

# Naming Committee

2026-2028 Term - Recruitment Profile

Edmonton

## 2 Vacancies

Edmonton City Council values the voices of citizens in local governance and is committed to appointing individuals who reflect the diversity of the community. All appointments follow a fair, equitable and inclusive recruitment process.

### Mandate

The mandate of the [Naming Committee](#) (NC) is to name the City's development areas, parks, municipal facilities, roads, honorary roads, and wards, in accordance with, and subject to any exemptions or restrictions imposed by City Policy.

### Current Committee Activities

- **Naming places and public assets in Edmonton**, including new neighbourhoods, parks, municipal buildings, roads, and honorary roadways.
- **Listening to and considering naming ideas from residents**, communities, community organizations and developers.
- **Applying the City's *Naming Policy* and related bylaws** to evaluate naming requests fairly and consistently.
- **Supporting relationship-building and respectful engagement**, including consideration of Indigenous names, cultural histories, and commemorative requests.
- **Reviewing and refining the municipal naming processes and criteria** to ensure they remain clear, fair, and relevant.
- **Sharing information with City Council and the public**, as required.
- **Contributing to shaping Edmonton's identity**, ensuring names reflect the city's history, communities, landscapes, and aspirations.

### Sub-Committees

With Council approval, sub-committees may be established to conduct research, obtain and summarize public input, or to obtain specialized expertise. These sub-committees provide reports to the Council Committee [NC] on the matter assigned to them.

### Governing Bylaws and Policies for City Agencies

### Honoraria and Expenses

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Honoraria and expenses are available to Members who are appointed by City Council in accordance with [Procedure C628 Honoraria and Expenses for City Agencies](#). Members may opt out of honoraria.

### Honoraria for Advisory and Decision-Making Bodies

Position	Meeting Up to and Including 3 Hours	Meeting Over 3 Hours
Member	\$114	\$227
Chair	\$142	\$284

Eligible expenses include receipt costs such as parking, transit and care-giving expenses to attend regular meetings. Mileage is not reimbursed.

### Publicly Accessible Meetings

All Council Committee meetings are publicly accessible, which includes being live streamed via the Committee's YouTube channel. This aligns with Bylaw 18155 - Council Procedures Bylaw and *Municipal Government Act* requirements.

### Appointment Term

- Naming Committee members are appointed for up to one-year terms, from May 1 to April 30.
- Reappointments may occur up to a maximum of six consecutive years.
- Reappointment eligibility follows [Procedure C575E, Agencies, Boards, Committees and Commissions](#).

### To Apply

- Applicants must complete the online application questions and attach a current resume.
- If shortlisted, two written letters of reference confirming suitability must be submitted, prior to the interviews.

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- To request an accommodation, please contact 780-496-8178 or [civic.agencies@edmonton.ca](mailto:civic.agencies@edmonton.ca). We strive to provide reasonable access and accommodations throughout the application and selection process.

### Recruitment Timeline

The Urban Planning Committee serves as the Selection Committee for Naming Committee Members. It is anticipated that selection processes will take place on the following dates:

- **January 25, 2026** - Posting closes
- **March 16, 2026** - Applicant Shortlisting
- **April 14, 2026** - Interviews
- **End of April 2026** - Appointments by City Council

### Qualifications

To support a well-rounded and effective Naming Committee, we are seeking applicants who bring some of the following qualifications, experiences, or personal strengths. We recognize that no single member will have them all; a diversity of perspectives and lived experiences strengthens the committee's work.

#### Knowledge, Interests, and Lived Experience

- Familiarity with urban environments including city streets, addressing systems, and the role naming in wayfinding.
- Interest in Edmonton's histories, cultures, and legacies, and how these shape public spaces.
- Respect for Indigenous knowledge and histories, including awareness of colonial impacts and an openness to learning from Treaty 6 and Métis Area 4 communities. Prior engagement or education in this area is an asset.
- Appreciation for the natural environment (local flora, fauna) and geographic or topographical features that influence place-naming. A willingness to learn is as important as expertise.

#### Skills and Abilities

- Ability to review and assess written materials with care and critical thought.

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- Capacity for objective, balanced decision-making, ensuring recommendations reflect the best interest of the broader Edmonton community and honour its diversity.
- Awareness of personal and systemic biases, and a commitment to equitable and inclusive naming practices.
- Strong communication skills, with the ability to listen actively, express perspectives clearly, and engage respectfully with fellow committee members and applicants.

### Time Commitment

Members must be able to:

- Commit approximately **six to seven hours per month** on Committee-related activities.
- Attend monthly meetings, held in-person or virtually on the fourth Tuesday of each month at 4:15 p.m.
- Have access to the necessary technology to participate in virtual meetings, if required.

### Member Expectations

- **Familiar with the City's Naming Policy, procedures, and guiding principles**, including the diverse histories, cultures, and values reflected in Edmonton's place names.
- **Participate actively and consistently**, attending meetings regularly, reviewing materials in advance, and contributing thoughtfully to discussions and decision-making.
- **Approach naming requests with fairness, curiosity, and an awareness of bias**, ensuring decisions are grounded in policy, evidence, and the best interest of the broader Edmonton community.
- **Support inclusive and culturally respectful naming practices**, advocating for perspectives that have historically been underrepresented — including Indigenous and other diverse communities.
- **Uphold procedural fairness and the integrity of the Committee**, respecting collective decisions and maintaining confidentiality when sensitive information is shared.
- **Foster a positive and collaborative working environment**, demonstrating respect for fellow committee members, City staff, applicants, and the public.

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- **Contribute to ongoing improvements in Committee processes**, helping ensure the Naming Committee remains transparent, efficient, and aligned with the City's commitments to reconciliation, equity, and community-building.

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