



EDC SUB-COMMITTEE MINUTES

Location: Hybrid (ET 03-340 / Google Meet)

Thursday, July 25, 2024

MEMBERS:

T. Ziola, Chair
J. Mills, Vice Chair
D. Brown
N. LaMontagne
J. Monfries

PRESENT:

T. Ziola, Chair
J. Mills, Vice Chair
D. Brown

J. Monfries

ALSO IN ATTENDANCE:

P. Spearey, Urban Planning and Economy Department
A. Rowan, Urban Planning and Economy Department

A. CALL TO ORDER AND RELATED BUSINESS

A.1. CALL TO ORDER

T. Ziola called the meeting to order at 4:01p.m.

A.2. ADOPTION OF AGENDA

MOTION: T.Ziola

Motion to adopt the July 25, 2024 Agenda, with the following addition:

- Item B.1- Mandate and Permanency Review Discussion

SECONDED: J. Mills

The motion passed unanimously.

A.3. ADOPTION OF MINUTES

MOTION: J. Mills

Motion to adopt the May 23, 2024 meeting minutes

SECONDED: D. Brown

The motion passed unanimously.

A.4. REQUESTS TO SPEAK

None.

B. NEW BUSINESS

B.1. Mandate and Permanency Review Discussion

- J. Mills and P. Spearey presented the mandate and permanency review to the Subcommittee. The document will be sent to the Office of the City Clerk on July 26, 2024. **Info.**

B.2. Draft 2024 Work Plan - Engagement Update

- P. Spearey informed the subcommittee that Administration is nearly finished with internal engagement. To meet the timeline for this work, we will need to present the work plan items to the larger Committee by the end of October 2024. **Info.**
- P. Spearey suggested adding the EDC scope discussion to the upcoming meeting agenda. **Action:** Administration will add the EDC scope discussion to the August 6, 2024 meeting agenda.

B.3. Internal Engagement Themes - for consideration

- J. Mills suggested providing some detailed questions to Committee members to help guide the conversation, and to ensure members are adequately prepared for the discussion at the August 6 meeting. **Action:** Administration will create a document containing some guiding questions, and will include it in the August 6 agenda to help Committee members prepare for the discussion.
- P. Spearey and D. Brown will review the feedback from the Committee on the draft Principles of Urban Design, and will discuss adding visuals in coming weeks. **Info.**

C. OTHER BUSINESS

- J. Mills will be a regret for the August 22, 2024 Subcommittee meeting.

D. ADJOURNMENT

The meeting adjourned at 4:55p.m.

E. NEXT MEETING

Thursday, August 22, 2024 at 4:00 p.m. Hybrid (ET 03-340 / Google Meet)