



EDC SUB-COMMITTEE MINUTES

Location: Hybrid (ET 03-340 / Google Meet)

Thursday, April 25, 2024

MEMBERS:

T. Ziola, Chair
J. Mills, Vice Chair
D. Brown
N. LaMontagne
J. Monfries

PRESENT:

Tai Ziola, Chair
J. Mills, Vice Chair
D. Brown

J. Monfries

ALSO IN ATTENDANCE:

P. Spearey, Urban Planning and Economy Department
A. Rowan, Urban Planning and Economy Department

A. CALL TO ORDER AND RELATED BUSINESS

A.1. CALL TO ORDER

T. Ziola called the meeting to order at 4:07p.m.

A.2. ADOPTION OF AGENDA

MOTION: T. Ziola

Motion to adopt the April 25, 2024 Agenda

SECONDED: J. Mills

The motion passed unanimously.

A.3. ADOPTION OF MINUTES

MOTION: T. Ziola

Motion to adopt the April 11, 2024 meeting minutes

SECONDED: J. Mills

The motion passed unanimously.

A.4. REQUESTS TO SPEAK

None.

B. NEW BUSINESS

B.1. 2024 Work Planning

- P. Spearey [presented](#) on the 2024 engagement work
- D. Brown suggested presenting the revisions to the principles of urban design to the larger Committee. **ACTION: Admin will add this to the May 21 EDC meeting agenda.**
- The Subcommittee agreed that the June 18 EDC meeting should be used to discuss the review of the EDC boundary. **ACTION: Administration will add these items to the relevant meeting agendas.**
- Principles of Urban Design - the subcommittee agreed that to reduce confusion (i.e. with COE Urban Design Brief requirements) the Principles of Urban Design would remain named as such. At a later date it is possible that the EDC document could replace that used by the City. **ACTION: P. Spearey to modify principles document as needed.**
- Small group interviews - the sub-committee agreed that they participate in the small group interviews (ie. each member attends two sessions). **INFO.**

C. OTHER BUSINESS

- J. Mills inquired whether or not Administration has heard back from the Office of the City Clerk regarding participation of past members on the Subcommittee, and whether or not a previous member can Chair the meetings. **ACTION: Administration will follow up with the OCC on this item.**

D. ADJOURNMENT

The meeting adjourned at 4:50p.m.

E. NEXT MEETING

Thursday, May 23 (regular meeting), 2024 at 4:00 p.m. Hybrid (ET 03-340 / Google Meet)