

Board Meeting

Meeting Date & Time: November 23, 2022; 5:00PM - 7:00PM

Meeting Location: Virtually via Google Meet

Attendance: Stephen Rees, Chair Shalene Williams, Vice Chair Elyse Abma-Bouma John Beamish
 Joshua Budinski Carrie-Ann Lunde Kokulan Mahendiran James McTague Elizabeth Cytko
 Harrison Sheremeta Cindy Yan

Guests: David Johnston-Principal Heritage Planner Jared Althouse-Graduate Heritage Planner
 Omar Yaqub, co-Historian Laureate Dr. Elizabeth Richards, Park Towers Condominium Board Representative

Support Staff: Sonia Caligiuri, EHB Admin Kathryn Ivany, City Archivist

Agenda Item	Description/Actions; Date Due	Person(s) Responsible
1. Welcome and Territorial Acknowledgement	Meeting called to order at 5:02PM. Welcome to all. The Edmonton Historical Board acknowledges the traditional land on which we reside is in Treaty Six Territory. We would like to thank the diverse Indigenous Peoples whose footsteps have marked this territory for centuries, such as Nêhiyawak (Cree), Dené, Anishinaabe (Saulteaux), Isga Nakota (Nakota Sioux), Niitsitapi (Blackfoot), and Métis– Region 4 peoples. We acknowledge this as the home of one of the largest communities of Inuit south of the 60th	Stephen

	<p>parallel. It is a welcoming place and a gathering place for all peoples who come from around the world to share Edmonton as a home.</p> <p>As the meeting is being livestreamed and some attendees are choosing to keep their cameras off, roll call was completed.</p>	
2. Approval of Agenda	<p>Motion: That the EHB approve the Agenda Moved: Cindy Approved (unanimously)</p>	Stephen
3. Consent Agenda	<p>Motion: That the EHB approve the Consent Agenda Moved: Elizabeth Approved (unanimously)</p>	Stephen
4. Reports and External Updates		
a. Chair report & update	<p><i>EHB tour of Artifacts Centre</i> -Stephen previously spoke with Councillor Stevenson and mentioned that the BOard was planning to tour the Artifacts Centre. Councillor indicated she would like to join the EHB on this tour. Tour date has been selected in consultation with the Councillor's office. Google calendar iinvite has been sent and Councillor has accepted the invite.</p> <p><i>EHB Strategic Planning</i> -These have been conducted in different ways in the past. The Engagement Committee is asked to plan the agenda and the details including who will lead the session. Will be held on Februray 15, 2023 in person at the Prince of Wales Armouries.</p>	Stephen
b. Historian Laureate	<p>Omar provided an update on the work completed by the co-Laureates this far.</p> <p>-Also some projects in progress such as a series with CBC regarding BIPOC Youth Mentorship which should be available early in the new year. Also, participation at NorQuest College's Culture days and other initiatives.</p>	Omar

c. Heritage Unit Report	Report attached and reviewed. -One update not on report is that 4 properties have now been designated.	David
d. Naming Committee	-No update at this time as no meeting was held in November.	Carrie
e. City Archivist	Both the Artifacts Centre and the Archives are continuing along. -EHB budget update was provided so members can look at what work committees can undertake.	Kathryn
5. Committee Reports & Requests for Decision		
a. Policy & Planning Committee	-2 Briefing Notes provided for EHB review. -First is for information only. This note concerns the information guide the Committee is working on and planning on having it finalized by the end of this term. EHB members are asked to review and provide feedback on the content. -Second note is for decision. The Committee was asked to draft a letter to Council with the EHB's budget recommendations ahead of budget deliberations. The letter has been included in the meeting information for EHB review. Motion: That the Edmonton Historical Board submit the attached letter with the EHB's budget priorities to City Council ahead of the budget deliberations for their consideration. Moved: Harrison Approved (unanimously)	Harrison
b. Historic Plaques Committee	Briefing notes and Terms of Reference attached Motion: That the Edmonton Historical Board approve the updated Terms of Reference for the Historic Plaques Committee Moved: Josh Approved (unanimously) -Letters to plaque recipients to be mailed out shortly.	Elizabeth
c. Historic Resources Review Panel	-Two buildings were brought forward. Applications attached and reviewed.	James

