



Meeting Minutes

Monday July 25, 2022

5:30pm - 7:30pm Remote/Virtual Meeting

Meeting No. 21.08

Prepared by Andrew Cormier

Members Present:

Giselle General (Chair), Serena Tang (Vice Chair), Michelle Peters-Jones (Vice Chair), Bob Turner, Emily Batty, Joshua Jackman, Madeleine Stout, William Agbakoba, Mudasser Seraj, Bob Turner, Zohra Jabeen

Regrets:

Mag Leung, ETS Planning and Scheduling Admin

ETS & City of Edmonton Staff:

Marc Lachance, ETS Staff Liaison

Andrew Cormier, ETS BMO Admin

External Liaison:

Erin Rutherford, City Councilor

Steve Bradshaw (President, ATU 569) - Regrets

Materials & Attachments:

- [Meeting Agenda](#)
- ETS Branch Highlights Report

<p>Land acknowledgement - G. General, with call to order</p> <p>CALL TO ORDER 5:33 PM</p>
<p>AGENDA REVIEW DECISION</p>
<p><i>MOVED: by S. Tang to approve the July 25, 2022 agenda.</i></p> <p style="text-align: right;"><u>CARRIED</u></p>
<p style="text-align: center;">MOTION TO APPROVE MINUTES OF THIS MEETING DECISION</p>
<p><i>Marc had recommended tabling approval to August</i></p>

<p>New Business/Updates:</p> <ul style="list-style-type: none"> • External Updates Process Change Proposal • Annual Retreat
<ul style="list-style-type: none"> • External Updates Process Change Proposal - S. Tang
<p>Serena Tang reviewed the external updates process and presented a proposal for changing the process.</p> <p>Proposal:</p> <ul style="list-style-type: none"> • The roles for the external updates process were established in 2016, including roles for DATS, AAC, etc. • Having two external update liaisons would be appropriate given the size of the board. • Consider phasing out update liaison with EAC and see if another group would be more appropriate.

- Review of different City Boards was presented with options that ETSAB could pursue.

Q&A followed including discussion around:

- Question to Marc Lachance if there has been development in the DATS Advisory Board. ETS liaison to follow up for more information.
- Bob Turner requested clarification of highlighted potential liaison groups. Serena Tang clarified that this is an initial scan of groups that could be a good fit and adjustments can be made as the process continues. The intention is not to pick a specific committee/group today, but to begin the selection process and see which member would like to set up this role closer to confirmation.
- Discussion of matching sub-committee selection with annual retreat selections.
- Zohra Jabeen stated that Edmonton Public Library could be a potential liaison.
- Madeleine Stout recommends Edmonton Design Committee and potential Edmonton Police Commission as liaisons. How much does ETSAB need the agreement and buy-in from the other committee in this situation? Perhaps we can reach out to other committees and use their capacity to assist to cut down on the options we have listed. Marc Lachance, ETS liaison, clarifies the process may require a request to Council from one committee.
- Discussion of purpose and context on past roles. Serena Tang clarifies that in this role, if for example EAC needs information related to ETS/ETSAB, they will reach out to the liaison. For example, when AAC is discussing transit related concerns they may call in Michelle to sit in on discussions and provide a perspective. Generally, time obligation is 1 hour per month.
- A proposal was made to bring forward a list of boards/committees and have members select a list of their top 5 choices, then narrow it down to a final option. Google poll or other process to be sent to members in a later communication.

● **Annual Retreat - G. General**

- Saturday, September 10th was selected as the date for the Annual Retreat. If members have a conflict, please advise the Chair.
- Hybrid meeting at Edmonton Tower.
- Previous ETSAB members were contacted for support with facilitating brainstorming sessions, however we have not been able to confirm this with them. Marc Lachance has submitted a form requesting assistance from ETS staff for this - there should not be any difficulty processing the request before the retreat, including time to select from options for facilitators.
- The Annual Retreat agenda is to be set up at ETSAB leadership meeting - separate from standard meetings.

