



# Edmonton Salutes

Agenda  
VIA - Google Meet - Calendar  
9:00 - 10:30 A.M.  
February 25, 2022

Committee Mandate: to recognize the value of the contributions made by military personnel, veterans and their families who reside within the city and surrounding communities.

---

<b>Item</b>	<b>To Speak</b>
1. Call to Order .....	Chair
2. Introductions	
Welcome Guests .....	All
3. Determination of Quorum .....	Secretary
4. Approval of Agenda .....	Chair
5. Approval of January 21, 2022 meeting minutes .....	Chair
6. Presentation .....	Chair
Military 101.....	L Col Mandaher
7. Reports	
7.1 Chair Report .....	Chair
7.2 Administration Report .....	Secretary
7.2 (a) 2021 Budget Summary	
7.2 (b) Freedom of the City Request	
7.3 Members/Sector Reports .....	Military (M)
7.4 Subcommittee Reports.....	Chair
7.4 (a) Strategic Action Subcommittee.....	D. Krill
7.4 (b) Funding Subcommittee.....	S. Maybee
8. Old Business	
8.1 CFLC Update on Exercise Domestic Grizzly.....	C. Patton

9. New Business .....	All
9.1 2022 Proposed Budget	
9.2 United Services Institute Gala invitation (and ESC representation at military-related events)	
10. Other Business .....	All
11. Next Meeting - March 25, 2022.....	Chair
12. Adjournment .....	Chair

**Upcoming events:**

- Exercise Maple Resolve May 2022

**Upcoming meeting dates:**

**2022** - Mar. 25; April 29; May 27; June 24



## Edmonton Salutes

Minutes **DRAFT**

VIA - Google Meet - Calendar

9:00 - 10:30 A.M. January 21, 2022

*Committee Mandate: to recognize the value of the contributions made by military personnel, veterans and their families who reside within the city and surrounding communities.*

### In Attendance - Voting Members

Brian Hodgson, CHAIR  
Karen Principe, City of Edmonton  
Katie Berghofer, Strathcona County  
Laurie Hackett, Community Member  
Amber Harris, Town of Gibbons  
Lacey Laing, Town of Bon Accord (9:39 a.m.)  
Fred Malott, Town of Legal  
Steve Maybee, Edmonton International Airports  
Deanna Miyauchi, Edmonton Chamber of Commerce

Marvin Neumann, Canada Lands Co.  
Rob Olsen, Town of Redwater  
Roza Parlin, Military Family Resource Centre  
Carolyn Patton, Canadian Forces Liaison Council  
Brad Rutherford, MLA, Government of Alberta  
Military Liaison to the Canadian Armed Forces  
Lorne Strachan, Community Member  
Justin Yaassoub, Community Member (9:30 a.m)

### Guests

L Col Harpal Mandaher, CFB Edmonton  
Capt David Parker, 408 Tactical Helicopter Squadron  
L Cdr Leslie Yewer-Stacey, HMCS Nonsuch  
Sebastian Farkas, Assistant to MLA Brad Rutherford, Government of Alberta Military Liaison to the Canadian Armed Forces

### Regrets

#### Voting Members

Wes Brodhead, City of St. Albert  
Dan Derouin, Sturgeon County  
Nicole Goehring Community Member  
Darren Krill, Community Member  
Lisa Makin, City of Fort Saskatchewan  
Mac (Robert) Torrie, Edmonton Legion  
Alexander Tsang, Edmonton United Services Institute

#### Guests

L Col Jennifer Parker, Staff College  
Zaid Aboultaif, MP, Edmonton Manning

### City of Edmonton Staff/Secretariat

Pat Hutchison  
Kristin Lewis  
Sarah Patterson

Item	Agenda Item	Action
1.	Call to Order	
	1.1 - Chair Brian Hodgson called the meeting to order at 9:00 a.m.	
2.	Introductions	
	2.1 - Each member gave a brief introduction	
	2.2 - Councillor Karen Principe, CoE Council Liaison	Councillor Principe provided brief opening remarks on behalf of the City of Edmonton
3.	Determination of Quorum	
	3.1 - Quorum of at least 12 members was confirmed by Kristin Lewis Y/N?	Y
4.	Approval of Agenda	
	4.1 - R. Parlin MOVED to approve the Agenda for Edmonton Salutes Meeting of January 21, 2022.	Carried
5.	Approval of Meeting Minutes	
	5.1 - R. Olsen MOVED to approve the Edmonton Salutes Meeting Minutes from December 3, 2021.	Carried
6.	Presentation	
	6.1 - No presentation scheduled.	<p>Possible presentations for future meetings:</p> <ul style="list-style-type: none"> <li>• Military 101 presentation (presented by CFB Edmonton)</li> <li>• An overview of Military History Programs (Peter Boyle)</li> <li>• Reg CSM Rob Clarke, Brigade Sergeant Major 1 Canadian Mechanized Brigade Group (CMBG)</li> <li>• Col Mike Vernon, Commander, 41 Canadian Brigade Group</li> </ul> <p>Presentations will be scheduled as time allows on upcoming agendas.</p>
7.	Reports	
	7.1 - Chair Report - Chair Brian Hodgson	<p>Chair Brian Hodgson provided a verbal report. Key action items were identified as follows:</p> <ul style="list-style-type: none"> <li>• GREEN Violin Community Development may be submitting an application for funding for the funding committee to consider. Further information will be</li> </ul>