	<p>Motion: That the Edmonton Historical Board recommend that the Park Towers, located at 9908 - 114 Street NW, be added to the Inventory of Historic Resources in Edmonton. Moved: Elizabeth Approved (unanimously)</p> <p>Motion: That the Edmonton Historical Board recommend that the Galleria, located at 11220 - 99 Avenue NW, be added to the Inventory of Historic Resources in Edmonton. Moved: Cindy Approved (unanimously)</p>	
d. Engagement Committee	<p>-Update on the work being done for the social media project. -Alain, Carrie, Elyse and Shalene have met and will need 20 mins at the January 25, 2023 meeting for roundtable discussion. -Work will focus on creating a content plan and Key Performance Indicators. Committees are also asked to add "Social Media Items" as an agenda item to facilitate discussion going forward on potential social media content that could be posted on social media.</p>	Shalene
6. Other Business		
a. Administrative Support	<p>EHB Records -Office of the City Clerk is currently working to figure out if EHB records should be considered Corporate Records(as they have been upto now) or private records. If Corporate Records, there is a process in place and will be followed as always, however, if Private Records, they will need to be "donated" to the Archives. A motion will need to be passed to allow for the donation.</p> <p>Motion: That the Edmonton Historical Board approve the donation of all EHB records, including but not limited to meeting packages, correspondence, and all EHB works (reports, awards, electronic records, etc.) to the City of Edmonton Archives. Donations going forward to be completed as required.</p>	Sonia

	<p>Moved: John Approved (unanimously)</p> <p><i>Annual Report</i> -Committee Chairs are asked to begin preparing their committee reports. Timelines will be shared and new EHB members will be asked for their bios for the Report.</p> <p>Annual Stakeholders meeting -EHB should start planning this meeting to be held in 2023. Suggestion for EHB to consider hosting during Historic Edmonton and Doors Open Festival as a way to attract other Heritage Organizations/groups. -Engagement Committee to also be responsible for this item.</p>	
7. Roundtable and Conclusion		
a. Roundtable	-Elizabeth had her Council Liaison meeting recently. Went well.	Stephen
b. Action Items	-Presentation on National Trust Conference- Kokulan & James at January meeting	Stephen
c. Feedback & Next Meeting	Next Meeting: January 25, 2023 at 5:00PM, location: TBD	Stephen
8. Adjournment	Moved by Elizabeth at 6:31PM	Stephen

HERITAGE MANAGEMENT UNIT REPORT

Report to Edmonton Historical Board

November 23, 2022

UPCOMING DESIGNATIONS FOR 2022:

Canada Permanent Building (10126 - 100 Street NW, Downtown) - Designation Bylaw approved by City Council on May 9, 2022
Hangar 11 (11760 - 109 Street NW, Blatchford) - Designation Bylaw approved by City Council on May 24, 2022
Sheldon / Power Residence (6018 - 111 Avenue NW, Highlands) - Designation Bylaw approved by City Council on August 29, 2022
Figg Residence (9117 - 84 Avenue NW, Bonnie Doon) - Designation Bylaw scheduled for October 31, 2022, City Council
Stone House (13204 Fox Drive NW, Whitemud Equine Centre) - Designation Bylaw scheduled for October 31, 2022, City Council
Summer Kitchen (13204 Fox Drive NW, Whitemud Equine Centre) - Designation Bylaw scheduled for October 31, 2022, City Council
Stein Residence (11014 - 125 Street NW, Westmount) - Designation Bylaw scheduled for October 31, 2022, City Council
Massey Residence (12009 - 95 Street NW, Alberta Avenue) - Designation Bylaw scheduled for December 5, 2022, City Council
St. Luke's Anglican Church (8424 - 95 Avenue NW, Holyrood) - Designation Bylaw scheduled for December 5, 2022, City Council

COMMITTED FUNDING TO DATE IN 2022: \$5,858,508.98

2021 DESIGNATIONS:

Strathcona Garage (10505 - 81 Avenue NW, Strathcona) - Bylaw passed on April 6, 2021
Nye Residence (11159 - 53 Street NW, Highlands) - Bylaw passed on April 6, 2021
Bugis Residence (9851 - 83 Avenue NW, Strathcona) - Bylaw passed on April 19, 2021
Hartley Residence (11007 - 128 Street NW, Westmount) - Bylaw passed on May 17, 2021
Bashor Residence (10750 - 125 Street NW, Westmount) - Bylaw passed on June 22, 2021
Edmonton Cenotaph (1 Sir Winston Churchill Square, Downtown) - Bylaw passed on November 22, 2021

Potential Designations:

Edmonton Iron Works 10415 - 96 Street NW (Boyle Street)
Revillon Building 10310 - 102 Avenue NW (Downtown)
Windsor Park 8905 Windsor Road NW (Windsor Park)

Boardwalk Building 10310 - 102 Avenue NW (Downtown)
Royal Bank Building 10401 - 82 Avenue NW (Queen Alexandra)
Rossdale Low Pressure Plant (Rossdale)

No. 1 Pumping Station (Rossdale)

Ongoing Discussions:

Dr. Leslie McIntyre Residence 10923 - 125 Street NW (Westmount)
Charles Frost Residence 10423 - 127 Street NW (Westmount)
Emerson Residence 11404 - 123 Street NW (Inglewood)
Bellevue Community League 7507 Borden Park Road (Bellevue Mayfair)
The Galleria 11220 - 99 Avenue NW (Oliver)
MacLachlan Residence NW (Alberta Avenue)
Park Towers 9908 - 114 Street NW (Oliver)
St. Teresa School and the Dawson/O'Connell Buildings 8441 - 101 Avenue NW (Forest Heights)

Proposed Demolitions:

Glenora Patio Homes 13416 - 109 Avenue NW (North Glenora)
El Mirador Apartments 10133 - 108 Street NW (Downtown) DEMOLISHED
Jasper Place Health Unit 15626 - 100A Avenue NW (Jasper Place) DEMOLISHED
John Kelm Residence 9754 - 75 Avenue NW (Ritchie) DEMOLISHED
El Tovar Apartments 10029 - 114 Street NW (Oliver) DEMOLISHED
Commercial Block 12812 Fort Road NW (Fort Road) DEMOLISHED
Sandford Oils Building 10304 - 111 Street NW (Oliver) DEMOLISHED
Thomson Residence 11244 - 92 Street NW (Alberta Avenue) DEMOLISHED
Goldberg Residence 9517 - 103 Avenue NW (Boyle Street)
Joe Clarke Residence 7852 Jasper Avenue NW (Cromdale) DEMOLISHED
Settle Residence 11319 - 96 Street NW (Alberta Avenue) DEMOLISHED
Spurrier Residence 9805 - 155 Street NW (West Jasper Place)
James S. Waters Residence 9640 - 80 Avenue NW (Ritchie)
Waithe Residence 10531 - 152 Street NW (Canora)
McPherson Residence 10228 - 130 Street NW (Glenora)
Ball Residence 10232 - 140 Street NW (Glenora)

No. 2 Pumping Station (Rossdale)

Ritchie Triplex 9821 - 80 Avenue NW (Ritchie)
Henry J. Wells Residence 11649 - 95 Street NW (McCauley)
Henry Weitzel Residence 9731 - 87 Avenue NW (Strathcona)
Hawrelak Park Pavilions 9330 Groat Road NW (River Valley)
Lee's Food Market 9204-06 - 95 Avenue NW (Strathearn)
South Side Market 10335 - 83 Avenue NW Strathcona

Neher Residence 9939 - 152 Street NW (Jasper Place)

CURRENT UNIT INITIATIVES:

1. The Heritage Unit has three service packages that have been submitted to City Council as part of the deliberations on the 2023-2026 budget. These include:
 - a. Historic Resource Management Strategy and Implementation: In response to an audit recommendation and motion from City Council, this service package will fund preparation of a new strategy to guide heritage management in Edmonton. This work will better commemorate Edmonton's diverse history, consider climate change, and clarify the balance between preservation and redevelopment. We are in the process of establishing a project charter and scope of work for the project. The EHB will be a primary external stakeholder. Budget: \$826,000 including the cost of a new FTE between 2023-2026.
 - b. Community-specific Heritage Work: In response to a motion from City Council, this service package will support a 2 year pilot project to undertake community-specific heritage work across the City as a value added component of the Neighbourhood Renewal Program. Budget: \$2,000,000.
 - c. Implementation Program for City-owned Historic Resources: In response to a motion from City Council, this service package will provide the seed funding and staffing for a program to manage City-owned historic resources in Edmonton. It will allow Administration to better coordinate how it stewards, funds and manages City-owned historic resources. Budget: \$3,929,000 including staffing between 2023-2026.
2. The Heritage Unit is working with our Ecological Planning team on considerations towards the addition of natural/archaeological sites and features in Edmonton to the Inventory of Historic Resources. The addition of these types of resources to the Inventory has not been undertaken in a formal way in the past. We will engage with the EHB and the Historic Resources Review Panel in the coming months to discuss how these can be accommodated under our current evaluation process.
3. At its June 20, 2022, meeting, City Council approved the formal Bylaw adopting the program for deferring or exempting property taxes for non-residential heritage properties applying for designation. The program will be offering a hold on property tax increases for non-residential buildings that designate for a 10-year period, to a maximum of \$500,000 over that period. A minimum of \$100,000 in eligible heritage conservation work is required as part of the eligibility for the program. Owners of existing designated

non-residential buildings are not eligible to apply for the tax rebate. We are coordinating with Assessment and Taxation to get the administrative processes for the program established.

