

Edmonton Salutes

Minutes

VIA - Google Meet

9:00 - 11:00 A.M.

January 27, 2023

Committee Mandate: to recognize the value of the contributions made by military personnel, veterans and their families who reside within the city and surrounding communities.

In Attendance - Voting Members

- Alexander Tsang, Edmonton United Services Institute
- Alexandra Hryciw, Edmonton Chamber of Commerce
- Amber Harris, Town of Gibbons
- Brian Hodgson, CHAIR
- Carolyn Patton, Canadian Forces Liaison Council
- Dan Derouin, Sturgeon County
- Darren Krill, Community Member
- Fred Malott, Town of Legal
- Georgette L'Hirondelle, Canada Lands Company
- Karen Principe, City of Edmonton
- Kaetlyn Corbould, Community Member
- Laurie Hackett, Community Member
- Lorne Strachan, Community Member
- Mac (Robert) Torrie, Edmonton Legion
- Mike Killick, City of St. Albert
- Nicole Goehring, Community Member

Guests

Military

- Maj. Phil Paradis, CFB Edmonton
- Cdr Leslie Yewer-Stacey, HMCS Nonsuch

Municipal

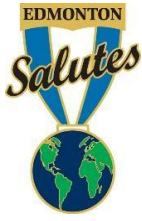
- Rebecca Balanko, Town of Morinville

Regrets

- Brad Rutherford, MLA and Provincial Liaison to the CAF
- Dave McRae, Town of Redwater
- Maj Graham Kallos, 408 Tactical Helicopter Squadron
- Justin Yaassoub, Community Member
- Katie Berghofer, Strathcona County
- Lacey Laing, Town of Bon Accord
- Lisa Makin, City of Fort Saskatchewan
- Roza Parlin, Military Family Resource Centre
- Scott Lundy, Community Member
- Steve Maybee, Edmonton International Airports

City of Edmonton Staff/Secretariat

- Kate McIntosh
- Kristin Lewis,



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Item	Agenda Item	Action
1.	Call to Order	
	1.1 - Chair B. Hodgson called the meeting to order at 9:03 a.m.	Meeting called to order at 9:03 a.m.
2.	Introductions	
	2.1 Introduction/Welcome Guests	<p>The Chair welcomed all members in attendance. Noted guests:</p> <ul style="list-style-type: none"> • Councillor Rebecca Balanko from Morinville is joining as a guest, as the Town has formally requested the opportunity to participate on the Committee. • Kate McIntosh, Director of External Relations and Partnerships is returning to the role, and will work with City of Edmonton staff in support of the Committee.
3.	Determination of Quorum	
	3.1 - Quorum of at least 13 members was confirmed by administration Y/N?	Yes
4.	Approval of Agenda	
	4.1 - K. Corbould MOVED to approve the Agenda for the Edmonton Salutes Committee Meeting of January 27, 2023	Carried
5.	Approval of Meeting Minutes	
	5.1 - R. Torrie MOVED to approve the Edmonton Salutes Meeting Minutes from December 16, 2022.	Carried



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	<p>6.2 - Administration Report - Kristin Lewis</p> <p>K. Principe MOVED to accept the verbal report provided by Administration.</p>	<p>Administration provided a verbal report. Key items included:</p> <ul style="list-style-type: none">• Budget has been drafted and we will speak to it at the subcommittee reports section of agenda• Recruitment Update - We received 5 applications for a community member position which will be vacant at the end of April. The Chair and Vice Chair will shortlist candidates for decision by Council Committee.• Funding Request Process - Reminder that any organizations applying for funds from the ESC will need to fill out our funding request form. If you are advising people to apply for funding from ESC, please have them contact city admin at our email: edmontonsalutes@edmonton.ca• Format of meetings in 2023 - survey results were mixed on the format and preference for meeting. We are proposing to host two in person meetings, likely May and September. <p>Carried</p>
	<p>6.3 - Members/Sector Reports - Military</p>	<p>Lt Col Paradis provided a verbal report for 3 CDSG.</p> <ul style="list-style-type: none">• They are on the last rotation for Latvia and Kuwait. Almost 800 soldiers and sailors abroad• Vetting the overall direction for community participation to determine their upcoming community involvement and events. They are applying the lens of how to help recruit and get the story in the community• Ms. Osman reached out for a career day, involving military speakers• Lt. Col Paradis is deploying in June to Kuwait for a year. Lt. Col Sean Thomspson will be his