<p>Sub Committee Updates</p> <ul style="list-style-type: none"> ● Safety and Security Report Approval 	<p>M.Peters-Jones</p>
<p>The report on Youth and Their Perception of Safety on ETS was presented, covering perspectives shared by young people who contributed to the report.</p> <p>Q&A followed including discussion around:</p> <ul style="list-style-type: none"> ● One discussion was regarding cost which may pose challenges and become political, particularly in the context of advocacy for free transit. ● Giselle General requests members review the report and send requests for major revisions to her by Tuesday night via email. ● ETSAB member flags that approvals should be done in meeting, and would not approve this draft report, citing “collapse of trust in ETS” as example of inaccurate phrase. ● It was clarified that the report is still open for adjustments. ● Clr. Rutherford adds that the type of language used is potentially inflammatory. A comparison of prior levels of “trust” is necessary to provide best understanding of the findings. Do we have pre-pandemic comparisons? 	

- Discussion of potential adjustments to language without removing accurate information regarding state of trust in transit. Members add that it should be possible to update language to avoid furthering any issues of trust.
- Bullying and lost children on special school routes are concerns for parents - this may need to be reflected in the report.
- ARC and free riding for youth can improve perception of safety for youth.
- Marc Lachance, ETS liaison, will follow up on the timeline for report approval and presentation to Council. The CC office will advise on committees and timelines as well.

External Updates	
ATU 569	S. Bradshaw
<ul style="list-style-type: none"> • S. Bradshaw absent • G. General will be following up with S. Bradshaw on potential updates 	
ETS Branch Highlights Report	M. Lachance
<ul style="list-style-type: none"> • Discussion of Weekly Bus Boarding and Recovery Ration, including positive impact of Canada Day and other events • Rediscover ETS Street team update, moving into events • Bus Service Adjustments (July 3) adjustments primarily related to adjusted school schedules • Additional Transit Peace Officers class, including 9 dedicated to transit • Valley Line Update, expectation is to open later this summer • ETS Support for Papal mass tomorrow morning, for example free transit for ticket holders • ETSAB Information Requests: <ul style="list-style-type: none"> ○ Queue jumping has been reviewed, however requires further review before implementation ○ Budget for Rediscover ETS, estimated at \$100,000 primarily for student staff ○ COTT impacts, no change <p>Q&A followed including discussion around:</p> <ul style="list-style-type: none"> • When is Smart Fare implementation expected to be completed? Marc Lachance, ETS liaison, advises that priority is completion of first phase, so second and third phases are not yet concrete. An update will be provided next month. • In stations with ARC machines, it seems there is no signage explaining processes and options for purchasing - this comment will be passed on to ETS staff by ETS liaison. • ETSAB members request a quarterly update regarding ARC. • For Heritage Fest next month, it appears some areas like Mill Woods may not have a route this year. Request for more information next month. Marc Lachance advises that there should be a route for that area to Park and Ride. Options in the Southeast were discussed, such as Meadows and Davies. 	
Councillor Emerging Issues Update	E. Rutherford
<ul style="list-style-type: none"> • No updates as Council in recess. 	
Edmonton Arts Council - EAC	S. Tang
<ul style="list-style-type: none"> • Serena Tang plans to reach out to EAC and consider new interests in different committees as part of earlier liaison discussion. 	
Accessibility Advisory Committee - AAC	M. Peter Jones

- NO updates.
- Michelle flags, ETSAB can also reach out about having a liaison from another committee extended to have someone else sit into our meetings.

Monthly Branch Update with Carrie

G. General

- No major updates - the summer schedule and transition to end of external updates were discussed.

Action Items:

- Finalizing draft youth safety report to be voted on next month.
- Review and finalizing agenda for Annual Retreat.
- Serena will be setting up a vote for selection of sub-committees to make liaison arrangements.

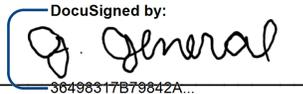
Topics of the Night

S. Tang

- Proposal for new Liaison roles
- Finalizing youth safety report
- More updates regarding ARC card and implementation phases were requested.

Motion to Adjourn

CHAIR SIGN-OFF

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