4. The rehabilitation work at the Ortona Armoury is fully underway after work was paused in 2021 due to material cost increases. Abatement of lead paint inside the building has been completed, foundation repair work is underway, new structural steel elements are being installed and a contractor has been awarded the contract for the window replacement/rehabilitation.

5. The formal project for the rehabilitation work on the High Level Bridge has been initiated, and Scott is representing the Heritage unit on the project team. The Heritage unit will play a direct role throughout the course of the exercise, ensuring that the proper considerations towards the Standards and Guidelines for the Conservation of Historic Places in Canada and the Designation Bylaw for the structure are properly addressed.

6. Integrated Infrastructure Services presented a report to City Council on July 4, 2022, regarding Hangar 14, the current home of the Alberta Aviation Museum. The report recommended consideration towards the sale of the building due to the significant amount of rehabilitation required to the building, and the high costs of the work. The building is a designated Provincial and Municipal Historic Resource, so cannot be demolished or inappropriately altered. The Heritage team was involved in the preparation of the report. City Council passed the following motion:

That Administration implement a disposition strategy that maintains the public museum use within Hangar 14 including but not limited to partnering with other orders of government and private partners and that the strategy is limited to a maximum of two years at which time disposition options without conditions would be pursued.

A working group has been established, whose mandate is to attempt to develop a disposition solution that allows the Aviation Museum to continue to be accommodated in the building. If this cannot be achieved within the two year timeframe directed by City Council, the City will explore disposition options that may not include the retention of the Museum.

7. The sale of the John L. Lang Apartments to new private owners has been completed. The new owners have initiated the rehabilitation work on the building, including new roofing, restoration/replacement of the exterior cladding, replacement of all windows and doors and interior renovations. The building will be repurposed to accommodate a psychiatry office/clinic for children and a small cafe. A grant of \$100,000 is being provided from the Heritage Resources Reserve to assist in the costs. A rezoning for the

building was approved by City Council on September 8, 2021. The previous sales offering for the Dame Eliza Chenier Residences and the Lester Allyn House has been cancelled, and a new offering is currently active on the City's Real Estate website. The foundation work on these two buildings has been completed, and the contractors are no longer on site.

8. A consultant team has been engaged and initial site meetings have been held regarding the upcoming rehabilitation work at the Prince of Wales Armouries. Following the rehabilitation of the mechanical systems and roof over the last couple of years, this work will be focusing on structural issues and other related building rehabilitation. Recent monitoring by staff at the building has identified continued cracks in some walls and other areas. We are working with the consultant team to install monitoring devices in several locations to closely monitor the situation.

9. The Advanced Assessment and Rehabilitation Prioritization project for the Rosedale Power Plant continues. The Historic Building Record and Conservation Plan have been completed. The team is now focusing on identifying the phased rehabilitation work needed in the short, medium and long terms to allow the building to begin to be activated. Roof replacement work on the No. 2 Pumping Station is completed. Roof replacement work on the Turbine Hall and Switch House has been deferred until 2023 to allow more detailed structural assessments to be completed on these two buildings.

10. David is working with the team at IIS on the rehabilitation of the Stone House and Summer Kitchen at the Whitemud Equine Centre. Rehabilitation work is well underway, with the Stone House up on piers to accommodate the new foundation work, and the Summer Kitchen completely dismantled and reassembly work beginning.

11. David continues to work with the Windsor Park Community League and the Open Space Strategy team on the potential designation of a portion of Windsor Park as a Municipal Historic Resource as a cultural landscape. The park was added to the Inventory of Historic Resources in November 2020. The Community League has indicated they wish to designate the park as a Municipal Historic Resource, which would be our first such designation. The next step will be to determine what elements of the park would be included under a potential designation and how this would dovetail into planned rehabilitation work on the site. The Community League has started meeting with contractors to discuss some components of the rehabilitation work.

