



Edmonton Salutes

Agenda
In person - City Hall, Heritage Room
10:00am - 12:00am
April 28, 2023

Committee Mandate: To recognize the value of the contributions made by military personnel, veterans and their families who reside within the city and surrounding communities.

Item	To Speak
1. Call to Order	Chair
2. Introductions.....	All
3. Determination of Quorum	City Admin
4. Approval of Agenda	Chair
5. Approval of march 24, 2023 Meeting Minutes.....	Chair
6. Guest Speaker - Tom McIntyre, Edmonton Elks	Guest
7. Reports	
7.1. Chair Report	Chair
7.2. Administration Report	City Admin
7.3. Members/Sector Reports	CAF
7.4. Subcommittee Reports.....	Subcommittee Chairs
7.5. Other Reports	All
8. New Business	Chair/ All
9. Next Meeting - May 26, 2023	
10. Adjournment	Chair

Upcoming events (See [Calendar](#) for all Events):

- Garrison Base Lunch - May 19

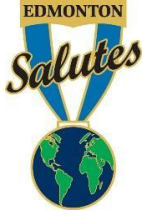
Upcoming meeting dates: 2023

- May 26, 2023 - Virtual and back to 9am start time

- June 23, 2023

Attachments (and included below):

- [March 24, 2023 Meeting Minutes](#)
- [Updated ESC Budget 2023](#)



Edmonton Salutes

Minutes **DRAFT**

VIA - Google Meet

9:00 - 11:00 A.M.

March 24, 2023

Committee Mandate: to recognize the value of the contributions made by military personnel, veterans and their families who reside within the city and surrounding communities.

In Attendance - Voting Members

- Alexander Tsang, Edmonton United Services Institute
- Brian Hodgson, CHAIR
- Carolyn Patton, Canadian Forces Liaison Council
- Darren Krill, Community Member
- Dave McRae, Town of Redwater
- Justin Yaassoub, Community Member
- Alexandra Hryciw, Edmonton Chamber of Commerce
- Kaetlyn Corbould, Community Member
- Lacey Laing, Town of Bon Accord
- Brad Rutherford, MLA and Provincial Liaison to the CAF
- Fred Malott, Town of Legal
- Georgette L'Hirondelle, Canada Lands Company
- Karen Principe, City of Edmonton
- Laurie Hackett, Community Member
- Lorne Strachan, Community Member
- Mike Killick, City of St. Albert
- Roza Parlin, Military Family Resource Centre
- Steve Maybee, Edmonton International Airports
- Katie Berghofer, Strathcona County

Guests

Military

- Maj. Phil Paradis, CFB Edmonton
- Cdr Leslie Yewer-Stacey, HMCS Nonsuch
- Maj Graham Kallos, 408 Tactical Helicopter Squadron

Veterans Affairs

- David Thomson

Regrets

- Dan Derouin, Sturgeon County
- Mac (Robert) Torrie, Edmonton Legion
- Nicole Goehring, Community Member
- Scott Lundy, Community Member
- Amber Harris, Town of Gibbons
- Lisa Makin, City of Fort Saskatchewan

City of Edmonton Staff/Secretariat

- Kate McIntosh
- Natasha Weber
- Olena Hlaskova

Item	Agenda Item	Action
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1.	Call to Order	
	1.1 - Chair B. Hodgson called the meeting to order at 9:03 a.m.	Meeting called to order at 9:02 a.m.
2.	Introductions	
	2.1 Introduction/Welcome Guests	The Chair welcomed all members in attendance. Noted guest: David Thompson. Chair <ul style="list-style-type: none"> • Chair spoke about the two fallen police officers. • Chair introduced David Thompson from Veterans Affairs.
3.	Determination of Quorum	
	3.1 - Quorum of at least 13 members was confirmed by administration Y/N?	Yes
4.	Approval of Agenda	
	4.1 - K. Courbould MOVED to approve the Agenda for Edmonton Salutes Meeting of Mar 24, 2023	Carried
5.	Approval of Meeting Minutes	
	5.1 - D. McRae MOVED to approve the Edmonton Salutes Meeting Minutes from Jan 27, 2023 .	Carried
6.	Presentation by David Thompson	
	6.1 - Benefits & services of VAC	D. Thompson gave a comprehensive overview of the benefits and services available through VAC and means of accessing those. Link to Presentation
7.	Reports	
	7.1 - Chair Report	Chair provided a verbal report. Key items included: <ul style="list-style-type: none"> • A recruitment update, noting the Council's decision should be expected early next month. • Attendance of the MFRC Open House, noting the importance of the Centre. • Cancellation of the 105th Anniversary of the Battle of Moreuil Wood dinner and the delay of the parade. • Scheduled attendance of the EUSI Symposium and Dinner the next day. • An update about Fort Saskatchewan stepping down from the committee <ul style="list-style-type: none"> ○ Spoke with Fort Saskatchewan's

