

MINUTES

Board Meeting

Meeting Date & Time: February 23, 2022; 5:00PM - 7:00PM

Members in Attendance:	Dominic Schamuhn, Chair
Tyrel Brochu	Elizabeth Cytko
Nancy MacDonald	James McTague
Harrison Sheremeta	Shalene Williams
Regrets: Elyse Abma-Bouma	

Guests: David Johnston, Principal Heritage Planner

Support Staff: Sonia Caligiuri, EHB Admin

Agenda Item Description/Actions; Date Due Person(s) 1. Welcome and Territorial Welcome everyone. Meeting called to order at 5:02PM Dominic Acknowledgement Although we continue to meet virtually, the Edmonton Historical Board acknowledges the traditional land on which we reside is in Treaty Six Territory. We would like to thank the diverse Indigenous Peoples whose footsteps have marked this territory for centuries, such as Nêhiyawak (Cree), Dené, Anishinaabe (Saulteaux), Isga Nakota (Nakota Sioux), Niitsitapi (Blackfoot), and Métis– Region 4 peoples. We acknowledge this as the home of one of the

Meeting Location: Virtually via Google Meet

Alison McGavigan, Vice Chair Carrie-Ann Lunde Stephen Rees

2. Approval of agenda	Iargest communities of Inuit south of the 60th parallel. It is a welcoming place and a gathering place for all peoples who come from around the world to share Edmonton as a home. Motion: That the EHB approve the Agenda Moved: Carrie Approved (unanimously)	Dominic
3. Consent Agenda	Motion: That the EHB approve the Consent Agenda Moved: Elizabeth Approved (unanimously)	Dominic
4. Reports and External Upd	lates	•
a. Chair report & update	Latta Bridge Received an email update. Construction is scheduled to begin in August of this year. Annual Heritage Mixer Will be held later on in March. Will be similar to last year's. Invitations are to be extended to the Executive of the EHC, EDHS & NAPDA and/or their representatives. EHB members are welcome to attend.	Dominic
	Succession Planning Dominic will be in touch with a few returning EHB members to follow-up as a request had been made by some for further information. To be finalized and hopefully approved in March.	
	Council Liaison meetings -Overall, meetings went well and were well received. Some items the EHB will look into include: New Zoning Bylaw and the implications it may have for heritage buildings; building in Griesbach currently owned by Canada Lands;	

	City Plan and impacts on heritage buildings; Post Secondary Act and its limitations; how to proactively counsel Council instead of reacting; -EHB members to look at arranging next meetings in April. EHB asks those members departing to be available in April or May for a transitory meeting to help support new members.	
b.Heritage Management Unit	Report attached -Report on City-owned Historic Resources Implementation Program going to Executive Committee on March 9: Any support the EHB can provide for the would be greatly appreciated.	David
c. Historian Laureate		Amber
d. Naming Committee	 -Approved a couple of new names at last night's meeting. -EHB Representative for the next term needs to be selected by the EHB for Council approval when finalizing all appointed members. -Carrie has agreed to continue as the EHB's representative. Motion: That the Edmonton Historical Board approve Carrie as the EHB's representative to the Naming Committee for the 2022-23 Term. Moved: Nancy Approved (unanimously) 	Carrie
5. Committee Reports & Requ	Jests for Decision	
a. Request for Decison: Letter to Council regarding Post Secondary Act	 -Came up during a broad conversation from one of the Council Liaison meetings; -Board can review the Post Secondary Act and the Municipal Gorvenance Act; properties within the City (U of A properties- Dent Farm, East Campus Residence, Ring Houses). -Research what the limitations are and how the act has been used both negatively and positively for heritage properties. 	Dominic

	 -EHB members agree that it would be good to review the Act and provide feedback on how best to work with this Act Motion: that the Policy & Planning Committee review the Post Secondary Learning Act and the Municipal Governance Act and provide a draft letter/briefing note for EHB to review. Moved: Steve Approved (unanimously) 	
b. Policy & Planning Committee	Presentation and briefing notes on work the Committee has completed over the past year.	Harrison
c. Historic Plaques Committee	Briefing notes attached. -Neil Cramer, Community Member, has extended an invite to EHB and Committee members to the Indigenous Peoples Experience at Fort Edmonton Park. -Sonia to coordinate with Neil for a date that works for everyone.	Elizabeth
d. Prairie Sky Gondola Community Engagement Committee	 -The Prpject Manager for Prairie Sky has extended an invite for the EHB to have a representative on the Community Engagement Committee. -Group had been in touch over the past couple of years. -EHB members not sure if they are able to sit on this Committee as not Council approved or City led. -EHB is interested in having someone from Prairie Sky or the Committee present to the Board in April or May once more information is discussed. -Sonia to check if EHB can be involved in this process -Sonia to reachout and see if the Group can present to EHB at April's meeting instead of having an appointed EHB rep. 	Dominic
e. 2021-2022 Annual Report	 -A few items still need to be finalized: Letter from the Chair, Workplan and budget; but most of the information is complete. -Members are asked to review the Workplan and let Sonia know if items are 	Dominic