12. Rehabilitation work on the Iron Works site continues. Due to budget constraints, full rehabilitation work will only be completed on the original 1909 Iron Works building itself. The north and south annexes will be made watertight and mothballed for the time being,

until tenants can be found for these spaces. The work on the Iron Works building itself is continuing, with roof replacement, foundation repairs and dismantling/reassembly of the brick walls all underway.

13. The Mill Creek Trestle Bridge, a designated Municipal Historic Resource, will be undergoing a major rehabilitation project, starting in late 2022 or early 2023. A detailed condition assessment project has already been completed, and the preliminary design stage for the rehabilitation work is now underway. The existing bridge is in poor condition, and has several structural issues. Little or no original material remains in the structure, due to repair projects over the years from the 1940s and into the 1990s. We are working closely with the bridge team in Integrated Infrastructure Services to ensure all new work to the structure adheres to the Designation Bylaw and proper preservation standards.

14. The Heritage team is extremely pleased to welcome Jared Althouse as our new Graduate Heritage Planner for an 11-month term. Jared started on August 2, and is already immersed in several files and projects. Jared recently graduated from the U of A with a Master of Science in Urban and Regional Planning and holds a Bachelor of Arts with a double major in history and anthropology from the U of A as well. Prior to joining the City, Jared worked for Green Space Alliance where he had the opportunity to support a variety of planning and urban design projects. Jared has a keen interest in Alberta's heritage, having volunteered with the Royal Alberta Museum for over 4 years and more recently with the Edmonton Historical Board. He has traveled extensively, loves languages, and is currently focussed on learning both Spanish and German. We look forward to getting Jared up to speed on the wide range of work the Heritage team is responsible for.

Submitted by the Heritage Conservation Unit: David Johnston, Scott Ashe, Jared Althouse and Erik Backstrom

CITY ARCHIVIST'S REPORT
Report to Edmonton Historical Board
November 23, 2022

BUDGET - EDMONTON HISTORICAL BOARD				
	2022 Budget	2022 YTD Actual	2021 Budget	2021 YTD Actual
Revenues				
Council Allotment	\$64,467.00	\$46,000.00	\$62,000.00	\$37,772.00
Miscellaneous (royalties, donations)	\$50.00	\$102.00	\$50.00	\$88.00
Total Revenue	\$64,517.00	\$46,102.00	\$62,050.00	\$37,860.00
Expenses				
Board administration (meetings, office, etc.)				
- meeting costs (incl. committees - refreshments, meals, printing)	\$5,000.00	\$3,443.00	\$5,000.00	\$250.00
- board member honorarium (10 meetings x 10 members + chair)	\$11,250.00	\$5,165.00	\$0.00	\$0.00
- office expenses (space, telephone, courier)	\$3,000.00	\$0.00	\$3,000.00	\$2,280.59
- travel / conferences	\$0.00	\$0.00	\$0.00	\$0.00
sub-total	\$19,250.00	\$8,608.00	\$8,000.00	\$2,530.59
Historic Resources Review Panel				
	\$0.00	\$0.00	\$0.00	\$0.00
sub-total	\$0.00	\$0.00	\$0.00	\$0.00
Historic Plaques Committee				
- website hosting (maintenance)	\$500.00	\$894.00	\$500.00	\$534.00
- website refresh	\$500.00	\$0.00	\$500.00	\$0.00

- website content creation (contracts)	\$0.00	\$0.00	\$7,500.00	\$14,500.00
- Event reception (includes caterer, photographer, sound system)	\$0.00	\$0.00	\$0.00	\$0.00
- Plaque manufacture (includes pedestals)	\$15,000.00	\$10,534.00	\$15,000.00	\$210.75
- installation	\$10,000.00	\$15,691.00	\$10,000.00	\$5,320.35
- Plaque content (writer contract)	\$0.00	\$0.00	\$0.00	\$1,250.00
- elder honorarium	\$0.00	\$0.00	\$0.00	\$0.00
- design - program, invitation	\$0.00	\$0.00	\$0.00	\$0.00
- printing / distribution (invitations, programs)	\$0.00	\$0.00	\$0.00	\$0.00
sub-total	\$26,000.00	\$27,119.00	\$33,500.00	\$21,815.10
Policy & Planning Committee				
	\$0.00	\$0.00	\$0.00	\$0.00
sub-total	\$0.00	\$0.00	\$0.00	\$0.00
Engagement Committee				
- e-newsletter - content creation / editorial - 2 issues	\$0.00	\$0.00	\$1,000.00	\$0.00
- social media	\$500.00	\$0.00	\$500.00	\$0.00
- design promotional materials	\$0.00	\$0.00	\$0.00	\$0.00
- production - promotional materials	\$0.00	\$0.00	\$0.00	\$0.00
Community Event	\$0.00	\$0.00	\$0.00	\$0.00
- venue rental	\$0.00	\$0.00	\$0.00	\$0.00
- catering, presenter gifts	\$0.00	\$0.00	\$0.00	\$795.00
Project: Baird Recognition: Documentary sponsorship	\$0.00	\$0.00	\$0.00	\$0.00
sub-total	\$500.00	\$0.00	\$1,500.00	\$795.00
Historian Laureate				