	<p>L. Hackett MOVED to approve the Chair's report.</p>	<p>Administration & their indicated lack of time to attend meetings and the reason for stepping down.</p> <ul style="list-style-type: none"> ○ This has been shared with Bylaw & Policy and the Membership & Orientation chairs <p>Carried.</p>
	<p>7.2 - Administration Report</p> <p>L. Laing MOVED to approve the meeting's time change.</p>	<p>Admin provided a verbal report. Key updates are as follows:</p> <ul style="list-style-type: none"> ● A reminder about the upcoming tour of the Veterans Association Food Bank will be scheduled soon; ● A reminder that the April meeting is likely to be held downtown; a City Hall room has been secured for the in-person meeting. <ul style="list-style-type: none"> ○ No lunch will be provided, but coffee/tea/water will be available. ● Following several members' request, it was proposed to move the April in-person meeting to 10 - 12. <p>Carried.</p> <ul style="list-style-type: none"> ● Admin acknowledged that the last Edmonton Garrison Business Luncheon was a success and highlighted that it's a great opportunity to network. Admin would be happy to ensure all members get to go at least once during the year. ● MFRC Yellow Ribbon Gala update - We have 10 spots for the gala - Cut off for RSVP is April 14, 2023. ● Admin shared the results of her meeting with the Elks: <ul style="list-style-type: none"> ○ They will be hosting a military appreciation game in June, looking to increase community outreach and involvement at these types of games; ○ There is an interest in connecting with organizations that support/work with the military and have them come to the game with the intent of raising awareness of what they do; ○ The game will likely involve a charity component - would like some ideas around organizations in need. ○ During the meeting, the Admin noted the HR shortage and recruitment needs for CAF - looking for the committee liaison on this matter; ○ a representing from Elks will be

	<p>F. Mallot MOVED to accept the verbal report provided by Administration.</p>	<p>invited to the in-person meeting and are expected to be pitching his idea to the committee then;</p> <ul style="list-style-type: none"> ● Admin provided a budget update - Small expenditures so far: <ul style="list-style-type: none"> ○ Legion add \$625 ○ Business Luncheon \$175 ○ \$3000 added from our municipal partners <p>It was noted that Victor Cui, Elks President, is a veteran and a former member of HMCS NONSUCH. In the past, the Elks have supported MFRC during their military appreciation events.</p> <p>K. Berghofer suggested hosting hybrid-friendly meetings elsewhere, citing attendance factor and her ability to host the Committee in Sherwood Park.</p> <p>Carried.</p>
	<p>7.3 - Members/Sector Reports - Military</p>	<p>Lt Col Paradis for CFB spoke about the upcoming events:</p> <ul style="list-style-type: none"> ● Changes of Commanders and Formations; ● May 01, 2023 - S. Thompson will be taking over; introductions will be made at a later date; ● Redeployment from Latvia in late April - early June, 2023. Further information will be shared for a possible welcome event; ● Most foreign serving contingent (Kuwait, Iraq, Lebanon, Jordan, peace keeping missions in Africa, Egypt and Israel) will be back by June-July; ● Sharing recruitment messages among the Committee's connections is greatly appreciated. <p>L. Strachan mentioned that Elks could be tied in recruitment efforts. City Admin confirmed such a possibility.</p> <ul style="list-style-type: none"> ● Commented on the great success that the Edmonton Garrison Business Luncheon was. <p>L. Yewer-Stacey for Navy provided an update:</p> <ul style="list-style-type: none"> ● Commented on the CAF appreciation events, saying that the Committee may provide suggestions, but Ottawa coordinates the events. <ul style="list-style-type: none"> ○ Leslie will share contact information with Tasha. ● Navy is kicking off a 1-yr Gap Program, recruiting sailors, providing basic training, job shadowing opportunities, and at least 1 foreign port visit. <ul style="list-style-type: none"> ○ The program commences on April