	acceptable or if changes are required.	
	-Dominic will finalize the letter from the Chair and finalize the budget.	
	Motion: That the EHB approve the documents, including the Annual Report and	
	Work Plan, Budget, and Historian Laureate Annual Report, in the 2021-2022	
	Annual Report folder and allow for friendly amendments to finalize prior to	
	submission.	
	Moved: Harrison	
	Approved (unanimously)	
6. Other Business		
a. Administrative Support	Honoraria follow-up	Sonia
	Please let Sonia know if you have not received your honoraria for the January	
	meeting or by March 20 for tonight's meeting.	
	Historian Laureate nominations	
	Deadline is this Friday, but to be extended.	
	Please let your contacts know	
	Orientation Manual	
	Manual being updated and almost completed. New items to be included and	
	will be brought to EHB for approval at the March or April meeting in time for	
	the new EHB members' orientation.	
7. Roundtable and Conclus	ion	<u> </u>
a. Roundtable	-EHB could develop a high level briefing for the 2 real estate organizations in Alberta	Dominic / All
	-Contact Heritage Homeowners group regarding experience with Real Estate	
	Agents when purchasing historical homes.	

b. Action Items	November 2021 Action: Tyrel to reach out to contact and arrange for individual to speak to one of the Committee meetings-Complete -Action: Policy & Planning Committee to review and provide briefing notes for EHB approval at future meeting.	Dominic / Sonia
	-Action: Sonia to coordinate date for EHB visit to FEP's Indigenous Peoples Experience. -Action: Sonia to check if EHB can be involved in Gondola committee	
	-Action: Sonia to ask if the Gondola Committee rep can present at April's Board meeting	
c. Feedback & Next Meeting	Next Meeting: March 23, 2022 at 5:00PM, location: most likely virtual	Dominic / All
8. Adjournment	Moved by Elizabeth at 7:10PM	Dominic

HERITAGE MANAGEMENT UNIT REPORT

Report to Edmonton Historical Board February 23, 2022

UPCOMING DESIGNATIONS FOR 2022:

Canada Permanent Building (10126 - 100 Street NW, Downtown) - Notice of Intention to Designate issued to City Council on December 17, 2021

COMMITTED FUNDING TO DATE IN 2022: \$112,620 2021 DESIGNATIONS:

Strathcona Garage (10505 - 81 Avenue NW, Strathcona) - Bylaw passed on April 6, 2021 Nye Residence (11159 - 53 Street NW, Highlands) - Bylaw passed on April 6, 2021 Bugis Residence (9851 - 83 Avenue NW, Strathcona) - Bylaw passed on April 19, 2021 Hartley Residence (11007 - 128 Street NW, Westmount) - Bylaw passed on May 17, 2021 Bashor Residence (10750 - 125 Street NW, Westmount) - Bylaw passed on June 22, 2021 Edmonton Cenotaph (1 Sir Winston Churchill Square, Downtown) - Bylaw passed on November 22, 2021

Potential Designations:

Magrath Mansion 6240 Ada Boulevard NW (Highlands) Royal Bank Building 10401 - 82 Avenue NW (Queen Alexandra) Windsor Park 8905 Windsor Road NW (Windsor Park) No. 1 Pumping Station (Rossdale) Horne & Pitfield Building 10301 - 104 Street NW (Downtown) St. Luke's Anglican Church 8424 - 95 Avenue NW (Holyrood) Carleton Sheldon Residence 6018 - 111 Avenue NW (Highlands)

Ongoing Discussions:

Dr. Leslie McIntyre Residence 10923 - 125 Street NW (Westmount) Charles Frost Residence 10423 - 127 Street NW (Westmount) Emerson Residence 11404 - 123 Street NW (Inglewood) Stone House (Whitemud Equine Centre) Hangar 11 11760 - 109 Street NW (Blatchford) Rossdale Low Pressure Plant (Rossdale) No. 2 Pumping Station (Rossdale) Figg Residence 9117 - 84 Avenue NW (Bonnie Doon)

Ritchie Triplex 9821 - 80 Avenue NW (Ritchie) Henry J. Wells Residence 11649 - 95 Street NW (McCauley) Henry Weitzel Residence 9731 - 87 Avenue NW (Strathcona) Bellevue Community League 7507 Borden Park Road (Bellevue) John Stein Residence 11014 - 125 Street NW (Westmount) Schlain Residence 13854 Ravine Drive NW (Glenora) St. Teresa School and the Dawson/O'Connell Buildings 8441 - 101 Avenue NW (Forest Heights) Hawrelak Park Pavilions 9330 Groat Road NW (River Valley Mayfair) W.A. Griesbach Residence 12916 - 102 Avenue NW (Glenora)

Proposed Demolitions:

Glenora Patio Homes 13416 - 109 Avenue NW (North Glenora) El Mirador Apartments 10133 - 108 Street NW (Downtown) DEMOLISHED Jasper Place Health Unit 15626 - 100A Avenue NW (Jasper Place) DEMOLISHED John Kelm Residence 9754 - 75 Avenue NW (Ritchie) DEMOLISHED El Tovar Apartments 10029 - 114 Street NW (Oliver) Commercial Block 12812 Fort Road NW (Fort Road) DEMOLISHED Sandford Oils Building 10304 - 111 Street NW (Oliver) DEMOLISHED Thomson Residence 11244 - 92 Street NW (Alberta Avenue) DEMOLISHED Goldberg Residence 9517 - 103 Avenue NW (Boyle Street) Joe Clarke Residence 7852 Jasper Avenue NW (Cromdale) DEMOLISHED Settle Residence 11319 - 96 Street NW (Alberta Avenue) DEMOLISHED

CURRENT UNIT INITIATIVES:

1. The Glenora Heritage Character Area Rezoning project was paused after a difficult discussion with Urban Planning Committee on June 29, 2021. The Infill Development in Edmonton Association (IDEA) submitted a letter of opposition to the project to City Council, citing concerns about the project limiting redevelopment opportunities in the area and for not being inclusive in its objectives. Their belief was that a new management strategy for the heritage program could assist in addressing these concerns. A motion was passed at the meeting to pause the project, and for Administration to bring back a report in January 2022 that outlines how a new heritage management strategy can be developed to address the conservation of historic resources city-wide. A report in this regard was presented at the January 18, 2022, Urban Planning Committee meeting. No direction was provided by the Committee, and the report was directed to full City Council at the January 24, 2022, meeting for discussion. It was subsequently postponed by City Council to the February 7, 2022, meeting. At the February 7, 2022, meeting, it was again postponed by City Council to the February 22, 2022, meeting.

2. The Heritage team has also worked to respond to two other Council inquiries:

• At the October 15, 2019, Urban Planning Committee meeting, a motion was passed that Administration provide a report on options in civic financial mechanisms to encourage the preservation and restoration of heritage buildings. This response is being led by the heritage team.

• At the May 10, 2021, Executive Committee meeting, a motion was passed directing Administration to provide a report on options to defer or exempt property taxes for non-residential heritage properties applying for designation. The

response is being led by the Corporate and Financial Services Department, with support from the heritage team. The reports responding to these inquiries were considered together at the January 18, 2022, Urban Planning Committee meeting. Committee accepted the reports for information. Administration will continue to work on next steps to address options for tax programs for non-residential heritage properties, as well as other options that may be available for financial support for owners of heritage properties.

3. After the positive outcome on the Hangar 11 report with City Council on February 8, 2021, which directed Administration to begin negotiations to sell the building, we are now focusing on drafting the sales agreement and developing the required scope of rehabilitation work to the building. Designation of the building as a Municipal Historic Resource is a condition of the sales agreement. Rezoning of the site was approved on September 8, 2021, and the subdivision of the site was approved on September 9, 2021. The proposed scope of rehabilitation has been confirmed; we are currently waiting for the registration of the new parcel at Alberta Land Titles before we issue the Notice of Intention to Designate memo to City Council.

4. The rehabilitation work at the Ortona Armoury is back underway after work was paused over the summer due to material cost increases. Abatement of lead paint inside the building has been completed, and a contractor has been awarded the contract for the window replacement/rehabilitation. The balance of the construction work is expected to begin in the coming weeks.

