



Blueprint for Violence Prevention

Edmonton

Grant Guide 2025

For more information about the
BVP Grant contact:
Grants@edmonton.ca

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Grant Overview

This Guide provides information for the Blueprint for Violence Prevention Grant and application process. At the direction of Edmonton City Council, from motions made on September 13, 2023 and March 5th, 2025¹, the City of Edmonton created the Blueprint for Violence Prevention (BVP). The BVP is Edmonton's strategic plan to reduce and prevent violence through a public health approach that recognizes violence as preventable by addressing the root causes of violence by considering underlying risk factors and building on protective factors.

The BVP emphasizes multisectoral collaboration, leveraging the strengths of the City, system partners, and community-based organizations. As part of this collaboration, a sustainable governance structure, the Violence Reduction Network (VRN), continues to be developed to guide long-term violence prevention in our city. The VRN will help implement tailored, place-based and people-based interventions to reduce violence happening in the near term, and address systemic inequities through upstream solutions that prevent future violence.

As part of the work of BVP in 2025, \$1,000,000 will be invested in community grants to support community organizations working to address and prevent violence in our city. This grant is aligned with the [Blueprint for Violence Prevention](#).

Grant Priorities

The BVP sets out measurable and tangible goals to address violence. The grant intake will focus on advancing:

- **Prevent Violence in the Near Term:** Address violence that is already occurring through strategies that interrupt violence.
- **Move Upstream:** Tackle structural and social determinants to reduce risk factors and promote protective factors.

Project Focus Areas

Based on research, community consultation and alignment with the initial Council directed motion, project focus areas must include one or both of the following:

- **Youth:** refers to people aged 24 and younger.
- **Place-based:** refers to strategies or responses that are tailored to specific geographic areas (neighbourhoods, housing sites, schools, etc.). These strategies are informed by an understanding of the unique needs, opportunities, and conditions within those particular areas, and aim to prevent violence by addressing factors specific to those locations.

¹ [Community and Public Services Committee](#), March 3, 2025

Eligibility

Applicant:

To be eligible for the Blueprint for Violence Prevention Grant, the applicant is one of the following:

- Non-profit organization registered for at least one year and in good standing with the incorporating body (Alberta Society, Non-profit Private Company, Non-Profit Public Company, Extra-Provincial Non-profit Company);
- Local grassroots group that has a fiscal agent that meets one of the above eligible categories. (If the applicant is awarded funding through this grant program, the fiscal agent must agree to act on the applicant's behalf to sign a funding agreement with the City and to receive, administer and report on the grant);
- Business Improvement Areas.

Organizations/fiscal agents must be based in Edmonton and serve Edmontonians.

Applicants currently receiving other City grants or funding must be in good standing with the City in terms of reporting requirements.

Projects/Programs:

To be eligible for the Blueprint for Violence Prevention Grant, the applicant needs to demonstrate the need for enhancing or scaling up an existing evidence based program/project.

- Scaling up existing evidence-based projects/programs: refers to building upon strategies and resources that are based on research, data, and best practices that have proven to be effective. Evidence can encompass both quantitative research, as well as the stories and experiences of people.

Collaboratives that are already receiving other City of Edmonton funding may be eligible for this grant if they are applying for a new phase of work.

- Enhancing coordination and collaboration: refers to working together across multiple sectors, agencies, and grassroots groups towards a common vision, such as violence prevention. It involves sharing responsibilities, aligning efforts, and leveraging unique capacities and resources to achieve substantial reductions in violence and address systemic inequities.

Eligible Expenses

Eligible expenses must contribute to the establishment of new collaborative efforts or enhance existing collaborative work. Examples of eligible expenses may include, but are not limited to:

- Staffing costs
- Training expenses
- Planning, research, and evaluation expenses specific to the development and/or enhancement of the project/program
- Space
- Printing and communications
- Travel expenses within Edmonton

- Evaluation expenses
- Short-term rental of space for projects/program considered
- Food associated with program delivery, up to 10% of proposed budget. Exceptions may be considered
- Administrative costs and fees up to 15% of the total project costs (e.g. legal fees, accounting/booking fees, bank/financing related charges, ongoing operational expenses such as rent/lease payments and facility maintenance, insurance, fiscal agents etc.)