	<p>D. Krill MOVED to accept verbal reports provided by the Military.</p>	<p>1, 2023.</p> <ul style="list-style-type: none"> ○ Sharing information about it through the Committee network is greatly appreciated. ● Upcoming events: <ul style="list-style-type: none"> ○ A non-military funeral of a former leader of NONSUCH; ○ HMCS 100th BDay on March 27th to be celebrated with tea and cake and a memorial table for the fallen EPS officers; ○ The Battle of the Atlantic in May is to be interfered with by the King's Coronation this year. More details about the event to follow. <p>Maj Graham Kallos for 408 Tactical Helicopter Squadron provided the following updates:</p> <ul style="list-style-type: none"> ● Expressed gratitude for attending the Edmonton Garrison Business Luncheon and commented on its success; ● There is an anticipated deployment overseas, details will follow; ● Big training sessions will take place in Cold Lake; ● Preparing in anticipation of the fire season; ● Federal government is to announce its budget - March 28 - April 14, 2023 Blackout in support of the announcement, maintaining media silence and entering a reactive mode (not engaging in a broad manner). <p>Carried.</p>
	<p>7.4 Other Reports/Updates</p>	<p>D. Krill commented on the Elks' previous military appreciation events and his connections there. He indicated this was a great opportunity for the Committee and subcommittees will consider how to utilize it.</p> <p>R. Parlin spoke about April being the Month of the Military Child, mentioning Teal Up Day (April 14) to show support. Further information will be shared with City Admin. April 13th - City bridge will be lit up.</p> <p>C. Patton brought up exploratory conversations for in-person awards. Mentioned Reservists Luncheon in Calgary this year and hosting an Executive Women event to increase their understanding of reservists. C. Patton will be attending the Vimy Reception in the French Embassy in Ottawa next week.</p> <p>K. Berghofer noted that RCMP is celebrating its 150th Anniversary this year and there will be</p>

		<p>Musical Ride in Strathcona County June 11-19, 2023. Once more information becomes available, the details of the event will be shared.</p> <p>D. McRae shared that Redwater will be hosting a static display (emergency responders) on Mother's Day, a free event.</p> <p>City Admin noted that an Events Calendar will be shared with the Committee with an option to add all upcoming events.</p> <p>A. Tsang spoke about the Symposium on March 25, 2023. It will be dedicated to Mitigations of Natural Disasters. It was mentioned that municipalities are encouraged to attend.</p>
8.	Next Meeting	
	8.1 Next Meeting	<ul style="list-style-type: none"> Next meeting - April 28, 2023, At City Hall from 10am - 12pm
9.	Adjournment	
	9.1 F. Mallot MOVED to adjourn the meeting at 10:29 a.m.	Carried. Meeting ended at 10:29 a.m.
<p>Upcoming Committee Meetings:</p> <ul style="list-style-type: none"> April 28, 2023 		

2023 Edmonton Salutes: January 1, 2023 to December 31, 2023

Event / Item	2023 Budget	Actual 2023	Notes - include description of expense, data approved and total amount
Edmonton Salutes Committee			
Annual Budget	\$60,000.00		
Recognition			
Edmonton Salutes Ads/marketing	\$1,000.00	\$625	Annual ad in the Legion Annual Military Service Recognition Book Publication
Sponsorship of a Military Family Event (Like Citadel Theater Christmas Events)	\$20,000.00		Tickets for Military families to attend an event like A Christmas Carol Production by the Citadel
Community and Military Relations			
Winspear Centre Support to the Royal Canadian Artillery Band Christmas Concert	\$3,000.00		Last year of 3 year commitment
Edmonton Salutes Community Grants	\$11,500.00		Funding Request Forms Required
Military Family Resource Centre (MFRC) Yellow Ribbon Gala	\$15,000.00	\$15000	Platinum Sponsorship
Community Event Expenses and Admin (Examples: Tickets for Chair to attend community events, business cards, courier services)	\$1,500.00		ESC representation at community events, cadets in K Days parade, colour party, Oilers appreciation and other events. Includes Mileage if applicable
Military Relations and Appreciation Events	\$5,000.00	\$175	This would include events like Maple Flag/Resolve Training, Troop Return and Base Luncheons
Committee Expenses			
Edmonton Salutes Volunteer Appreciation Event	\$2,000.00		Includes event for all members and gifts for outgoing members
Edmonton Salutes Monthly meetings - hosting	\$500.00		For in-person meetings - refreshments may be provided
Parking - Monthly meetings and other events	\$250.00		Members must submit their parking receipts
Salutes Merchandise	\$250.00		
Total projects to date - ESC	\$60,000.00	\$15,800	
Remaining Budget	0.00	\$44,200	