



EDC SUB-COMMITTEE MINUTES

Location: Hybrid (ET 03-340 / Google Meet)

Tuesday, January 23, 2025

MEMBERS:

T. Ziola, Chair
J. Mills, Vice Chair
D. Brown
N. LaMontagne
J. Monfries

PRESENT:

T. Ziola, Chair
J. Mills, Vice Chair

N. LaMontagne
J. Monfries

ALSO IN ATTENDANCE:

P. Spearey, Urban Planning and Economy Department
A. Rowan, Urban Planning and Economy Department
W. Sims, Urban Planning and Economy Department

A. CALL TO ORDER AND RELATED BUSINESS

A.1. CALL TO ORDER

T. Ziola called the meeting to order at 4:05p.m.

A.2. ADOPTION OF AGENDA

MOTION: T. Ziola

Motion to adopt the January 23, 2025 Agenda

SECONDED: J. Mills

The motion passed unanimously.

A.3. ADOPTION OF MINUTES

MOTION: T. Ziola

Motion to adopt the December 3, 2024 meeting minutes

SECONDED: J. Mills

The motion passed unanimously.

A.4. REQUESTS TO SPEAK

None.

B. NEW BUSINESS

B.1 2024-25 Work Plan Update

- P. Spearey informed the Subcommittee that the second round of engagement concluded on January 10, 2025. Administration will synthesize key findings in an updated What We Heard Report, and share it with the Committee in February. **Info.**
- The EDC Annual Report is due on January 31, 2025. **Info.**
- The 2024-25 Work Plan is to be completed by April 30, 2025. **Info.**

B.2 2024-25 Annual Report

- P. Spearey shared a google document outlining potential [2025 Work Plan tasks](#) and the Subcommittee continued adding/refining items. **Action:** Subcommittee members are encouraged to continue adding any ideas in advance of the February 4 EDC meeting.

C. OTHER BUSINESS

None.

D. ADJOURNMENT

The meeting adjourned at 5:01p.m.

E. NEXT MEETING

Thursday February 27, 2025 at 4:00 p.m. Hybrid (ET 03-340 / Google Meet)