quilts are available to fulfil the mandate of Quilts of Valour Canada, which is to support our injured military members, past and present with a quilt of comfort. Each quilt represents a warm hug from a grateful nation. The quilts are donated by individuals, by Quilt Guilds or by groups such as our YEG Quilts of Valour sew group. YEG Quilts of Valour consists of quilt makers, representatives, and presenters who connect with the nominated Veteran or Member and wrap them with a warm hug. We are requesting funding in the form of sponsorships to provide quilting materials to fulfill the mission. The sponsorship guarantees that quilting supplies come to Edmonton YEG sew group.</p>	<p>No partners in this activity but we have support from Legions, the Veterans's Association Food Bank and Cannacconnect in the form of places to meet.</p>	<p>Edmonton Salute can be listed on the quilt label as a sponsor. There is also an opportunity to include a card from ES.</p>	<p>Each sponsorship of \$250.00 = 1-2 quilts</p> <p>\$1000 would give us 4 quilt sponsorships \$2000 would be 8 quilt sponsorships.</p> <p>Total Request: \$2000</p>	<p>Quilts of Valour Canada started in Edmonton in 2006 when Lezley Zwaal presented 3 quilts to injured Canadian Armed Forces members. By 2009 this became a National organization of volunteers who support injured members, past and present with a quilt of comfort. To date, Quilts of Valour Canada has presented 25,477 Quilts of Valour.</p>
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