



## EDC SUB-COMMITTEE MINUTES

**Location:** via Google Meet

**September 28, 2023**

**MEMBERS:**

T. Ziola, Chair  
J. Mills, Vice Chair  
D. Brown  
N. LaMontagne  
J. Candlish  
J. Monfries  
R. Labonte

**PRESENT:**

Tai Ziola, Chair  
J. Mills, Vice Chair  
D. Brown  
N. LaMontagne  
J. Candlish  
J. Monfries

**ALSO IN ATTENDANCE:**

A. Rowan, Urban Planning and Economy Department  
P. Spearey, Urban Planning and Economy Department

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### **A. CALL TO ORDER AND RELATED BUSINESS**

#### **A.1. CALL TO ORDER**

T. Ziola called the meeting to order at 4:03p.m.

#### **A.2. ADOPTION OF AGENDA**

MOTION: T. Ziola

Motion to adopt the September 28, 2023 Agenda, with the following addition:

- Item C.1: EDC Council Committee refresh.

SECONDED: J. Mills

The motion passed unanimously.

### **A.3. ADOPTION OF MINUTES**

MOTION: T. Ziola

Motion to adopt the August 24, 2023 meeting minutes

SECONDED: J. Candlish

The motion passed unanimously.

### **A.4. REQUESTS TO SPEAK**

None.

## **B. OLD BUSINESS**

### **B.1. General work planning**

- Principles of Urban Design
  - The Subcommittee discussed the draft document provided by D. Brown, and resolved all existing comments.
  - J. Mills suggested presenting Option 2 to the larger Committee, rather than presenting both options. This would allow EDC to move away from the checklist style that currently exists, and instead have a more narrative based format. The Subcommittee agreed with this approach.
  - **ACTION:** The Subcommittee will introduce Option 2 of the draft document to the larger Committee at the October 3 regular EDC meeting, and allow the members two weeks to provide feedback/comments in the document. They will inform the larger Committee that Option 2 is their recommendation, but Option 1 can be revisited if the Committee prefers to see both versions.

### **B.2 Councillor Luncheon**

- P. Spearey informed the Subcommittee that administration is currently in the process of selecting an appropriate date for the event, which will be held in November 2023. Once the date has been finalized, administration will proceed with the event planning process.

## **C. OTHER BUSINESS**

### **C.1 COUNCIL COMMITTEE REFRESH**

- J. Mills provided the Committee an update regarding the Governance Review of Advisory Committees to Council (from the June 2023 City Council meeting). The scope of review includes re-evaluating recruitment, recruitment criteria/membership and Subcommittees. This is scheduled to go in front of Council on October 24, at which time all of the information will become public and can be discussed in greater detail.
- P. Spearey informed the Subcommittee that Councillor Aaron Paquette (the EDC Council Advisor) will be joining the October 3 EDC meeting, and will be invited to attend all future EDC meetings. He will be receiving all agendas, minutes, submissions and other EDC correspondence going forward.
- **ACTION:** Administration will invite Councillor Paquette to the regular EDC meeting on October 3, and will clarify his role prior to that meeting date (ie. whether or not he counts toward quorum, and whether he will vote on motions, etc.).

## **D. ADJOURNMENT**

The meeting adjourned at 4:37pm.

## **E. NEXT MEETING**

**Regular Meeting Thursday, October 26, 2023 at 4:00 p.m.** located via Google Meet