



Draft Meeting Minutes

Monday April 25, 2022

5:30pm - 7:30pm Remote/Virtual Meeting

Meeting No. 22.04

Prepared by Mag Leung

Members Present:

Lindsay Vanstone (Chair), Serena Tang (Vice Chair), Bob Turner, Guy Milner, Giselle General, Mark Harvey, Bryan Shepherd, Jarrett Esslinger, Phil Reid, William Agbakoba

Regrets:

Michelle Peters-Jones (Vice Chair)

ETS & City of Edmonton Staff:

Councillor Erin Rutherford, ETSAB Council Advisor

Marc Lachance, ETS Staff Liaison

Mag Leung, ETS P&S Admin

External Liaison:

Steve Bradshaw (President, ATU 569) - Regrets

External Presenters:

Materials & Attachments:

- [Meeting Agenda](#)
- [ETS Branch Highlights Report](#)

Land acknowledgement - L. Vanstone	
CALL TO ORDER 6:01 PM	
AGENDA REVIEW DECISION	
<i>MOVED: by S. Tang to approve the April 25, 2022 agenda.</i>	<u>CARRIED</u>
MOTION TO APPROVE MINUTES OF THIS MEETING DECISION	
<i>MOVED: by B. Turner to approve the March 25, 2021 minutes.</i>	<u>CARRIED</u>

New Business/Updates:
<p>Annual Report Presented to Council</p> <ul style="list-style-type: none"> • L. Vanstone and G. General presented the Annual report of ETSAB's 2020-2021 activities to Council. They discussed subcommittees, presentations that were made and overall how the year went. • Councilors had questions regarding plans for the upcoming year. This will be determined at the Annual retreat plan for the board

Onboarding new members

- 5 New appointed members: Emily Batty, Zohra Jabeen, Joshua Jackman, Mudasser Seraj, and Madeleine Stout
- G. General will be leading the onboarding for the new members, and would like to gather feedback from board members regarding orientation processes. Suggestions on what to cover include Google training, better role of members on ETSAB
- A separate meeting will be held for onboarding orientation in May/June
- ETSAB to book a meeting to introduce themselves to Council, which G General will work on.

Annual retreat plan

- The previous year's Annual retreat plan happened in May for half day which was held virtually. Year before was held in July as a virtual full day.
- Based on feedback from last year's retreat, a full-day format would be more effective.
- Recommendation - should be held in the fall to give new members time to understand their role
- Allowing time to understand and using resources with the city is critical
- The last in-person retreat was held at a meeting room in the Coliseum football stadium. Suggestion to contact the city to explore available locations for an in-person retreat.
- Other valuable tasks include meeting councilors understanding transit plan and rethink how ETSAB can make an impact
- Scheduling a work plan meeting in summer can be difficult due to vacations and scheduling conflicts

Recommendations for future ETSAB years

- G. General would like to receive feedback from board members by May 2nd
- Summary of feedback from departing board members include:
 - Feeling confused as to the role of ETSAB, City Council, and Administration. Clarity on this can help make volunteers motivated.
 - Difficulty in responding to transit matters, either from being disconnected or knowing update too late.
 - Hiring consultants, requesting for more resources to do comprehensive research
 - Needing to refine the scope of ETSAB and ideally move toward.
 - A more collaborative and proactive relationship with the City of Edmonton and ETS as a whole
 - Finding ways to connect and mitigate fatigue from virtual meetings, as some board members struggled to stay engaged
 - Among the different ways that ETSAB provides feedback to council, the quick letters responding to emergent issues seem to be effective. Potential for a 3rd ongoing subcommittee.

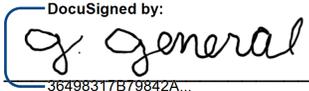
Sub Committee Updates	
Safety and Security	M.Peters-Jones
<ul style="list-style-type: none"> • G. Milner updated the board, M. Peters-Jones drafted a report late February. Will need to combine notes and complete a final report. • Will need more feedback from members for next steps. • More updates will be provided. • Met with school trustees was given good ideas • New board members can provide fresh eyes if needed for new feedback 	
Sustainable and Equitable Funding Models	G. General
<ul style="list-style-type: none"> • Letter was sent outlining ETSAB's feedback for the April 13th presentation regarding the 10 potential strategies outside of farebox on how ETS can generate potential revenue • G. General was not able to attend the presentation from ETS, video presentation is available online • Members agreed that this sub committee is complete and the goal has been achieved. • Final version of the letter should be saved in the sub committee folder. 	

External Updates	
ATU 569	S. Bradshaw
<ul style="list-style-type: none"> • Not available to present 	
ETS Branch Highlights Report	M. Lachance
<p>M. Lachance presented the ETS Branch Highlights Report</p> <ul style="list-style-type: none"> • April 13th the Federal - Provincial Transit funding will be committing \$79.5 million to support transit systems. The funding is part of the Alberta Relief for Shortfalls for Transit Operators (RESTOR) program designed to provide a top-up to assist municipalities impacted by low ridership over the last two years. • Bus Service changes - ETS implemented spring bus service adjustments on April 24 to reflect spring ridership patterns. Several bus routes underwent schedule changes, including routes 1-100, 101-199, 500-599, 700-799, and 900-999. Some of the adjustments will allow for better connections between certain bus routes to enhance the transfer experience for riders. • Washrooms in the Transit stations will be closed until further notice. Administration is developing a plan to enhance safety and allow for the reopening of public washrooms in transit stations. Board members provided feedback on improving signage indicating washroom closures, and expressed concern on the lack of alternate locations for transit users to access a washroom. • TOPs and EPS Officers are on extra duties at various LRT stations and transit centres to reduce crime and disorder on transit and help riders feel safe while using transit • Budget Planning - The City of Edmonton is developing the proposed 2023-26 Operating and Capital Budgets to be presented to City Council for approval in Q4 2022. • M. Lachance will look further regarding dead zones in LRT - Transit security concerns about safety in tunnels (on LRT), not being able to text Transit Watch and Transit accessibility, a site that could show transit accessibility to different community/ public facilities. 	
Councillor Emerging Issues Update	E. Rutherford
<ul style="list-style-type: none"> • Council received the Snow and ice report. There is lots of data on service standards for transit including transit bus stop, routes and percentage of time that the City is achieving in clearing • May 9th there will be a motion at council regarding the items related to Snow and Ice 	
Edmonton Arts Council - EAC	S. Tang
<ul style="list-style-type: none"> • No update 	

ACCESSIBILITY ADVISORY COMMITTEE - AAC	M.PetersJones
<ul style="list-style-type: none"> • Not available to present 	
Monthly Branch Update with Carrie	L. Vanstone
<ul style="list-style-type: none"> • G. General was introduced to Carrie, will be in touch with Carrie for updates 	
Departure thank you outgoing board members <ul style="list-style-type: none"> • Members thanked and appreciated their time on the board 	

Topics of the Night	S. Tang
<ul style="list-style-type: none"> • Annual Report presented to Council • Onboarding new members • Annual retreat plan • Recommendations for future ETSAB years 	

Motion to Adjourn 7:41pm

CHAIR SIGN-OFF  36498317B79842A...