5. The sales agreement process for the John L. Lang Apartments is nearing completion. We have worked closely with the soon-to-be new owners and an Amending Agreement has been prepared. The new owners will be undertaking a significant amount of rehabilitation on the building, including new roofing, restoration/replacement of the exterior cladding, replacement of all windows and doors and interior renovations. A grant of \$100,000 is being provided from the Heritage Resources Reserve to

assist in the costs. A rezoning for the building was approved by City Council on September 8, 2021. The sales agreement for the Dame Eliza Chenier Residences and the Lester Allyn House is still being developed. The foundation work on these two buildings has been recently completed, and the contractors are no longer on site.

6. A consultant team has been engaged and initial site meetings have been held regarding the upcoming rehabilitation work at the Prince of Wales Armouries. Following the rehabilitation of the mechanical systems and roof over the last couple of years, this work will be focusing on structural issues and other related building rehabilitation. Recent monitoring by staff at the building has identified continued cracks in some walls and other areas. We are working with the consultant team to install monitoring devices in several locations to closely monitor the situation.

7. We are finalizing our report to Executive Committee on the City-owned historic resource implementation program, which will be at Committee on March 9, 2022. The program was unanimously endorsed at the December 2, 2019, Executive Committee meeting. The report outlines the necessary staffing and funding support for the program, as well as some prioritization of current City historic assets in terms of rehabilitation, assessment and other administrative needs to initiate the program.

8. The Advanced Assessment and Rehabilitation Prioritization project for the Rossdale Power Plant continues. The Historic Building Record and Conservation Plan have been completed. The team is now focusing on identifying the phased rehabilitation work needed in the short, medium and long terms to allow the building to begin to be activated. Roof replacement work on the No. 2 Pumping Station is nearing completion. Roof replacement work on the Turbine Hall and Switch House has been deferred until 2022 to allow more detailed structural assessments to be completed on these two buildings.

9. David is working with the team at IIS on the rehabilitation of the Stone House and Summer Kitchen at the Whitemud Equine Centre. The schematic design process is underway, the scope of which needed to be altered to address significant structural issues related to the foundations of both buildings. The project will involve full rehabilitation of the buildings, and will include their designation as a Municipal Historic Resource. Rehabilitation work on the buildings is expected to start in 2022.

10. Scott continues to represent the Unit regarding the proposed redevelopment of the Archibald Block site on Whyte Avenue. The owner is proposing to rezone the site to accommodate an 8-storey building, which would involve the demolition of the existing building, which is listed on the Inventory. The property is also located within the Old Strathcona Provincial Historic Area. The Province has requested the preparation of a Historic Resources Impact Assessment (HRIA) for the property, which the owner has provided. We are awaiting a response from the Province on their review of the HRIA.

11. David continues to work with the Windsor Park Community League and the Open Space Strategy team on the potential designation of a portion of Windsor Park as a Municipal Historic Resource as a cultural landscape. The park was added to the Inventory of Historic Resources in November 2020. The Community League has indicated they wish to designate the park as a Municipal Historic Resource, which would be our first such designation. The next step will be to determine what elements of the park would be included under a potential designation and how this would dovetail into planned rehabilitation work on the site. The Community League has started meeting with contractors to discuss some components of the rehabilitation work.

12. The consultant team for the rehabilitation of the Iron Works building (including the north and south annexes) has completed the schematic design report, and is in the process of finalizing the detailed design report. The initial selective demolition and structural rehabilitation work is already underway on the buildings. The Quarters team is exploring opportunities for a new tenant(s) to occupy the space.

13. The consultant team, led by S2 Architecture, is in the construction design stage for a new parkade structure and some basic rehabilitation at the Orange Hub in the Jasper Place area. The building is the former location of the Grant MacEwan Community College Jasper Place campus, and is listed on the Inventory. We are working with the City's IIS team and the consultants to ensure that the new parkade is designed to be respectful to the historic building.

14. The Mill Creek Trestle Bridge, a designated Municipal Historic Resource, will be undergoing a major rehabilitation project, starting in late 2022 or early 2023. A detailed condition assessment project has already been completed, and the City is moving to the design stage for the rehabilitation work. The existing bridge is in poor condition, and has several structural issues. Little or no original material remains in the structure, due to repair projects over the years from the 1940s and into the 1990s. We are working closely with the bridge team in Integrated Infrastructure Services to ensure all new work to the structure adheres to the Designation Bylaw and proper preservation standards.