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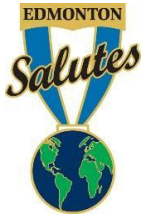
	<p>F. Mallott MOVED to accept verbal reports by the Military</p>	<p>replacement and they will ensure the transition is seamless</p> <ul style="list-style-type: none"> • Busy trying to fix supply chain system challenges • On April 1, 2023, they will have base support under 3 CDSG command • Military Business Lunches - will be scheduled for the upcoming year, and the base will often reach out to various municipal representatives and community directly to invite them to attend <p>Major Graham Kallos was unable to attend and provide a verbal report for the 408 Tactical Helicopter Squadron.</p> <p>Cdr. Yewer-Stacey provided a verbal report for the Navy/HMCS Nonsuch.</p> <ul style="list-style-type: none"> • Centennial year for canadian naval reserve and HMCS Nonsuch. • Over 70 sailors on parade last night and sailors are cycling back from the coast • Welcomed commodore Montgomery, commander of the Naval reserve. Hosted him with 9 former COs of Nonsuch. • Invitation coming for a birthday tea, hosted by the Naval Veterans Association in late March. A formal invitation will be coming to ESC soon. • Freedom of the City event will happen and be hosted all across Canada on the same day <p>Carried</p>
	<p>6.4 Subcommittee Reports</p> <p>6.4.1 Strategic Action and Budget Subcommittee</p>	<p>Subcommittee reports were as follows:</p> <p><u>Strategic Action and Budget Subcommittees:</u></p> <ul style="list-style-type: none"> • Chair D. Krill (on behalf of both



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	<p>R. Torrie MOVED to approve the 2023 ESC Budget</p> <p>6.4.2 Membership and Orientation Subcommittee</p> <p>6.4 (d) Bylaw & Policy Subcommittee</p> <p>L. Hackett moved to accept the reports of subcommittees.</p>	<p>subcommittees) noted that a joint meeting of the Budget and Strategic Action Subcommittees met on January 6, 2023 to discuss strategic priorities and budget</p> <ul style="list-style-type: none"> • The meeting to streamline process and funding for requests coming to Edmonton Salutes Committee. Need to make sure what comes forward meets the mandate. All requests must come with a fully completed request form. The Chairs will determine which committee the request should come to for review and recommendation • Administration provided an overview of the 2023 Edmonton Salutes Committee budget for consideration. <p>Carried</p> <p><u>Membership and Orientation Subcommittee</u></p> <ul style="list-style-type: none"> • Chair L. Strachan noted that the Membership and Orientation Subcommittee has not met since the last ESC meeting. • Work has taken place getting forms up to date and supporting the orientation process • L. Strachan recently attended a Veterans Association Food Bank event with many key organizations in attendance. <p><u>Bylaw and Policy Subcommittee</u></p> <ul style="list-style-type: none"> • Chair R. Torrie noted that the Bylaw and Policy Subcommittee has not met since the last ESC Meeting. <p>Carried</p>
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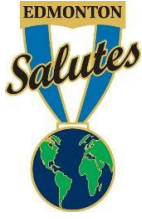
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	7.5 Other Reports	<ul style="list-style-type: none">● Councillor K. Principe also noted that the Veterans Food Bank is looking for volunteers and all you have to do is show up. She will provide further details that will be circulated to the Committee● D. Derouin welcomed the Town of Morinville as an attendee at the Edmonton Salutes Committee, with a suggestion that Sturgeon County and Morinville could consider hosting a meeting at the legion● M. Killick noted that the City of St. Albert has received a request for a Freedom of the City Event from the 1 Field Ambulance. They are exploring the best time frame for the event to take place (around Canada Day). Looking to livestream it on YouTube● A. Tsang shared that the Edmonton United Services Institute will have its annual symposium on Saturday, March 25, 2023 at the Edmonton Inn Kingsway. The key topic will be the National Defense Act and in particular Emergency aid in natural disasters. The Federal government is reviewing the Act.● C. Patton noted that the CFLC meets regularly with the Chief of Reserves and Employer Support, and provided an update that they are going to be changing their name to Chief of Reserves. CFLC will also be having an ExecuTrek to Wainwright in May.● C. Patton requested that administration confirm the payment of funds to the Veterans Foodbank.● A. Tsang suggested that the upcoming in person Edmonton Salutes committee meetings could be held at the Legion (for more reasonable lunch and parking costs)
7.	New Business	



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	7.1 New Business	<ul style="list-style-type: none"> • R. Torrie tendered his resignation as the Chair of the Bylaw and Policy Subcommittee. He will stay on the subcommittee as a member. • A request was made for volunteers for Chair of the Bylaw and Policy Subcommittee. K. Corbould volunteered to take on the role as Chair, and the two will connect to discuss the transfer of responsibilities.
8.	Next Meeting	
	8.1 Next Meeting	<ul style="list-style-type: none"> • Next meeting - February 24, 2023 • The Commander of the 41 Canadian Brigade Group will attend to provide a presentation
9.	Adjournment	
	9.1 F. Mallott MOVED to adjourn the meeting at 9:56 a.m.	Carried. Meeting ended at 9:56 a.m.
<p>Upcoming Committee Meetings:</p> <ul style="list-style-type: none"> • February 24, 2023 • March 24, 2023 		