



EDC SUB-COMMITTEE MINUTES

Location: via Google Meet

February 9, 2023

MEMBERS:

T. Ziola, Chair
D. Brown
N. LaMontagne
J. Mills

PRESENT:

T. Ziola, Chair
D. Brown
N. LaMontagne
J. Mills

ALSO IN ATTENDANCE:

A. Rowan, Urban Planning and Economy Department
P. Spearey, Urban Planning and Economy Department

A. CALL TO ORDER AND RELATED BUSINESS

A.1. CALL TO ORDER

n/a

A.2. ADOPTION OF AGENDA

n/a

A.3. ADOPTION OF MINUTES

n/a

A.4. REQUESTS TO SPEAK

n/a

B. OLD BUSINESS

n/a

C. NEW BUSINESS

C.1. SUBCOMMITTEE CHAIR

T. Ziola volunteered to Chair the Sub-Committee.

C.2 MEETING FREQUENCY

By consensus it was determined that the Sub-Committee would meet the fourth Thursday of each month, unless a special meeting was called by the Chair.

C.3 2023 WORKPLAN

The Sub-Committee discussed the following activities to be undertaken during 2023:

- Councillor Luncheon
- Industry engagement
- Improved onboarding / training tools
- Reviewing the EDC Principles of Urban Design

The Sub-Committee discussed that to a large extent these activities are interrelated and must be carefully coordinated. Administration to draft a short description of the four activities for review by the Sub-Committee prior to the next meeting.

In addition, the Sub-Committee identified opportunities for both formal (eg. strategic) and informal (eg. social activities) for the larger EDC Committee. Administration to contact the Office of the City Clerk to clarify procedures and requirements (eg. in-public vs. private) for these types of events.

D. OTHER BUSINESS

None

E. ADJOURNMENT

The meeting adjourned at 3:45pm.

F. NEXT MEETING

Special Meeting Thursday, March 2, 2023 at 4:00 p.m. located via Google Meet