15. The Heritage team has embarked on a new initiative with the Urban Sketchers Edmonton, a group of local artists that sketch locations around the city, including historic sites. We have often engaged with them in the past to sketch buildings under

threat of demolition, but decided we should also put their talents to good use by sketches positive stories of our building designations. Working with Marlena Wyman, former Historian Laureate, artist and liaison with the Sketchers group, we have arranged for sketches of buildings designated in 2021 onwards to be prepared. The owners are provided a framed sketch, and the Heritage team provides a small honorarium to the artist. Below are some of the sketches prepared so far: Bashor Residence (Highlands) - sketch by Sarah Lees Miller, Bugis Residence (Strathcona) - sketch by Marlena Wyman, Munroe Residence (Westmount) - sketch by Sarah Lees Miller, Nye Residence (Highlands) - sketch by Diane Smarsh, Strathcona Garage (Queen Alexandra) - sketch by Diane Smarsh, McLear Residence (Westmount) - sketch by Joanne Wojtisiak

16. We continue to monitor the recently-announced sale of the University of Alberta Ring Houses to Primavera Developments closely. While this solution is less than ideal, we will do our best to work with the new owner

Submitted by the Heritage Conservation Unit: David Johnston, Scott Ashe, and Erik Backstrom

POLICY & PLANNING COMMITTEE REPORT

Report to Edmonton Historical Board February 23, 2022

Edmonton Historical Board Policy & Planning Committee

- Elyse Abma-Bouma
- Harrison Sheremeta (Chair)
- Jared Althouse
- Nancy MacDonald
- Shalene Williams

2021-2022 Research Work

Our research focused on five bodies of work:

- The City Plan Harrison, Nancy & Shalene
- Zoning Bylaw 12800 Harrison
- Climate Heritage Network Elyse
- Connections and Exchanges: A 10-Year Plan to Transform Arts and Heritage in Edmonton Shalene & Elyse
- 2009 Historic Resources Management Plan Jared

The City Plan

- Inventory of Historic Resources is eroding, which goes against the City Plan's aims
 - City Building Outcome 5.2 is Edmonton protects and enhances its image and identity through heritage
 Intention 5.2.1.1 is encourage the identification and preservation of historic resources and cultural and natural landscapes
- The growth of the Inventory supports the City Plan's heritage goals, as it would provide more opportunities to formally designate buildings as Municipal Historic Resources
- This growth can be accomplished by:

 \circ Providing more staffing support to the City's Heritage Conservation Unit to recommend more buildings to the Inventory and process more applications to amend the Inventory, and

• Procure consultants to conduct neighbourhood surveys to find significant buildings that should be added to the Inventory

Zoning Bylaw 12800

- Reviewed the existing regulations in Zoning Bylaw 12800 that allow for heritage preservation
- A Zoning Bylaw is currently under development and will be presented to City Council later this year
- The new Zoning Bylaw should provide more heritage preservation tools such as density bonusing, development permit exemptions (i.e. waiving Change of Use permits) and incentive areas (i.e. increased redevelopment flexibility)
- A new review process of development permit applications for historic resources was brought forward to the EHB last year for consideration
- The next Policy & Planning Committee will review the upcoming draft of the new Zoning Bylaw to determine what new heritage preservation measures (if any) will be added

Climate Heritage Network

• The Climate Heritage Network is a global network whose members are committed to mobilising arts, culture and heritage to address climate change and support communities in achieving the ambitions of the Paris Agreement. The Network seeks to scale up culture-based climate action and to foreground the cultural dimensions of climate policy through coordination and cooperation among its members.

• A selection of board members join "Working Group Three: Making the Case for Building Reuse through Better Metrics for Avoided Operational and Embodied Carbon" in order to gain knowledge and skills as well as share ideas and progress contributing to the global effort of the Climate Heritage Network.

• The Edmonton Historical Board shift its communication strategy to include climate goals set out by the city when advising the board and advocating for preservation of built heritage. This shift in communications approach will strengthen efforts with science-based evidence to show that historic building preservation can help the city of Edmonton achieve its climate goals.

Connections and Exchanges: A 10-Year Plan to Transform Arts and Heritage in Edmonton

• A plan that pertains to Edmonton Heritage Council, Arts Habitat (ArtsHab) and the Edmonton Arts Council. The key objective is to "infuse culture, arts and heritage into every aspect of Edmonton's civic fabric" and be than a guide for organizations and policy makers.

