



# Draft Meeting Minutes

Monday, November 25, 2021

5:30pm - 7:30pm Remote/Virtual Meeting

Meeting No. 21.11

Prepared by Andrew Cormier

## Members Present:

Lindsay Vanstone (Chair), Serena Tang (Vice Chair), Michelle Peters-Jones (Vice Chair), Bob Turner, Bryan Shepherd, Jarrett Esslinger, Guy Milner, Giselle General, Mark Harvey, William Agbakoba

## Regrets:

Phil Reid,

## ETS & City of Edmonton Staff:

Councillor Erin Rutherford, ETSAB Council Advisor,  
Councillor Andrew Knack, Former ETSAB Council Advisor,  
Marc Lachance, ETS Staff Liaison  
Andrew Cormier, ETS BMO Administrative Assistant

## External Liaison:

Steve Bradshaw (President, ATU 569) - Regrets

## Materials & Attachments:

- [Meeting Agenda](#)
- ETS Branch Highlights Report

<b>Land acknowledgement - presenters to issue land acknowledgment as part of presentation</b>	
<b>CALL TO ORDER 5:31 PM</b>	
<b>AGENDA REVIEW DECISION</b>	
<i>MOVED: by Guy Milner to approve the November 29, 2021 agenda.</i>	<b><u>CARRIED</u></b>
<b>MOTION TO APPROVE MINUTES OF THIS MEETING DECISION</b>	
<i>MOVED: by Guy Milner to approve the September, 2021 minutes.</i>	<b><u>CARRIED</u></b>
<i>MOVED: by Guy Milner to approve the October, 2021 minutes.</i>	<b><u>CARRIED</u></b>

<b>Community Outreach Transit Team (COTT)</b>
<ul style="list-style-type: none"> <li>• <b>Presentation</b> - M. Farbrother, R. Kaboni, J. Belland</li> </ul>
<p>Presentation started with information on how the COTT originated</p> <ul style="list-style-type: none"> <li>- There had been an increase in disorder rates</li> <li>- Enforcement approach wasn't working/helping</li> <li>- Decided to engage with outreach groups</li> </ul> <p>COTT is a pilot, cooperative with Bent Arrow</p> <ul style="list-style-type: none"> <li>- Deployment of outreach workers as part of a team</li> <li>- Year 1 - 2 teams, Year 2 - 4 teams</li> </ul>

- Use a deployment model based on data patterns
- Work to connect people with the support resources they need
  
- Pilot began in September
- COTT team representatives will support getting people in touch with different supportive community groups where cultural/language differences exist; regular meetings with other community stakeholders
- "Trauma Informed" - attempt to understand history/story that include trauma; have training in suicide prevention
- Still working on Data management/tracking
- Pilot - still evaluating effectiveness of program; future approach may have ability to include volunteers/students to increase capacity - would have some concern about training/experience and safety
- Pilot is collecting stories from experiences
  - starting to have positive interactions with certain people and building relationships

**New Business/Updates:**

**Welcome to Councillor Rutherford**

- Erin Rutherford discusses her experience with transit and hopes for future work with ETSAB
- Introductions of members to be completed next meeting

**Code of Conduct Sessions**

- Training sessions to provide training on Council Code of Conduct
  - not mandatory, but highly recommended
  - Thurs Dec 2nd as well as Tues Dec 7th.
  - Dec 7th session will be recorded to share with interested board members
- Tips regarding social media and other communications in the session were viewed as valuable by members who have already attended

**City Return to Office, Jan/Feb Meetings**

- Consideration for in person meetings for ETSAB
- City of Edmonton plan is a Jan 4 return to office; depending on provincial health orders
- Discussion on physical layout of meeting spaces and safety policies
- Will review meeting options in early January

**Recruitment for New Board Members**

- 5 open positions for next term.
- Discussed recruitment strategies, including gender representation
- Discussed of possibility to create an advertising video for ETSAB and how to coordinate that with ETS/City Comms as well as potential complications regarding things such as ETSAB policy ideas

<b>Safety and Security</b>	<b>M.Peters-Jones</b>
<ul style="list-style-type: none"> <li>● No updates. November was a busy month so a meeting was not possible</li> </ul>	
<b>Sustainable and Equitable Funding Models</b>	<b>B. Turner</b>
<ul style="list-style-type: none"> <li>● No specific updates.</li> <li>● COTT team appears to be very aligned with the purpose of this sub-committee, would like to support them in a fuller way</li> </ul>	

- New meeting time to be coordinated at December meeting

<b>External Updates</b>	
<b>ATU 569</b>	<b>S. Bradshaw</b>
<ul style="list-style-type: none"> <li>• Steve absent</li> </ul>	
<b>ETS Branch Highlights Report</b>	<b>M. Lachance</b>
<ul style="list-style-type: none"> <li>• Ridership trends and other metrics reviewed</li> <li>• On-Demand Trip planning telephones now active</li> <li>• West Ed transit stations have installed heated bus shelter equipment</li> <li>• Positive feedback related to prioritizing safety during 30 minute operations shutdown due to freezing rain conditions. Communication seems to have been quite effective for users on the buses, hopefully we can improve communication for people at stops</li> </ul>	
<b>Councillor Emerging Issues Update</b>	<b>A. Knack</b>
<ul style="list-style-type: none"> <li>• Councillor Rutherford yields time to Councillor Knack</li> <li>• Councillor Knack offers thanks to ETSAB members for the multiple years working together. Encourages ETSAB to continue advocacy. Expresses excitement for Councillor Rutherford to take over as she has excellent experience and insight to bring to you. Thankful for all the work ETSAB has done to achieve results with Council</li> <li>• Lindsay extends thanks from the board for Councillor Knack's years of work and support for the Board</li> </ul>	
<b>Edmonton Arts Council - EAC</b>	<b>S. Tang</b>
<ul style="list-style-type: none"> <li>• no update</li> </ul>	
<b>Accessibility Advisory Committee - AAC</b>	<b>M. Peter Jones</b>
<ul style="list-style-type: none"> <li>• No updates</li> </ul>	
<b>Monthly Branch Update with Carrie</b>	<b>L. Vanstone</b>
<ul style="list-style-type: none"> <li>• Snow and Ice report in April. ETS looking for feedback for that report</li> <li>• BNR - Service changes occur five times per year, aligned with seasonal demand, and as outlined in collective agreement</li> <li>• Discussion concerning service demands related to Covid vaccine policies and that ETS expects to be able to resume regular service levels based on their mitigating plans.</li> <li>• Carrie also advised that they are looking to review an equity model going forward and may be reaching out to us</li> </ul>	

<b>Topics of the Night</b>	<b>M. Peters-Jones</b>
<ul style="list-style-type: none"> <li>• COTT team presentation</li> <li>• Code of Conduct Session discussion</li> <li>• Welcomed new Councillor</li> </ul>	

**Motion to Adjourn**

**CHAIR SIGN-OFF**  DocuSigned by:  
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