

# Community Services Advisory Board

Meeting Minutes  
 Tuesday, September 24, 2024 | 5:30 – 7:30pm  
 Google Meets  
 Live Streamed



Attendees
<p><b>In-Person:</b> N/A</p> <p><b>Virtual:</b> Jenny Albers (Chair), Luke Statt, Sheineen Nathoo, Elizabeth Lopresti, Samuel Mammen, Azumme Degun, Shaun Percival, Jo-Anne Wright, Kanwal Lali, Francisco Yu, Bette Gray, Ahmed Rana, Shane Scott</p> <p><b>Guests:</b> Lise Baden, Kim Turcotte, Shazia Amiri</p>
Regrets
Bronwyn Reeves

1.0 Call to Order	Member	Decision / Action
<b>1.0 Call to Order</b>	J. Albers	Meeting called to order at 5:31 pm
<b>1.1 Approval of Agenda</b>	J. Albers	Approved
<b>1.2 Approval of Consent Agenda</b> <ul style="list-style-type: none"> <li>Minutes – June 25, 2024</li> <li>City of Edmonton Information</li> </ul>	J. Albers	Approved
<b>1.3 City Council Liaison Update</b>	J.Wright	Councillor Wright provided updates and information on City Council

2.0 Presentations		Decision / Action
<b>2.1 Edmonton Police Commission</b>	S. Amiri	<ul style="list-style-type: none"> <li>Shazia Amiri presented on the Edmonton Police Commission</li> </ul>
<b>2.2 Board Introductions</b>	J. Albers	<ul style="list-style-type: none"> <li>Pushed to October Meeting</li> </ul>

3.0 Committee Reports		Decision / Action
<b>3.1 FCSS Committee</b>	L.Statt	<ul style="list-style-type: none"> <li>Luke Statt presented an update on the FCSS Committee</li> <li>Presented on a report brought forward by Bette Gray from FCSSAA (<a href="#">Challenges Facing FCSS September 2024 - Summary</a>)</li> <li>FCSS Committee members have the option to forward questions to the FCSSAA</li> </ul>

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4.0 Decisions/Discussion		Decision / Action
<p>4.1 <b>Chair's Report</b></p> <ul style="list-style-type: none"> <li>● <a href="#">2024 Work Plan</a> / 2025 Work Plan: Community services board priorities</li> <li>● Fall team building &amp; appreciation event (CSAB &amp; FCSS Committee)</li> </ul>	J. Albers	<ul style="list-style-type: none"> <li>● Jenny Albers presented the Chair's Report</li> <li>● Work will need to be done on the 2025 Work Plan, which will likely go to City Council in Q1(March)</li> <li>● Suggested that CSAB's role needs to be more clearly defined</li> <li>● Asked City Clerk's Office on the next steps in the mandate review for advisory boards</li> <li>● October CSAB meeting will take place in-person at Yorath House, with FCSS Committee community members</li> </ul>
<p>4.2 <a href="#">2024CAAB006 - CIOG Program Recommendations</a> for 2025</p>	L.Baden/K. Turcotte	<ul style="list-style-type: none"> <li>● Lise Baden and Kim Turcotte presented a report to CSAB</li> <li>● <b>Motion:</b> That the Community Services Advisory Board (CSAB) approve the proposed changes to the 2025 Community Investment Operating Grant (CIOG).</li> <li>● <b>Moved:</b> Luke Statt <b>Seconded:</b> Shane Scott</li> <li>● <b>Motion Carried</b></li> </ul>
<p>4.3 Ratify Email Vote for 2024CAAB005</p>	J. Albers	<ul style="list-style-type: none"> <li>● CSAB ratified the online vote in favour of the proposal in 2024CAAB005</li> </ul>
<p>4.4 Meeting Norms and Structures</p>	J. Albers	<ul style="list-style-type: none"> <li>● Traveling downtown for meetings in person is identified as a barrier to attendance</li> <li>● Virtual meetings identified as easier now that most people work from home</li> <li>● In-person meetings should be intentional, reserved for special meetings or learnings</li> <li>● Meetings changed to a 6pm start as opposed to 5:30pm</li> </ul>

		<ul style="list-style-type: none"> <li>• Suggested that cameras on during virtual meetings would help engagement during meetings</li> <li>• <b>Action:</b> Jenny Albers will draft a CSAB Meeting Norms document for sharing</li> </ul>
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9.0 Round Table/Next Meeting Discussion/Adjournment		Decision / Action
<b>5.1 Next Meeting</b> Tuesday, October 22, 2024 (In Person)	J. Albers	<ul style="list-style-type: none"> <li>• Meeting will be in-person at Yorath House</li> </ul>
<b>5.2 Adjournment</b>	J. Albers	<ul style="list-style-type: none"> <li>• Meeting adjourned at 7:30pm</li> </ul>

Next Meetings		
Date	Time	Location
October 22, 2024	6pm-8pm	Yorath House