	<p>R. Parlin MOVED to accept verbal report of Chair for information</p>	<p>shared with the committee as it is received.</p> <ul style="list-style-type: none"> <li>• Two community member positions are currently being recruited for the committee. The posting closed on January 16, 2022 with recommendations going forward to the Executive Committee in March.</li> </ul> <p>Carried</p>
	<p>7.2 - Administration Report - Kristin Lewis</p> <p>F. Malott MOVED to accept verbal report of Administration for information</p>	<p>Kristin Lewis provided a verbal Administration report. Key action items include:</p> <ul style="list-style-type: none"> <li>• Budget 2021 actuals/year in review and the 2022 proposed budget will come forward for the Committee's consideration at the February 25, 2022 meeting.</li> </ul> <p>Carried</p>
	<p>7.3 - Members/Sector Reports - Military</p> <p>L. Hackett MOVED to accept verbal reports of H. Mandahar, D. Parker and L Yewer-Stacey for information</p>	<p>Verbal reports were provided by Military Sector guests L Col Harpal Mandahar, Capt David Parker and L Cdr Leslie Yewer-Stacey. Key highlights:</p> <ul style="list-style-type: none"> <li>• January 31 marks the 99th anniversary of the Naval Reserve and there is a significant national effort to countdown to marking the centennial. Many events and preparations are ongoing in the community.</li> </ul> <p>Carried</p>
	<p>7.4 - Subcommittee Reports 7.4.a. Subcommittee Member Recruitment</p>	<p>Subcommittee membership, as included in the agenda, was reviewed and discussed. Key changes:</p> <p><u>Funding committee</u></p> <ul style="list-style-type: none"> <li>• Steve Maybee to take on permanent role of chair</li> <li>• Justin Yaassaub to Join</li> </ul> <p><u>Membership and Orientation</u></p> <ul style="list-style-type: none"> <li>• Add Karen Principe and Lorne Strachan</li> </ul> <p><u>Bylaw and Policy</u> No additions/changes</p> <p><u>Strategic Action</u> No additions/changes</p>

	R. Parlin MOVED to confirm committee member appointments.	Administration will work with subcommittees to set up meetings over the coming weeks.  Carried
8.	Old Business	
	8.1 - Events update - Volunteer Appreciation Luncheon; attendance at A Christmas Carol	<ul style="list-style-type: none"> <li>• Updates were provided on the Volunteer appreciation luncheon and Christmas Carol Event. Both events were very well attended.</li> <li>• Roza Parlin will confirm the exact number of tickets provided/purchased at the February meeting.</li> </ul>
9.	New Business	
	9.1 - None	
10.	Other Business	
	10.1 - None	<p>Key highlights of discussion include:</p> <ul style="list-style-type: none"> <li>• Suggestion for Membership committee to consider involvement of the new veterans food bank in committee.</li> <li>• MLA Brad Rutherford, Government of Alberta Military Liaison to the Canadian Armed Forces, provided an update that Bill 207 was passed and received Royal Assent for a Reservist Recognition day for Alberta on the last day of September.</li> <li>• The Veterans Food Bank has their AGM scheduled for February 12. Lorne can pass along any updates from their meeting.</li> <li>• Carolyn Patton noted that the Canadian Forces Liaison Council (CFLC) was invited to a session on Exercise Domestic Grizzly for 41 Canadian Brigade Group (CBG) on January 29 to give a briefing to all the regiments. Alberta Emergency Management Agency will also be part of it to talk about provincial disaster response working with the military. She will share a summary of the event at the next meeting</li> <li>• Justin Yassaub provided an update on Cannacconnect and the support for veterans transitioning out of the military. The Veteran Wellness Lounge has been a great place for veterans to receive supports and connect.</li> </ul>
11.	Next Meeting	

	11.1 - The next Committee meeting is scheduled for February 25, 2022, at 9 a.m.	
12.	Adjournment	
	12.1 - S. Maybee MOVED to adjourn the meeting at 10:04 a.m..	Meeting ended at 10:04 a.m.
Upcoming Events:		
Upcoming Committee Meetings:		Feb. 25; Mar. 25; April 29; May 27; June 24