Ineligible Expenses

Ineligible expenses include, but are not limited to:

- Time and labour provided towards preparation of funding applications, fundraising including costs for fundraising campaigns and websites for fundraising purposes.
- Endowments, charitable donations, bursaries, developing business cases or proposals for funding, donor recognition, and gifts (with the exception of gifts for Indigenous protocols).
- Project expenses that are incurred before the application has been approved.
- Capital and facility upgrades, renovations and construction.
- Debt reduction, financing charges and/or interest payments on loans.
- Direct government lobbying or partisan political activities (i.e. activities related to advocacy must demonstrate non-partisan approaches.)
- Administrative costs and fees that exceed more than 15% of the total project costs (e.g. legal fees, accounting/booking fees, bank/financing related charges, ongoing operational expenses such as rent/lease payments and facility maintenance, insurance, fiscal agents, etc).

Funding Requests

This is one-time funding. Funding requests must be between \$100,000 - \$500,000. The requested amount should be proportionate to the type of proposed activities and timelines. Programs must be completed within 2 years of receiving approval.

Grant Assessment Criteria

Applications will be assessed based on the following criteria:

- *Alignment with the grant priorities*
- *Demonstrate Project Need and Benefit to the Community - Existing programs/projects that can share the data and evidence from an existing program or initiative.*
- *Organizational commitment and capacity*
 - *A clear implementation plan - with defined timelines, activities, roles and responsibilities and resources, ensuring readiness for execution.*
 - *A balanced budget - proportional to the project's scope and expected outcomes, has been developed to support the project's successful delivery.*
 - *A clear evaluation plan.*

Additional Assessment Considerations

An application's overall score is one factor in the assessment process. Other considerations include but are not limited to:

- Alignment with current [City priorities](#).
- Review and recommendations from the Violence Reduction Network.
- Relevance to emerging community needs.
- Geographic location and distribution of programs and services.
- The applicant's ability to address existing service gaps.
- Other City funding provided to the organization.
- For youth-focused projects, demonstrated engagement of youth in program or service development.
- Priority may be given to collaboratives that partner with grassroots groups. (Partnership Agreements and Memorandums of Understanding (MOUs) are strongly encouraged).

Grant Timelines

August 11, 2025 - Grant opens

September 24, 2025 - Application deadline

October/November 2025 - Application review

November 2025 - Applicants will be notified of funding decisions

Applicants approved for funding will be required to sign a funding agreement or funding letter with the City before funding will be provided.

Reporting

Successful applicants will be responsible for reporting on the progress of their work, including:

- A final financial report detailing overall grant expenditures
- A final report outlining project activities, outputs and outcomes achieved and how the partners within the collaboration have been strengthened as organizations.
 - Due within 90 days of project completion
- For 2 year projects, an interim report outlining progress regarding activities, outputs and outcomes achieved, including expenditures and supporting documentation

Application Deadline

Applications will be accepted until September 24, 2025, 11:59 pm.

No late or incomplete submissions will be accepted.

The following required documents must be attached with the on-line Application. If you are using a fiscal agent please include their documents:

- Project Budget Form (link in application)

- Most recent (2024) audited year-end financial statements, signed by 2 Board members OR
- Most recent (2024) internally generated financial statements (those that are not presented either as a notice to reader, a review or an audit) signed by 2 Board members and must include a bank reconciliation and bank statement as at the fiscal year-end

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Disclaimers:

Whether to provide a grant will be a purely discretionary decision on the part of the City. The City may refuse to issue a grant for any reason. In addition, grants are always subject to funding approval, and grants may no longer be issued if funding is no longer available or if there is a question of whether there is sufficient funding remaining in the program. There is no appeal from any decision on whether to provide a grant.

The City reserves the right to make decisions and award funding to projects in its sole discretion. Decisions are final, and the amount of funding commitment by the City may vary in the City's sole discretion.

Please note, at minimum and without limitation, the City reserves the right to withhold payment of grant funding where:

- The Applicant has made any material misrepresentation or provides any materially false or materially misleading information to the City;
- The Applicant or any associate or affiliate entity of the Applicant is in arrears on any payment or reporting obligation to the City under the terms of any other agreement made with the City;
- The Applicant has outstanding amounts owing to the City due to property taxes that are past due or in arrears;
- The Applicant is in litigation with the City over any matter;
- The Applicant is or becomes bankrupt, insolvent, commits an act of bankruptcy, makes a general assignment for the benefit of creditors, has a receiver or trustee appointed, or ceases to function as an active legal entity under the laws of Alberta; or,
- The Applicant is or becomes the subject of a Canada Revenue Agency judgment or tax lien