



Edmonton Salutes

Agenda
VIA - Google Meet - Calendar
09:00am - 11:00am
June 23, 2023

Committee Mandate: To recognize the value of the contributions made by military personnel, veterans and their families who reside within the city and surrounding communities.

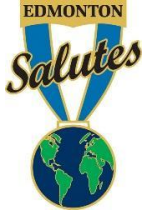
Item	To Speak
1. Call to Order	Chair
2. Introductions.....	Chair
3. Determination of Quorum	City Admin
4. Approval of Agenda	Chair
5. Approval of May 19, 2023 Meeting Minutes.....	Chair
6. Reports	
6.1. Chair Report	Chair
6.2. Administration Report	City Admin
6.3. Members/Sector Reports	CAF
6.4. Subcommittee Reports.....	Subcommittee Chairs
7.5. Other Reports	All
7. New Business	Chair/ All
8. Next Meeting	
9. Adjournment	Chair

Upcoming events (See [Calendar](#) for all Events):

- July 28-30: 1 Field Ambulance 125 Celebration
 - Mess Dinner - July 28
 - Military Skills competition / Reunion - July 29
 - Freedom of the City Parade - St. Albert - July 30
- August 28: Military Cup 2023, South Alberta Light Horse Regiment Foundation

Attachments (and included below):

- [May 19, 2023 Meeting Minutes](#)
- [Military Cup Sponsorship Package](#) (link only) - Waiting on Funding Request Form
- [Updated ESC Budget 2023](#)



Edmonton Salutes

Minutes **DRAFT**
Virtual Meeting
09:00 - 11:00 A.M.
May 19, 2023

Committee Mandate: to recognize the value of the contributions made by military personnel, veterans and their families who reside within the city and surrounding communities.

In Attendance - Voting Members

- Alexander Tsang, Edmonton United Services Institute
- Brian Hodgson, CHAIR
- Carolyn Patton, Canadian Forces Liaison Council
- Dan Derouin, Sturgeon County
- Darren Krill, Community Member
- Dave McRae, Town of Redwater
- Fred Malott, Town of Legal
- Georgette L'Hirondelle, Canada Lands Company
- Haydar Al Dahhan, Edmonton Chamber of Commerce
- Jen Gray on behalf of Ziad Abouttaif, MP
- Jibs Abitoye, City of Fort Saskatchewan
- Kaetlyn Corbould, Community Member
- Katie Berghofer, Strathcona County
- Karen Principe, City of Edmonton
- Lacey Laing, Town of Bon Accord
- Laurie Hackett, Community Member
- Lorne Strachan, Community Member
- Mac (Robert) Torrie, Edmonton Legion
- Mike Killick, City of St. Albert
- Rebecca Balanko, Town of Mornville
- Rick Palfrey, Community Member
- Roza Parlin, Military Family Resource Centre
- Scott Lundy, Community Member
- Steve Maybee, Edmonton International Airports

Guests

Military

- LCol Shawn Thompson, CFB Edmonton

Regrets

- Sarah General, HMCS Nonsuch
- Maj Graham Kallos, 408 Tactical Helicopter Squadron
- Nicole Goehring, Community Member
- Amber Harris, Town of Gibbons

City of Edmonton Staff/Secretariat

- Kate McIntosh
- Kristin Lewis
- Olena Hlaskova

Item	Agenda Item	Action
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1.	Call to Order	
	1.1 - Chair B. Hodgson called the meeting to order at 09:02 am.	Meeting called to order at 09:02 am. Chair spoke to the importance of and introduced the new practice of commencing Committee's meetings with Land Acknowledgment.
2.	Introductions	
	2.1 Introductions/ Welcome Guests	The Chair welcomed all members in attendance. Noted and introduced guests: <ul style="list-style-type: none"> • LCol Shawn Thompson, the Deputy Commander of 3rd Canadian Support Group who took over for LCol P. Paradis as our army representative. • Councilor Jibs Abitoye from Fort Saskatchewan. • LCol Rick Palfrey, the newest Committee member and a recently retired military officer with over 42 years of loyal and dedicated military service. • Haydar Al Dahhan, Chair, Board of Directors at the Edmonton Chamber of Commerce who took over for Alexandra Hryciw. Chair spoke to the resignation of the Hon. Brad Rutherford from the Committee and the upcoming election, which will lead to the appointment of a new military liaison. Chair reminded that only voting members could vote and motion for action.
3.	Determination of Quorum	
	3.1 - Quorum of at least 13 members was confirmed by administration Y/N?	Yes
4.	Approval of Agenda	
	4.1 - R. Parlin MOVED to approve the agenda for Edmonton Salutes Meetings of May 19, 2023	Carried
5.	Approval of Meeting Minutes	
	5.1 - F. Malott MOVED to approve the Edmonton Salutes Meeting Minutes from April 28, 2023.	Carried
6.	Reports	
	6.1 - Chair Report	Chair provided a verbal report. Key items included: <ul style="list-style-type: none"> • Update on the Memo to the Council <ul style="list-style-type: none"> ○ City Admin and B. Hodgson prepared a

