



MINUTES

Board Meeting

Meeting Date & Time: November 27, 2024; 5:00PM - 7:00PM **Meeting Location:** Virtually, via Google Meet

Members: Stephen Rees, Chair Harrison Sheremeta, Vice Chair John Beamish
Kyle Schole Elizabeth Cytko Vanessa Zembal Mark Minenko

Regrets: Darren N. Wagner Michael Aytenfis John Budinski James McTague
Donna Coombs-Montrose, Historian Laureate

Guests: Councillor Sarah Hamilton Councillor Anne Stevenson David Panzarella

Support Staff: Kathryn Ivany, City Archivist Mitchell Norenberg, EHB Coordinator
David Johnston, Heritage Planner Sydney Gross, Heritage Planner

Agenda Item	Description/Actions; Date Due	Responsible
1. Welcome & Territorial Acknowledgement	<ul style="list-style-type: none">- Steve opened the meeting at 5:04PM.- The land acknowledgment was given by Steve.- Councillor Stevenson gave her thanks and goodbyes as the outgoing Councillor Liaison to the Board.	Steve
2. Approvals		
	<ul style="list-style-type: none">- The agenda was approved.- The EHB Board meeting minutes from October 23, 2024 were approved.	Steve

3. Reports & External Updates		
a. Council Liaison Report	- As the new Councillor Liaison, Councillor Hamilton will continue to provide updates to the Board.	Councillors Hamilton and Stevenson
b. Chair Report & Update	- The updated 2024 budget report was presented and discussed. A meeting to plan the 2025 budget will be planned and held before the end of February 2025.	Steve
c. Heritage Unit Report	- David presented the Heritage Conservation Unit Report and a discussion was held.	David
d. Naming Committee	- No Meeting this month.	Harrison
e. Historian Laureate Report	- No Report this month.	Donna
f. City Archivist	- No Report this month.	Kathryn
4. Committee Reports & Requests for Decision		
a. Historic Plaques Committee	<p>- Elizabeth and David Panzarella reported on the November 15 working committee meeting regarding the website's update.</p> <p>- Mitchell and David reported on their meeting with various stakeholders at the Edmonton Cenotaph regarding its historic plaque placement - have decided upon a strong possible location and it should be installed in April or May 2025.</p>	Elizabeth
b. Historic Resources Review Panel	- No meeting this month.	James
c. Policy & Planning Committee	<p>- No meeting this month.</p> <p>- Mark made a motion: <i>"that the Board Chair and Chair of the Policy and Planning Committee initiate discussions with the MacLab Development Group to determine the group's future plans for the site and potentially sponsor and fund the development of a permanent location to house Edmonton's historical groups on the current Gold</i></p>	Mark

	<i>Bar site farm house and surrounding area."</i> - approved.	
d. Engagement Committee	- No meeting this month.	Chairs of Committee
5. Other Business		
a. Administrative Support	- Motion: move that the administration donate the EHB records to the City of Edmonton Archives as per the record retention schedule, of administrative minutes, reports, and other material dated between 2005-2022 ready for archiving - approved.	Kathryn/Mitchell
6. Roundtable and Conclusion		
a. Roundtable	<p>- Kyle provided an update on:</p> <ul style="list-style-type: none"> • Nov 20 GOA Heritage Division Visit, • Nov 21 Old RAM Lobby Event, • Sturgeon County's Victoria Trail/Bridge: Feb, • RAIC Heritage Courses: Standards and Guidelines, Accessibility • Awards Committee Proposal (will be brought to PPC). <p>- Mark: Motion: Symposium recognizing Canadian contributions to Bosnia - deferred to a later date for more discussions to be held.</p> <ul style="list-style-type: none"> - Briefing Note and Edmonton United Services Institute (EUSI) co-sponsor letter. - Motion. 	Steve/All
b. Action Items	- Inventory Mail-out (discussed in Oct).	Steve/All
c. Next Meeting	- January 22, 2024 at 5:00PM - virtual	Steve/All
7. Adjournment - 7:05PM Kyle		