- honorarium	\$7,500.00	\$3,750.00	\$7,500.00	\$7,500.00
- program costs (i.e materials, exhibit)	\$3,500.00	\$2,500.00	\$3,500.00	\$5,000.00
- travel / conferences	\$0.00	\$0.00	\$0.00	\$0.00
- recruitment (promotional)	\$250.00	\$0.00	\$250.00	\$0.00
sub-total	\$11,250.00	\$6,250.00	\$11,250.00	\$12,500.00
Total Expenditures	\$57,000.00	\$41,977.00	\$54,250.00	\$37,640.69
Balance	\$7,517.00	\$4,125.00	\$7,800.00	\$219.31

POLICY & PLANNING COMMITTEE
Report to Edmonton Historical Board
November 23, 2022

BRIEFING NOTE 1

MEETING DATE: November 23, 2022

AGENDA ITEM: 5.a- Policy & Planning Committee

REASON FOR BRIEFING: For Information

Background Information:

- The Policy and Planning Committee has been preparing an information guide to share with City Council as well as other stakeholders about how preserving built heritage can help combat climate change
- The draft text is mostly complete and explains why we should care about heritage and climate change, the impacts of new construction on climate change, the benefits of heritage preservation, the links between heritage preservation and climate action and actions people can take to encourage heritage preservation whilst limiting carbon emissions
- The draft information guide has been prepared and can be reviewed [here](#)
- The Policy and Planning Committee is targeting to finalize and share the information guide with stakeholders before the end of the current EHB term
- A request to approve the finalized guide and share the guide with City Council and other stakeholders will be brought before the EHB at the April 2023 EHB meeting

Outcomes/next steps and person(s)/committee responsible

- Policy and Planning Committee (PPC) to discuss the information guide with the EHB and request further review of the draft text until the January 2023 EHB meeting

POLICY & PLANNING COMMITTEE
Report to Edmonton Historical Board
November 23, 2022

BRIEFING NOTE 2

MEETING DATE: November 23, 2022

AGENDA ITEM: 5a.Policy & Planning Committee

REASON FOR BRIEFING: Request for Decision

Motion: That the Edmonton Historical Board submit the attached letter with the EHB's budget priorities to City Council ahead of the budget deliberations for their consideration.

Background Information:

- At the October 26, 2022 Edmonton Historical Board meeting, the Policy and Planning Committee recommended that a letter be prepared outlining the Board's budget priorities to City Council prior to the beginning of City of Edmonton budget deliberations for the 2023 to 2026 term
- A draft letter has been prepared and can be reviewed [here](#)
- The letter outlines five budget priorities:
 - Heritage Resources Reserve Funding
 - Historic Resources Management Strategy
 - Neighbourhood Inventory Surveys
 - Neighbourhood Renewal Partnerships
 - Implementation Program for City-owned Historic Resources

Outcomes/next steps and person(s)/committee responsible

- Policy and Planning Committee (PPC) to request approval from the EHB to have the letter sent to City Council outlining the funding priorities of EHB over the upcoming budget term

HISTORIC PLAQUES COMMITTEE
Report to Edmonton Historical Board
November 23, 2022

MEETING DATE: November 23, 2022

AGENDA ITEM: 5.b. Historic Plaques Committee

REASON FOR BRIEFING: Request for Decision

Motion: *That the Edmonton Historical Board approve the updated Terms of Reference for the Historic Plaques Committee*

Background Information:

- Historic Plaques committee had a meeting scheduled for November 2. Due to no quorum, the meeting was cancelled. Members who were able to attend, had a brief discussion with guest David Johnston regarding updating Terms of Reference.
- Discussed the draft letters which will be sent out to Plaque applicants
- Updated Terms of Reference to better support the Designation program

Outcomes/next steps and person(s)/committee responsible

- Review first plaque drafts
- Review website