		<p>Council memo to respond to the Mayor's question during the Council report last month. The Memo highlighted existing support to the veterans experiencing homelessness and included the information about the Veterans Association Food Bank, Veterans Affairs and Homes for Heroes.</p> <ul style="list-style-type: none"> ○ The Memo will be shared with the Committee members. ● In-person onboarding session took place on May 15, 2023 over lunch. <ul style="list-style-type: none"> ○ Chair thanked Karen Principe for accommodating the session at the Councillor's Boardroom. ● Attendance of the Strategic Action and the Budget Subcommittees. ● Noted a request from Mr. Greyeyes to join the Committee, potentially as an Indigenous advisor. ● Chair's attendance of the following events on behalf of the Committee: <ul style="list-style-type: none"> ○ Alberta Order of Excellence meeting in Calgary ○ South Alberta Light Horse Regimental Association Dinner and Silent Auction on May 13, 2023. The Consul General for Ukraine was speaking at the event, delivering an excellent presentation. ○ Attendance of the function in celebration of the King's coronation on May 14, 2023 . ○ Rang the Welberg Bell and spoke about the linkage between the two cities as South Alberta Regiment liberated Welberg, Netherlands, in early May 1944. <ul style="list-style-type: none"> ■ Chair also mentioned a bond of friendship with Bergen op Zoom, another Dutch city liberated by the South Alberta Regiment in October 1944. ● Chair will be also attending the following events: <ul style="list-style-type: none"> ○ Noted the cancellation of the Base Luncheon ○ Change of Command for the Lord Strathcona Force on June 29, 2023 and ○ Change of appointment of the colonels for the regiment officers ● Upcoming and important events, which are captured in the ESC Event Calendar. <ul style="list-style-type: none"> ○ 1 Field Ambulance 125th Heritage Celebration
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		<ul style="list-style-type: none"> ○ Family friendly events and activities in the afternoon ○ Edmonton Salutes Committee members are invited to attend. Details will follow. ● 3 Division is reaching the tail end of their committed phase for deployments ● More soldiers are re-deploying over the summer. ● Once more details become available about mass arrivals of service flights, the Committee will be notified of those as well. ● 300+ soldiers are supporting the wild fire fighting efforts <ul style="list-style-type: none"> ○ Initial request to approve the military support for this cause was for 2 weeks, with a potential to extend to the 3rd week if needed ○ Currently looking into the extension until at least May 29 ○ Soldiers are fighting fires primarily in Grande Prairie and Drayton Valley regions ○ There are approximately 120 soldiers in 3 different locations assisting local firefighting resources ○ Another RFA is anticipated to extended the military support even further and the Joint Task Force West Commander is supportive of it
	<p>G. L'Hirondelle MOVED to accept verbal reports provided by the Military.</p>	<p>Carried.</p>
	<p>6.4 Subcommittee Reports</p> <p>6.4.1 Strategic Action Subcommittee</p> <p>6.4.2 Budget Subcommittee</p> <p>S. Maybee MOVED to approve the</p>	<p>D. Krill provided an update of the latest Strategic Action Subcommittee meeting and voiced the Subcommittee recommendation regarding the Elks Military Appreciation event and the 1 Field Ambulance funding request.</p> <p>S. Maybee provided an update of the latest Budget Subcommittee meeting and its recommendations regarding the Committee's funding of the Elks Military Appreciation event and the 1 Field Ambulance funding request.</p> <p>The source of funds for the Elks sponsorship was confirmed to come from the Sponsorship allocation in the Committee's budget.</p>

