



**Community Services Advisory Board Minutes**  
**February 27, 2024, 5:30-7:30 pm**  
**Google Meets**

**In person:** N/A

**Virtual:** Jennifer Albers, Shane Scott, Samuel Mammen, Shaun Percival, Kanwal Lali, Bette Gray, Luke Statt, Francisco Yu, Donna Brock, Azumme Degun

**Absent:** Ahmed Rana

**Regrets:** N/A

**Staff/Guests:** Councillor Jo-Ann Wright, Brent Jans (minutes), Judy Smith, Matthew Cheung, Nancy Jacobsen, Bronte Jones, Sharon Wadi

#	Agenda Item	Member	Outcome
1.	<b>Call to Order</b>	<i>J. Albers</i>	<ul style="list-style-type: none"> <li>Called to Order at 5:33pm</li> </ul>
1.1	<i>Approval of Agenda</i>	<i>J. Albers</i>	<ul style="list-style-type: none"> <li>Approved</li> </ul>
1.2	<i>Approval of Consent Agenda</i> <ul style="list-style-type: none"> <li><i>Minutes – January 23, 2024</i></li> <li><i>City of Edmonton Information</i></li> </ul>	<i>J. Albers</i>	<ul style="list-style-type: none"> <li>Approved</li> </ul>
1.3	<i>City Councillor’s Update</i>	<i>J. Wright</i>	<ul style="list-style-type: none"> <li>Councillor Wright presented on items of City Council of interest to CSAB</li> <li>Public Spaces Bylaw referred back to Administration for more work, will come before Council in the Fall</li> <li>CSAB Work Plan and Subcommittee Request from CSAB coming before Council March 5</li> </ul>
2.	<b>Presentations</b>		
2.1	Safe & Inclusive Public Spaces Report - Information & discussion	<i>M. Cheung/N. Jacobsen</i>	<ul style="list-style-type: none"> <li>Matthew Cheung, Bronte Jones, Sharon Wadi, Nancy Jacobsen presented on the initial draft of the Safe &amp; Inclusive Public Spaces Report</li> <li>Expected to go before Council in May</li> <li>Brought to CSAB for input and feedback</li> <li>Members asked questions regarding community engagement with both the report, and work deriving from the</li> </ul>

			<p>report. Noted the importance of building and maintaining trust withing the 2SLGBTQIA+ community</p> <ul style="list-style-type: none"> <li>● CSAB was asked for advice on engaging an outside consultant. Members noted that intentionality would be key in selecting a consultant. Important to tie into the community. An advisory committee would be preferable to a single consultant.</li> <li>● Expressed an interest in bringing the report back to CSAB closer to the Fall Council presentation.</li> </ul>
<b>3.</b>	<b>Committee Reports/Decisions</b>		
3.1	<i>FCSS Committee</i>	<i>L. Statt</i>	<ul style="list-style-type: none"> <li>● Luke Statt presented on the activities of the FCSS Committee</li> <li>● Visits to organizations are ongoing, CSAB members encouraged to sign up to go along on site visits.</li> </ul>
3.2	FCSSAA Update	<i>B. Gray</i>	<ul style="list-style-type: none"> <li>● Bette Gray presented on the latest meetings of the FCSSAA</li> </ul>
<b>4.</b>	<b>Decisions/Discussions</b>		
4.1	Follow Up - Letter to Mayor & Council	<i>B.Gray, S.Scott</i>	<ul style="list-style-type: none"> <li>● Bette Gray and Shane Scott updated the Board on the letter to the Mayor and Council regarding the Safe Spaces Bylaw</li> <li>● The Board expressed gratitude to Bette and Shane for writing and presenting the letter on behalf of CSAB</li> </ul>
4.2	<p><i>Chair's Report</i></p> <ul style="list-style-type: none"> <li>● <a href="#">Annual Report 2023</a></li> <li>● <a href="#">CSAB Resource Information</a></li> <li>● <a href="#">2024 Work Plan &amp; Subcommittee Request</a> <ul style="list-style-type: none"> <li>○ <a href="#">2024 Work Plan</a></li> </ul> </li> <li>● Annual Report - City Council (March 5, 2024, 2pm)</li> <li>● Membership Report</li> </ul>	<i>J. Albers</i>	<ul style="list-style-type: none"> <li>● Jenny Alber presented the Chair's Report</li> <li>● Presenting CSAB's 2023 Annual Report to City Council on March 5</li> <li>● Jenny thanked Administration staff for their help with the report</li> <li>● Work Plan and the Subcommittee Request also go forward with the Annual Report</li> <li>● Jenny and Judy Smith worked together to adjust the CSAB budget going forward, with a focus on learning opportunities and resources for the FCSS Subcommittee</li> </ul>

			<ul style="list-style-type: none"> <li>● 2023 CSAB Annual Report did not include a large section for FCSS work. A separate 2023 FCSS Annual Report will be shared with CSAB and Council</li> <li>● Three new members will join the CSAB at the May meeting</li> </ul>
<b>5.</b>	<b>New Business/Round Table/Future Agendas</b>		
5.1	Next Meeting: Tuesday, March 26, 2024	<i>J. Albers</i>	<ul style="list-style-type: none"> <li>● Jenny Albers brought up the subject of in-person meetings versus virtual, and how the Board would proceed.</li> <li>● Suggested that we need to plan in-person meetings during warmer months, with virtual meetings during colder months.</li> <li>● Noted that members have become used to virtual meetings, there is a certain comfort.</li> <li>● Also noted that there is more direct engagement in the discussions at an in-person meeting.</li> </ul>
<b>6.</b>	<b>Adjournment</b>		<ul style="list-style-type: none"> <li>● Meeting Adjourned at 7:25pm</li> </ul>