

## Introduction

The Community Clean Up Grant, formerly known as the Community Bin Grant, provides funds to organizations to conduct a community waste or litter removal project. The grant focuses on empowering residents to take on initiatives that promote community cleanliness, community based waste reduction strategies, and community engagement.

## Funding

Community Clean Up Projects that qualify for funding will fall into one of two funding streams. The funding stream must be selected at the time of application. Projects can consist of one event or an ongoing initiative.

### Community Clean Up Projects - Up to \$1000 in funds

Applicant organizations can apply for funds for a waste or litter removal project in their community.

### Community Clean Up Projects Including Reuse - Up to \$1,300 in funds

Applicant organizations who choose this funding stream must identify one or more reuse and waste diversion initiatives that will be used as part of their project. They can choose to work with an additional /partner organization to provide reuse or recycling opportunities as part of their project. Applicants are required to provide detailed reporting on items that have been diverted as a result of the reuse initiative. See the appendix of this document for more information.

Reuse projects include but are not limited to:

- Freecycle events
- Swap events
- Donation collection

Grant funding for the Community Clean Up Grant is provided on a reimbursement basis. The grant coordinator must approve any change in the funding stream.

## Eligibility Criteria

Organizations must be a City-based nonprofit organization, community league, or a business association. Organizers are responsible for planning, managing and funding the Community Clean Up Project. This includes ensuring that any proposed activity and/or event is conducted safely and responsibly.

If the project includes placing a waste container on City of Edmonton road right of way, organizers must [apply for a permit](#).

When on private property, written consent from the owner will be required. This grant is not intended to fund clean up initiatives on public property.

## Eligible and Ineligible Expenses

Eligible expenses:

- Waste bin rentals
- Truck/driver rentals
- Waste disposal costs
- Reuse and diversion costs
- Personal Protective Equipment such as gloves and/or masks
- Safety costs directly related to the project

Ineligible Expenses:

- Event hosting fees or promotional items
- Disposal costs for household hazardous waste
- Disposal costs for appliances requiring chlorofluorocarbon (CFC) removal
- Expenses incurred prior to application approval
- Ongoing operating expenses

## Application Process

Applications open on March 1 and are open until September 30 or until the program is fully subscribed. An online form will be available.

Funding is limited and the City reserves the right to accept applications on a first-come, first-served basis. Applications can be refused on any basis it considers reasonable. Incomplete applications will not hold their place in the queue. Applications that are submitted without all of the requirements will receive one email notification requesting the required information.

If you require assistance with your application, please contact [capitalcitycleanup@edmonton.ca](mailto:capitalcitycleanup@edmonton.ca).

## Review and Approval Process

Applicant organizations accepted to move forward will be required to enter into a funding agreement with the City of Edmonton. Once the funding agreement is completed the applicant will be eligible to receive funds.

The funding is contingent on the applicant organization meeting all the program requirements and providing the final report and documentation after the Community Clean Up Event. Funding approval by the City does not constitute approval by the City of any event details or site maps.

Any changes requested to an application must be approved by the grant coordinator.

## Final Report

Final reporting is required to complete the grant requirements and receive the reimbursement. Applicants must submit all follow up paperwork by November 30. This includes the Final Summary and copies of paid invoices for all eligible expenses.

**Reporting submitted after November 30 will not be accepted.**

**Right To Refuse Funding:** In the event that the Event Organizers fail to comply with any of the requirements of the Program to the City's satisfaction, the City reserves the right to refuse payment.

## Appendix

### Tips for Working with Reuse Organizations

Community Clean Up Events provide opportunities to collect furnishings, household items, and clothing for use by others. Event organizers can choose to work with an organization to identify and rescue items that are suitable for donation and reuse. Keeping reusable items in circulation reduces the quantity of waste disposed of and helps to prolong the useful life of durable goods.

### Selecting a Reuse Organization

It is the responsibility of the event organizer to select a reuse organization and to coordinate with them. Event organizers may work with an organization of their choosing, as long as the organization meets the program requirements. Event organizers are encouraged to work with one organization to simplify operations at the Community Clean Up Event. Organizations have discretion over which items they accept for reuse; any items that do not meet the organization's criteria must be placed in the disposal bin.

- The organization chosen to collect reusable items must primarily reuse and/or redistribute the items. Recycling a portion of the items is acceptable as long as there is a reuse component.
- The weight and/or volume of the amount collected for reuse and/or recycling must be submitted along with the claim. While the weight is preferred, we recognize that not all organizations have access to weigh scales. Volume can be estimated based on the known volume of the truck or cages/pallets used to collect the items, or be based on an estimate of the size of the pile of donated items. Volume must be reported in cubic meters. Reporting only the number of items donated is not accepted.

Check out the [City of Edmonton's Reuse Directory](#) for a list of charities and not-for-profit organizations that accept donations for reuse.