<p>\$2,000 sponsorship of the Elks Military Appreciation Event funding request.</p>	<p>Carried.</p> <p>Chair S. Maybee indicated that the approved amount for the 1 Field Ambulance funding request got reduced to \$1,500, and that it was decided at the Subcommittee meeting to allocate the funds for this request from the Municipal Representatives' contributions to the Committee. Thus, the St. Albert's contribution is returning back to that community.</p> <p>K. Principe inquired whether the Unit would be able to cover the remaining \$1,000 following the Committee's partial approval of the funds. Chair confirmed that he was positive that would not be an issue.</p> <p>K. Principe also inquired about the party to initiate the Freedom of the City event and whether it fell within the City Administration's purview. Chair clarified that the initiative for the event is to come from the Military.</p> <p>K. McIntosh further confirmed that a separate funding request from 1 Field Ambulance came to a City Councillor; thus more funding may be available to this Unit.</p> <p>Chair expressed his endorsement of the recommendation to use the Municipal Contributions for the 1 Field Ambulance event hosted in St. Albert and thanked L. Strachan for the elegant solution.</p>
<p>S. Maybee MOVED to approve the \$1,500 sponsorship of the 1 Field Ambulance 125th Heritage Celebration funding request and for the funds to be allocated from the Municipal Contributions budget.</p>	<p>Carried.</p>
<p>6.4.3 Membership & Orientation Subcommittee</p>	<p>L. Strachan provided an update on the in-person orientation session on May 15, 2023, calling it a success.</p> <p>The Chair of the Subcommittee will be also connecting with Haydar Al Dahhan to do an orientation for him as well.</p>
<p>6.4.4 Policy & Bylaw Subcommittee</p>	<p>K. Corbould provided an update on her Subcommittee's work:</p> <ul style="list-style-type: none"> • Holding a number of conversations with Tasha, Kristin and Olena regarding potential changes to the bylaw and

	<p>R. Parlin MOVED to accept verbal reports provided by the Subcommittee chairs.</p>	<p>arranging a meeting potentially on June 09, 2023.</p> <p>Carried.</p>
<p>7.</p>	<p>Other Reports</p>	
		<p>R. Torrie is a member of the Lest We Forget Concert and the group is about to finalize the agreement with the Dow Centennial Center to hold their next concert, which is scheduled for November 5.</p> <ul style="list-style-type: none"> ● The Dow Centennial Center offers ample free parking. ● There is an effort to spread the concert in local communities: last year, it took place in Sherwood Park. ● The group is looking for support from Edmontonians to come help and enjoy the concert. <p>D. McRae spoke about the 150th Anniversary of the RCMP in combination with the policy week celebration in Redwater and noted the outstanding job they did.</p> <ul style="list-style-type: none"> ● A few military members of the community touch based with the mounties during the event. ● At the event, they showcased their air division, fingerprinting, collision reconstruction, boats, quads, etc. ● Over 500 people attended the event. <p>G. L'Hirondelle advised of an event in Griesbach on June 04, 2023 at 11:00am.</p> <ul style="list-style-type: none"> ● A plaque will be put up at the Perron Berger Park at the Airborne Cairn memorial and a dedication to the Cyprus 2024 Cairn. ● The event is part of the Paratroopers' Reunion 2023 and is hosted by the Airborne Social Club. ● Councilor Rutherford has confirmed her attendance. ● The event is informal and everyone is free to attend. ● G. L'Hirondelle is to send the information to the City Administrator for distribution. <p>C. Patton provided an update noting that they were busy with the Canadian Forces Liaison Council.</p> <ul style="list-style-type: none"> ● They've been requested by 3rd Division and 41 Brigade to help with information on

employer support because reservists are deployed to fires. Assistance in this matter has been provided.

- Col Hunt has requested a media tour in Edmonton, Calgary, and Lethbridge. C. Patton will accompany him.
 - Employer information and compensation for employers of reservists was shared with the Committee members.
- A Reservists Luncheon with the Edmonton Chamber will take place on September 28.
 - Details will be shared with the Committee members.
 - Talks are being held with the Calgary Chamber to hold a similar luncheon there as well, and, hopefully, one in Red Deer.
- C. Patton's LinkedIn page contains all the relevant information on Reservists and Employer supports.

L. Strachan shared information he learnt through the Veterans Association:

- There's a new national program for houseless veterans.
- \$72.9M are dedicated to the program in the span of 5 years, providing wraparound supports to the veterans experiencing homelessness.