• Organized into 3 separate books, one for each ambition and the vision for Edmonton in 10 years and the goals from the Council's Strategic Plan that it is aligned with. Each ambition has a number of aims and actions, and a measurement framework.

• Key recommendations:

• Focus on the preservation of historic resources, through the the Inventory of Historic Resources to inform City Administration of the connection that the inventory has with culture, arts and heritage.

• EHB continues to collaborate with the organizations named in the plan among others in support of achieving the aims set out in that document, but also more broadly on matters related to culture, arts and heritage

2009 Historic Resources Management Plan

- Completed an in depth review of the 2009 Historic Resource Management Plan
- Research was conducted into similar documents used in other municipalities.

This included heritage policy in:

Canadian cities;

Some American contexts; and

- \circ Some European contexts.
- Comparisons and differences were drawn between different municipalities.
- A series of recommendations are being formed for the potential direction of the HRMP renewal

Policy Recommendations for Council

Climate Heritage Network

• A selection of board members join "Working Group Three: Making the Case for Building Reuse through Better Metrics for Avoided Operational and Embodied Carbon" in order to gain knowledge and skills as well as share ideas and progress contributing to the global effort of the Climate Heritage Network. • The Edmonton Historical Board shifts its communication strategy to align with the Climate Resilient Edmonton: Adaptation Strategy and Action Plan when advising the EHB and advocating for preservation of built heritage. This approach will strengthen efforts with science-based evidence to show that preserving historic buildings can help the City achieve its climate goals while also preserving it's sense of place and saving on new construction costs

Connections & Exchanges

• Focus on the preservation of historic resources, through the Inventory of Historic Resources to inform City Administration of the connection that the inventory has with culture, arts and heritage.

• EHB continues to collaborate with the organizations named in the plan among others in support of achieving the aims set out in that document, but also more broadly on matters related to culture, arts and heritage

The City Plan

• Increase staff support for the Heritage Conservation Unit to increase the number of buildings recommended for the Inventory of Historic Resources as well as process more applications to amend the Inventory. Currently, there are only two Principal Heritage Planners at the City to manage the entire Heritage Planning portfolio.

• Procure a consultant to undertake neighbourhood surveys to find buildings with significance that should be added to the Inventory. The City has procured consultants before for surveys, such as the McCauley / Alberta Avenue Historic Resources Inventory survey in 2011, but no considerable work has been done over the past few years.

Zoning Bylaw Renewal

• The new Zoning Bylaw should provide more heritage preservation tools such as density bonusing, development permit exemptions (i.e. waiving Change of Use permits) and incentive areas (i.e. increased redevelopment flexibility)

Submitted by: Harrison Sheremeta, Chair, Policy & Planning Committee

HISTORIC PLAQUES COMMITTEE BRIEFING NOTES

Report to Edmonton Historical Board February 23, 2022

MEETING DATE: February 23, 2022

AGENDA ITEM: 5.c

REASON FOR BRIEFING: Information

Background Information:

- Historic Plaques committee met on February 2.
- We discussed about the award program. Sonia managed to contact Judy Wilson who is in charge of this program, who said that they would be interested in incorporating the EHB awards into the Salute to Excellence Awards. However due to Covid 19 this program has been placed on indefinite hold.
- Issue with the manufacturer of the historic plaques so there is a delay.
- Dedicated city employee for mounting plaques has been reassigned, so we currently don't have someone on this duty.
- Some confusion with the University of Alberta about the plaques being updated on University property. University initially did not seem favourable about these plaques. Dominic to reach out to the External Relations Office to clear up any concerns.
- Kathryn and Elizabeth did the second review of the plaques, these will be reviewed by the owners once again and back for Board approval in March
- Discussed the Edmonton Architectural Heritage Website. This included reviewing Mr. Rob Houle's suggestions. Committee decided to explore a submission tool for public input. Considered moving nomination forms online, instead of paper form.
- Land Acknowledgment on plaques Committee is dedicated to working together with City's Indigenous Relations Office to find a manner to properly acknowledge Treaty 6 on plaques. IRO currently is quite busy, so have been unable to meet with us.

Outcomes/next steps and person(s)/committee responsible

- Finish second review of plaques
- Committee to decide on the submission form on the website
- Neil invites the EHB and committee members to visit Fort Edmonton