



EDC SUB-COMMITTEE MINUTES

Location: Hybrid (ET 03-340 / Google Meet)

January 11, 2024

MEMBERS:

T. Ziola, Chair
J. Mills, Vice Chair
D. Brown
N. LaMontagne
J. Monfries

PRESENT:

Tai Ziola, Chair
J. Mills, Vice Chair
D. Brown
N. LaMontagne
J. Monfries

ALSO IN ATTENDANCE:

P. Spearey, Urban Planning and Economy Department
A. Rowan, Urban Planning and Economy Department, EDC Administration

A. CALL TO ORDER AND RELATED BUSINESS

A.1. CALL TO ORDER

T. Ziola called the meeting to order at 4:05 p.m.

N. LaMontagne joined the meeting at 4:06 p.m.

A.2. ADOPTION OF AGENDA

MOTION: J. Mills

Motion to adopt the January 11, 2024 Agenda

SECONDED: T. Ziola

The motion passed unanimously.

A.3. ADOPTION OF MINUTES

MOTION: J. Mills

Motion to adopt the November 23, 2023 meeting minutes

SECONDED: T. Ziola

The motion passed unanimously.

A.4. REQUESTS TO SPEAK

None.

B. NEW BUSINESS

B.1. 2024 Work Planning

General

- The Work Plan is due February 9, 2024. The Work Plan will include a request for Council to approve the establishment of an EDC Subcommittee for 2024.
- The level of detail required for the Work Plan is unclear, as there was no standard format last year. There is a virtual information session taking place this evening, where the OCC will address work planning, and provide more information on requests to establish Subcommittees. **ACTION: Administration will confirm what needs to be included, and what level of detail is required for the Work Plan. Administration will then start drafting the Work Plan and share with the Subcommittee for comments in advance of the meeting on January 25.**

Reviewing / Updating Standards and Procedures

- It was discussed that updating the Standards and Procedures would be a potential 2024 Work Plan item.
- Administration and J. Mills have been keeping a running list of suggested refinements to the existing Standards and Procedures.
- D. Brown suggested that Administration create a standards and procedures document with the potential mark-ups as a starting point for this review. **ACTION: Administration will circulate a copy of the Standards and Procedures to be marked up by the Committee.**

Reviewing / implementing new [Principles of Urban Design](#)

- Next steps for the implementation of this item were discussed, including:
 - Additional refinements to the draft document (e.g. illustrations) by Administration.
 - Confirming engagement requirements. It was discussed that engagement could simply be informing industry of the changes, and that all three work plan items could be dealt with simultaneously in terms of engagement.
 - D. Brown suggested utilizing the EDC website for engagement, as people concerned with EDC already visit it and use the resources available there. Posting the updated version, and informing industry that it is available on the website might be a good way to inform everyone of the changes.
 - **ACTION: Administration will suggest minor revisions to draft Principles and follow up with internal engagement teams regarding engagement expectations and requirements.**

Reviewing / updating EDC boundary

- Administration has previously suggested that the EDC boundaries should be reviewed in terms of their alignment with City Plan (i.e. Nodes and Corridors). A first step might be to determine if the boundary is something that needs to be updated - to be determined.
 - N. LaMontagne questioned why the obligation of EDC is placed mainly on Central Edmonton, instead of other parts of the City.
 - Administration offered to identify other models (spatial / typology / scale based) to assist the Subcommittee / Committee. would find that helpful.
 - **ACTION: Administration will begin drafting the Work Plan including potential ways to approach the boundary review.**

C. OTHER BUSINESS

None

D. ADJOURNMENT

The meeting adjourned at 4:58pm.

E. NEXT MEETING

Thursday, January 25, 2024 at 4:00 p.m. Hybrid (ET 03-340 / Google Meet)