A. Tsang spoke about the Crown changes:

- A new heralding Canadian Crown design was unveiled to replace the traditional St. Edward's Crown.
- Police and military badges are to be replaced.
- The Coronation Medal has been launched. 30,000 are expected to be awarded in Canada among the 10 provinces.
 - A short window for nomination is expected.
 - If Edmonton Salutes is interested in nominating someone, the nomination process requires the submission of the nominee's name, their short bio (~100 words), 2 references. This information may be needed as early as Canada Day.
- B. Hodgson had conflicting information about the anticipated nomination date, but will be following up on that.

Councilor Principe mentioned the Paratrooper Memorial Parade that is to take place on Saturday, June 03, 2023 at Edmonton Inn Conference Centre.

		<ul style="list-style-type: none"> • While she won't be able to attend due to prior commitments, Councilor Rurtherford will represent the City in her stead. • Councilor also thanked the Chair for providing the Council with the information on houseless veterans. • Councilor also intends to attend the Elks June 11 Military Appreciation event and suggested Edmonton Salutes get together and show their support at the event as well. <p>D. Krill noted that the Elks mentioned providing tickets to the Committee's board for the event.</p> <p>D. Darrouin welcomed the new members and mentioned that the Redwater RCMP event also showcased a helicopter which was a huge success. Additionally, Sturgeon County has a strong relationship with the CFB Base and they share their recreation facilities, which is very much appreciated by the community.</p> <p>K. Berghofer noted she will be attending the June 11 event as well as 2 Musical Rides coming to Strathcona County. Details to be announced next week.</p> <p>R. Torrie will be attending the June 03, 2023 Paratrooper event, which is to commence at 9AM.</p>
8.	Next Meeting	
	8.1 Next Meeting	<p>June 23, 2023</p> <p>Chair suggested the members think about the Committee's summer break. Vote to take place during the Jun 23, 2023 .</p> <p>Chair proposed a poll is conducted to solicit members' interest in conducting an in-person or a hybrid meeting. City Administrator to assist with that.</p>
9.	Adjournment	
	9.1 S. Maybee MOVED to adjourn the meeting at 09:59 a.m.	Carried. Meeting ended at 09:59 a.m.
<p>Upcoming Committee Meetings:</p> <ul style="list-style-type: none"> • June 23, 2023 		

2023 Edmonton Salutes: January 1, 2023 to December 31, 2023

Event / Item	2022 Actual	2023 Budget	Committed	Funds Remaining
Edmonton Salutes Committee				
Annual Budget		\$64,000.00		
Recognition				
Edmonton Salutes Ads/marketing	\$595.24	\$1,000.00	\$625.00	\$375.00
Sponsorship of a Military Family Event (Like Citadel Theater Christmas Events)	\$19,575.38	\$20,000.00		\$20,000.00
Community and Military Relations				
Winspear Centre Support to the Royal Canadian Artillery Band Christmas Concert	\$3,000.00	\$3,000.00		\$3,000.00
Edmonton Salutes Community Grants	\$9,900.00	\$11,500.00	\$2,000.00	\$9,500.00
Military Family Resource Centre (MFRC) Yellow Ribbon Gala	\$15,000.00	\$15,000.00	\$15,000.00	\$0.00
Community Event Expenses and Admin (Examples: Tickets for Chair to attend community events, business cards, courier services)	\$566.02	\$1,500.00	\$285.00	\$1,215.00
Military Relations and Appreciation Events		\$5,000.00	\$159.07	\$4,840.93
Committee Expenses				
Edmonton Salutes Volunteer Appreciation Event	\$1,082.00	\$2,000.00		\$2,000.00
Edmonton Salutes Monthly meetings - hosting	\$0.00	\$500.00	\$207.90	\$292.10
Parking - Monthly meetings and other events	\$21.59	\$250.00		\$250.00
Salutes Merchandise	\$0.00	\$250.00		\$250.00
Honorariums and expenses (added in 2022 to the \$102k budget)		\$4,000.00	\$4,000.00	\$0.00

Total projects to date - ESC	\$49,740.23	\$64,000.00	\$22,276.97	\$41,723.03
Remaining Budget		0.00	41,723.03	

Regional Municipal Partner Contributions to Edmonton Salutes 2017 - 2023		
Balance:		12,750.00